



MINUTES COUNCIL RETREAT

Saturday, February 19, 2022 - 9:00 a.m.

**Meeting Location: Fountain Inn High School, 644 Quillen Avenue, Fountain Inn - Room 2104
If front door is locked, please call 864-237-3726 for entry**

**Saturday, February 19, 2022 - 9:00 AM
Meeting Location: Judicial Building, 300 Wall Street**

Citizens may access the meeting at the following YouTube address:
<https://www.youtube.com/channel/UC6JiYlrM1NUcM8Ea8BLXCfA>

1. Welcome

Mayor McLeer welcomed Councilmembers and staff to the annual retreat.

All Councilmembers were present except Councilmember Garrett.

Staff Present: Shawn Bell, Rebecca Mejia-Ward, Sandra Woods

Others present: Trey Eubanks, Goal Setting Session

2. 2021 Year In Review - Shawn Bell

Misc.

- Greenville CTC approved half the cost of the preliminary engineering for the Main Street Streetscape project
- Fountain Inn High School opened its doors and annexed Rudolph Gordon School
- New City website went live
- Had an assessment performed on City's internal communication procedures
- Wayfinding Signage was completed
- Land was acquired for a new PW/NG facility and a Design-Build Contractor was hired

Police

- Held first 5K for autism awareness... proceeds donated to The Little White House

- Continued improvement of vehicle fleet and equipment
- Addition of two School Resource Officers
- Making great strides in becoming an accredited agency

Fire

- Acquired property from Greenville County Schools for a third Fire Station
- Nine firefighters completed our first in-house EMT class
- Responded to a record number of calls
- Greenville County approved an operating millage increase
- ISO Rating improved from a 4 to a 2

Public Works

- Hired new Director
- Completed RIA sewer rehab project
- Approved for a \$2 million SRF sewer rehab low-interest loan
- Improved the May/Spring Cleaning process
- Upgrades to City facilities, especially City Hall grounds and a new Council dais

Natural Gas

- Surpassed the 10,000-customer milestone
- Zero reportable accidents or injuries
- Updated the Operations & Maintenance, as well as Emergency manual
- Successful SC State audit with no findings

Parks & Recreation

- Started the Miracle League of Fountain Inn
- Completed a Master Plan for Sanctified Hill Park and hosted a community block party
- Major increase in youth sports participations
 1. 32% increase in Spring baseball/softball
 2. 52% increase in volleyball
 3. 16% increase in basketball

Human Resources

- Implemented a new handbook

- Implemented SC PEBA State Benefits (State Health Plan)
- Updated Performance Appraisal Process
- Implemented customized ARP Hazard Pay

Planning & Development

- Implemented new online permit processing (iWorQ) resulting in better recordkeeping, accounting/accountability, and ease of building transactions
- Hired a full-time Business License Specialist to assist with financial transactions and front-desk customer service
- Exceeded revenue projections for FY22 (12 months) by the end of calendar year 2021 (6 months) for building permit fees and plan review

Communications & Neighborhood Relations

- Social Media: Fountain Inn is now the 2nd most engaged municipality in SC and has the 3rd fastest growing audience
- Became an Aspiring SC Main Street community
- 44,500 people attended City events in 2021

City Clerk

- iPads for Mayor & Council... paperless council meetings
- implemented Civic Clerk/Board Portal agenda and meeting management software

3. Goal Setting Session - Trey Eubanks

Trey Eubanks, Government Services Consultant with the Appalachian Council of Governments, facilitated a goal-setting session with the council.

4. Finance Update - Naomi Reed

a. Budget Process

Naomi Reed reviewed the FY 2023 Budget Process with Council and Rebecca Mejia-Ward gave a Human Resources update.

b. FY 21 Audit Update

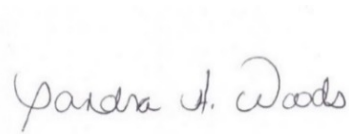
Naomi Reed reviewed the FY21 Audit timeline with Council. Our auditors, Manley Garvin, will present the FY21 audit at the March 10th Council meeting.

5. Council Discussion

During the council discussion session, council members discussed various topics.

6. Adjourn

Motion by Mayor McLeer, second by Councilmember Thomason to adjourn the meeting. The motion carried unanimously.

A handwritten signature in cursive script, reading "Sandra H. Woods". The ink is dark and the signature is written on a light background.

Sandra H. Woods, CMC
Municipal Clerk