



AGENDA

FORMAL MEETING OF CITY COUNCIL Thursday, August 10, 2023

Judicial Building, Council Chambers
300 Wall Street Fountain Inn, SC

Citizens may access the meeting at the following YouTube address:
<https://www.youtube.com/channel/UC6JiyIrM1NUcM8Ea8BLXCfA>

1. Call to Order - Mayor McLeer
2. Invocation and Pledge of Allegiance
3. Public Forum - Persons wishing to speak may signup 15 minutes prior to the meeting. Signups will be on a first-come, first-served basis. Your remarks will be limited to 3 minutes.
4. Consent Agenda - There will be no discussion of Consent Agenda items unless a Councilmember so requests in which event the item in question will be considered separately.
 - a. Approval of minutes from City Council's Special Called meeting on July 11, 2023, the Regularly Scheduled Meeting on July 13, 2023 and the Special Called Meeting on July 18, 2023.
5. City Administrator's Report - Shawn M. Bell
 - a. July Department Reports
6. Unfinished Business
 - a. No unfinished business.
7. New Business
 - a. First Reading of Ordinance Z 2023-6- Amending Sections 5:8.2, Related to the Permitted Uses in an Industrial District, of Appendix A (Zoning) of the Code of Ordinances of the City of Fountain Inn, South Carolina, 1992, As Amended ("Code").

Council may enter executive session to discuss any item on the agenda as permitted by S.C. Code Ann. § 30-4-70.

FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the Freedom of Information Act and the City of Fountain Inn's requirements.

- b. First and Final reading of Resolution 2023-8- Committing the City of Fountain Inn to providing a local match for a Municipal Association of South Carolina Hometown Economic Development Grant and following its procurement policy when securing services and products with grant funds.
- 8. Executive Session - After coming out of Executive Session, Council may vote on items discussed during Executive Session.
 - a. For the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee related to the Judicial and Recreation Departments.
 - b. For the discussion of negotiations incident to proposed contractual arrangements related to the Natural Gas Department.
 - c. For the discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area relating to Project Grind and Project Irish.
- 9. Adjourn

Council may enter executive session to discuss any item on the agenda as permitted by S.C. Code Ann. § 30-4-70.

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**MINUTES
SPECIAL CALLED MEETING OF CITY COUNCIL**

200 N. Main Street, Fountain Inn

1. Call to Order Mayor McLeer

Mayor McLeer called the meeting to order at 6 p.m.

All members of Council were present along with the City Administrator, Shawn Bell, Assistant City Administrator, Russell Slatton, and HR Director, Rebecca Mejia-Ward.

2. Executive Session

- a. For the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee related to the Administration and the Police Departments.**

After coming out of executive session, Council may vote on items discussed during executive session.

Motion by Mayor Pro Tem Clemmer, second by Councilmember Blackstone to go into Executive Session for the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee related to the Administration and the Police Departments.

The motion carried unanimously 7/0.

3. Adjourn

Mayor McLeer adjourned the meeting.



MINUTES
FORMAL MEETING OF CITY COUNCIL
Judicial Building, Council Chambers
300 Wall Street, Fountain Inn
July 13, 2023

Citizens may access the meeting at the following YouTube address:
<https://www.youtube.com/channel/UC6JiyIrM1NUcM8Ea8BLXCfA>

1. Call to Order- Mayor McLeer

Mayor McLeer called the meeting to order at 6 p.m.

The following members of City Council were in attendance: Joey Garrett, GP McLeer, Jay Thomason, Mack Blackstone, Jason Sanders, and John Don. Phil Clemmer was absent.

The following members of staff were in attendance: Shawn Bell, Russell Slatton, Eduardo Noreiga, Rebecca Mejia-Ward, Russell Alexander, Melissa Woods, Austin Watters, and Elizabeth Adams.

2. Invocation and Pledge of Allegiance

3. Public Forum - Persons wishing to speak may signup 15 minutes prior to the meeting. Signups will be on a first-come, first-served basis. Your remarks will be limited to 3 minutes.

Ms. Avis Kelley, resident of 102 Woodland Drive, is concerned about the tree limbs on the power lines.

4. Presentation

a. SCLEA- South Carolina Law Enforcement Accreditation

SCLEA representative, Chip Johnson, presented FIPD with their accreditation including 300 standards and a three-year process.

b. Introduction of New Police Department Staff

5. **Consent Agenda- There will be no discussion of Consent Agenda items unless a Councilmember requests, in which event the item in question will be considered separately.**
 - a. **Approval of Minutes from June 8, 2023 Regular Council Meeting**
Motion by Councilmember Thomason, seconded by Councilmember Garrett to approve the Minutes from June 8, 2023 Regular Council Meeting.
The motion carried unanimously 6/0.
6. **City Administrator's Report- Shawn M. Bell**
Please see the attached June Administrator's Report.
 - a. **June Department Reports**
7. **Unfinished Business**
 - a. **Second and Final Reading of Ordinance 2023-7 amending various portions of Article 5, Table 7.3, and Section 7:16:3 of Appendix A (Zoning) of the City Code of Ordinances of the City of Fountain Inn, South Carolina, 1992, as Amended ("City Code") regarding setbacks and height requirements; and invoking pending ordinance doctrine.**
Motion by Councilmember Thomason, second by Councilmember Garrett to approve Second and Final Reading of Ordinance 2023-7 amending various portions of Article 5, Table 7.3, and Section 7:16:3 of Appendix A (Zoning) of the City Code of Ordinances of the City of Fountain Inn, South Carolina, 1992, as Amended ("City Code") regarding setbacks and height requirements; and invoking pending ordinance doctrine.
The motion carried unanimously 6/0.
 - b. **Second and Final Reading of Ordinance 2023-8 to provide for the special property tax assessment authorized by South Carolina code annotated section 5-21-140; and other related matters.**
Motion by Councilmember Sanders, seconded by Councilmember Blackstone to approve the Second and Final Reading of Ordinance 2023-8 to provide for the special property tax assessment authorized by South Carolina code annotated section 5-21-140; and other related matters.
The motion carried unanimously 6/0.
 - c. **Second and Final Reading of Ordinance 2023-9 amending section 5:9:6.3 of Appendix A (Zoning) of the City Code of Ordinances of**

the City of Fountain Inn, South Carolina, 1992, as amended ("City Code"); and invoking pending ordinance doctrine.

Motion by Councilmember Garrett, seconded by Councilmember Don to approve the Second and Final Reading of Ordinance 2023-9 amending section 5:9:6.3 of Appendix A (Zoning) of the City Code of Ordinances of the City of Fountain Inn, South Carolina, 1992, as amended ("City Code"); and invoking pending ordinance doctrine.

The motion carried unanimously 6/0.

- d. Second and Final Reading of Ordinance Z 2023-4 to amend the official zoning map of Fountain Inn, said amendment for the purpose of changing the zoning classification of the property described in this ordinance (303 Fairview Street).**

Motion by Councilmember Thomason, seconded by Councilmember Blackstone to approve the Second and Final Reading of Ordinance Z 2023-4 to amend the official zoning map of Fountain Inn, said amendment for the purpose of changing the zoning classification of the property described in this ordinance (303 Fairview Street).

The motion carried unanimously 6/0.

8. New Business

- a. No New Business**

9. Executive Session

- a. For the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee related to the Administration and Police Departments and for the receipt of legal advice relating to matters covered by the attorney-client privilege.**

Motion by Councilmember Garrett, seconded by Councilmember Don to go into Executive Session for the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee related to the Administration and Police Departments and for the receipt of legal advice relating to matters covered by the attorney-client privilege.

The motion carried unanimously 6/0.

Motion by Mayor McLeer, seconded by Councilmember Don to come out of Executive Session.

The motion carried unanimously 6/0.

10. Adjourn

Mayor McLeer adjourned the meeting.

CITY ADMINISTRATOR REPORT



Agenda Date: July 13, 2023

To: Mayor and City Council

From: Shawn M. Bell, ICMA-CM
City Administrator

Administration

- New Utilities Complex (FING/Public Works Facility)
 - Open House scheduled for July 20 at 2:00 p.m. (see attached flyer)
- Woodside Connector and Woodside Streetscape
 - Both projects are set for an August 2023 letting
- ESSC ADA Restroom
 - Construction ongoing; projected completion by August 2023
- Interstate Signage (Exits 23 and 26)
 - Fixed price for project is \$327,145 (within budget)
 - Construction should begin soon
- Parking Lot Revitalizations
 - Construction RFP for the Splash Pad, Finance Building, and McKnight/Jones parking lots set to be released by end of August

Community Relations

- Events
 - Ongoing
 - Sounds of Summer 5/19 – 7/28
 - Farmers Market 5/20 – 9/16
 - Upcoming
 - FIHS Fury Parade
 - August 11
 - Jeepers Creepers Cruise INN
 - October 28 from 6:00 – 9:00 p.m.

Fire

- 198 calls for service in June 2023
- Community Risk Reduction program being updated
- Beginning stages of design for Training Facility and Station #3
- Open House scheduled for October to promote fire prevention

Human Resources

- Administration/Finance
 - Accounting Manager – One vacancy; posted 7/6/23
 - Gas Billing: Customer Service Representative – One vacancy; offer made
- Fire
 - Firefighter – One vacancy; posted 7/6
 - Part-time Firefighter – Three vacancies; posted 7/6
- Natural Gas
 - Warehouse Coordinator – One vacancy; posted 7/6
 - Gas Technician I – One vacancy; posted 7/6
- Planning & Development
 - Planner – One vacancy; position filled with a start date of 7/31
- Police
 - Chief – One vacancy; interviews in process
 - SRO – One vacancy; posted 7/7
 - Patrol Officer – Three vacancies; one offer accepted with a start date of 7/10
 - Dispatch – Three vacancies; one offer accepted
- Public Works
 - Director – One vacancy; posted 7/6
 - Sanitation: CDL Driver – One vacancy; interviews in process
 - Facilities Maintenance Worker I – One vacancy; posted 7/6
 - Streets & Grounds: Maintenance Worker – One vacancy; posted 7/6
 - Sewer/Stormwater Technician – One vacancy; reposted 7/6
- Recreation
 - Director – One vacancy; posted 7/6
 - Part-time City Activity Support Staff & Officials – continuous recruiting

Natural Gas

- Gas Supply
 - Deliveries for June 2023
 - Gas volume of 42,710 Dekatherms
 - Gas consumption for June 2023 was up 3% from June 2022, and up 4% from the June three-year average.
 - Gas Prices/Rates
 - The price of natural gas for July 2023 settled at \$2.603 per Dekatherm, which represents a \$0.42 increase from June 2023's price of \$2.181 per Dekatherm
- Gas Operations
 - Key Indicators

- 2,495 feet of new gas main lines installed in June 2023
 - 54,922 feet installed Y-T-D
- 4,662 feet of new service lines (61) installed in June 2023
 - 21,846 feet (420) installed Y-T-D
- System Improvement Projects:
 - Installation of 1,750 feet of 6” plastic pipe behind the H.B. Fuller plant
 - Estimated completion date of November 2023
 - Durbin Creek Crossing at Jones Mill Road
 - Estimated completion date of November 2023
 - Replace Regulator Station at corner of N. Main & Bryson Drive
 - Estimated completion date of September 2023

Planning & Development

- Building & Codes
 - May 2023
 - 33 permits issued with a total valuation of \$12,574,122
 - 623 inspections
 - 87 residential plan reviews; 14 commercial plan reviews
 - 55 certificates of occupancy issued
 - June 2023
 - 54 permits issued with a total valuation of \$15,371,463
 - 634 inspections
 - 48 residential plan reviews; 10 commercial plan reviews
 - 31 certificates of occupancy issued
- Comprehensive Plan (INNvision) update
 - Consultants gathered community input at Sounds of Summer on June 9, Farmers Market on June 10, and Juneteenth Soul Food Festival on June 17
 - Steering Committee meeting held on June 29 to review initial feedback from the online surveys and to provide their own feedback on a visual preference survey and community vision
 - <https://www.fountaininn.org/311/INNvision-Comprehensive-Plan>

Police

- Summer camp started July 10
- Retirement Celebration for Chief Hamilton on July 25 from 4:00-6:00 p.m. (see attached flyer)
- National Night Out to be held on August 1 from 6:00-8:00 p.m. on Depot Street
- Pole-mounted speed signs will be installed on Main and Weston Streets
- Mobile Mammography screening at FIPD on August 4 from 8:00 – 11:30 a.m.

Public Works

- Stormwater Grant
 - Areas in the City which experience flooding during major rain events have been identified
 - Consultant will be conducting an inventory of the stormwater infrastructure in those areas and will produce a hydraulic model to determine mitigation recommendations
- SRF/RIA Sewer Rehabilitation
 - Construction RFP set to be released by end of July/early August

Recreation

- Registrations
 - Flag (6U/9U/12U) & Tackle (8U/10U/12U): June 12 – July 12
 - Tackle Evaluations on July 16
 - Fall Baseball (8U/10U/14U) & Softball (8U/10U/12U): July 1 – July 26
 - Cheerleading (8U/10U/12U): July 1 – July 24
 - Practices begin on August 1
 - Fall Volleyball (8U/10U/12U): July 1 – August 8
 - Evaluations August 7-8; practices begin on August 10
 - Miracle League (Miracle Mondays): July 1 – August 21
 - Game Schedule: August 28 – October 16 (excluding September 4)
- Co-ed Basketball Camp
 - 5:30-8:30 p.m. at Activities Center
 - 8U: July 10 – July 13
 - 11U: July 24 – July 27
 - 14U: July 31 – August 3

Chamber of Commerce

- Ribbon Cutting & Grand Opening of Chiron's Martial Arts Academy (120 Fairview Street) on July 21 at noon
- Aunt Het festival on October 7
- Clay Shoot fundraising event on November 7 at The Clinton House
- Christmas Parade on December 6

Younts Center

- Decade Hits (50's, 60's, 70's, 80's, and 90's) – The Concert Experience
 - 7:30 p.m. showings on August 4-6 & August 11-13
 - 3:00 p.m. showings on August 5 & August 12
- The Swingin' Medallions – The Party Band of the South
 - August 25 at 7:30 p.m.
- Motown Special
 - September 16 at 7:30 p.m.

DRAFT

City of Fountain Inn Utilities Complex

OPEN HOUSE



FOUNTAIN INN

est 1886

THURSDAY, JULY 20 | 2-4 P.M.

435 TELFAIR STREET, FOUNTAIN INN

FOR GPS PURPOSES USE 400 BOYD STREET, FOUNTAIN INN
AND LOOK FOR CITY SIGNAGE





FOUNTAIN INN

est 1886

RETIREMENT CELEBRATION



POLICE CHIEF MICHAEL HAMILTON

YOUNTS CENTER ATRIUM

TUESDAY, JULY 25

Drop In from 4 p.m. to 6 p.m.
Heavy hors d'oeuvres will be served

SPECIAL PRESENTATION FROM
MAYOR MCLEER AND STAFF AT 5 P.M.



MINUTES
Special Called Meeting of City Council
July 18, 2023

Judicial Building, Council Chambers
300 Wall Street, Fountain Inn, South Carolina

1. Call to Order- Mayor McLeer

The following members of City Council were in attendance: GP McLeer, Jay Thomason, Mack Blackstone, Joey Garrett, John Don, Phil Clemmer, and Jason Sanders called into the meeting.

The following members of staff were in attendance: Shawn Bell, Russell Slatton, Rebecca Mejia-Ward, and Elizabeth Adams.

2. Appointment

a. For the Approval of the Appointment of the Chief of Police, Patrick Fortenberry

Motion by Mayor McLeer, seconded by Mayor Pro Tem Clemmer for the Approval of the Appointment of the Chief of Police, Patrick Fortenberry. The motion carried unanimously 7/0.

3. Adjourn

Motion by Councilmember Thomason, seconded by Councilmember Garrett to adjourn the meeting.

The motion carried unanimously 7/0.

August 2023 Council Report

Website by the Numbers



Sessions
15K



Top Metrics

11K Users

51.9% Bounce Rate

00:00:26 Average
Session Duration

Social Connection Year to Date

Impressions
1,669,638



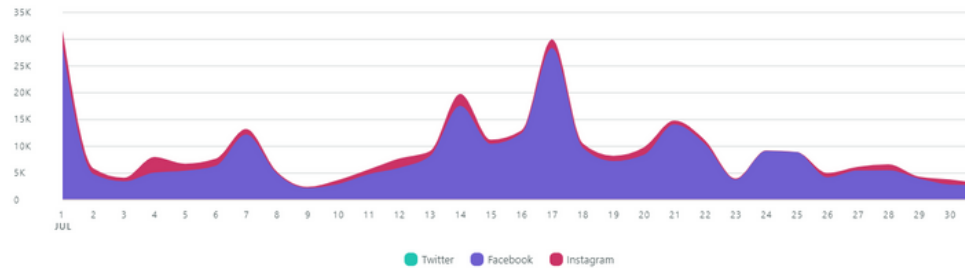
Engagements
136,572



Impressions

Review how your content was seen across networks during the reporting period.

Impressions, by Day



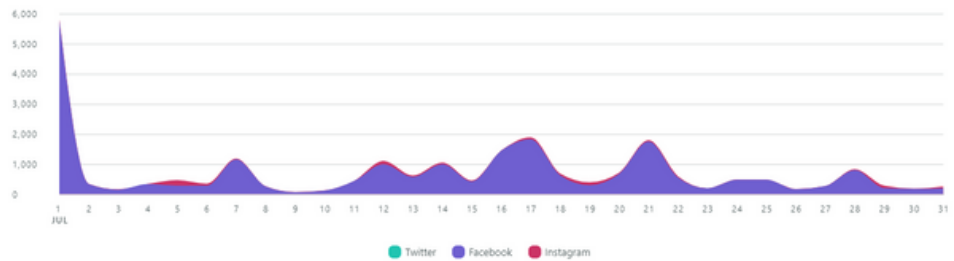
Impression Metrics

Totals

Engagement

See how people are engaging with your posts during the reporting period.

Engagements, by Day



Engagement Metrics

Totals



July Numbers Impressions



287,504

Engagements



23,389



Post Clicks

887

Fountain Inn in the News

- Mixed-use projects coming to Mauldin, Simpsonville, Fountain Inn | Greenville News | www.greenvilleonline.com
- Fountain Inn name new police chief | Greenville Journal | www.greenvillejournal.com
- The Farehouse to open in former J Peters space in Fountain Inn | Upstate Business Journal | www.upstatebusinessjournal.com

August 2023 Council Report

Downtown in July



Visits

#86.5K

Visitors

#51.8K

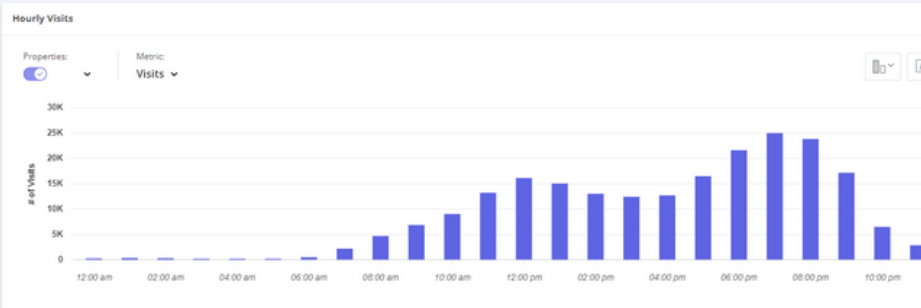
Visit Frequency 1.67

Visitor Information

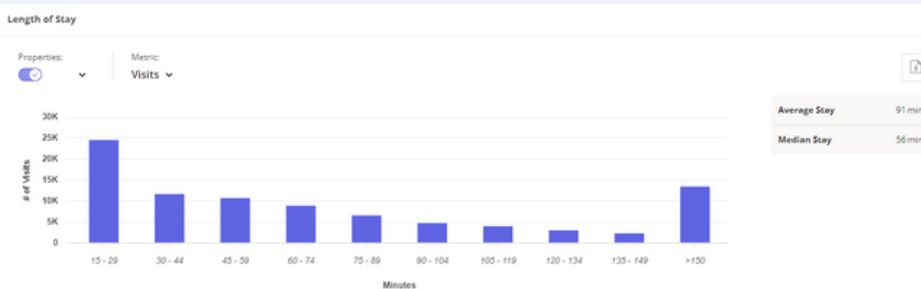
Daily Visits



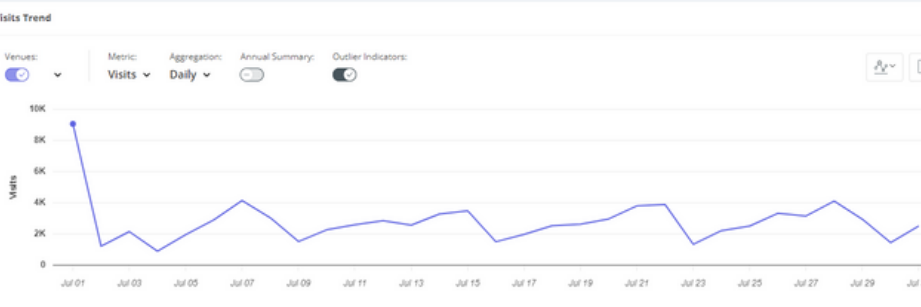
Hourly Visits



Length of Stay



Visit Trend



In 2023

Visits

#560k

Visitors

#158.5k

Average

Dwell Time

86 Min

Visit

Frequency

3.54 visits

Events

Past Events

- Mac Arnold Cornbread & Collard Greens Blues Festival- 6,500 Attendance
- Italian American Heritage Festival - 9,000 Attendance
- Juneteenth Soul Food Festival - 5,500 attendance
- Fireworks Spectacular - 7,700 attendance
- Sounds of Summer - 20,100 total attendance

Upcoming Events

Farmers Market Extension

- August 5th to September 16th
- Farms Only (Produce, Meat, Honey, etc.)

Fountain Inn Fury Parade and Pep Rally

- Friday, August 11th
- 5PM to 9PM
- Music Contracted

Jeepers Creepers Cruise INN

- October 28th | 6 - 9PM
- Band contracted
- Announcement/Social Campaign in August

Main Street Buildings in Façade Grant Program Awarded and Approved

9

1. Swanky Steer
2. Voodoo Brewing
3. Bundle of Joy
4. Longevity Pilates
5. Earthwise
6. Back Door Gallery
7. Outdoor Properties (RE/MAX Building)
8. Gio's
9. 200 S Main Street (Venus Poe)

Facade Grant Update



Before



After



Downtown Investment 2023

\$4,980,407

**Now Accepting Grant Applications
for the 23-24 Fiscal year**

2023/2024 Goals

General

- Combine existing social media pages
- Refresh all website pages
- Increase social media engagement by 20%
- Acquire .com, myfountaininn.com
- Work with Younts Center for Programming
- Create a Business Start-up Guide

Events

- Update Vendor applications
- Consolidate event footprint
- Investigate alternative Carriage Route
- Sell carriages by row/carriage rather than by the seat

Website

- Increase organic growth by 10%
- Increase data collection by 10%
- Establish Consistent navigation

Main Street

- Complete Trade St Improvements
- Research mural/signage
- Create a new social media campaign for MSFI by September 1
- Expand grants where appropriate

FINANCE – ACCOUNTING DIVISION DEPARTMENT SUMMARY

Annual Audit

New auditors, Mauldin & Jenkins, performed interim audit procedures the week of June 19 – 24, 2023. They are scheduled to start fieldwork on September 18, 2023. Finance will continue to work toward closing FY2023 and providing the auditors with the needed information.

Business License

Business License renewals were due on April 30, 2023. There are currently 100 resident businesses that had business licenses in the prior year that have not yet renewed. Second notice letters were mailed to each of them.

PERFORMANCE INDICATORS	CURRENT	Y-T-D	PRIOR YEAR
TOTAL BUSINESS LICENSES ISSUED	54	54	50
TOTAL BUSINESS LICENSE REVENUE	\$60,066	\$60,066	\$72,214
DATAMAX – COLLECTED REVENUE	*N/A	*N/A	*N/A

**Datamax revenue report not available until the 15th of every month*

FINANCE – UTILITY BILLING DIVISION

Monthly Highlights

Information was sent out at the end of July to notify customers of our new credit card system, Paystar. Our implementation date for Paystar was moved to September. Paystar is extremely user friendly and will be a great resource for customers and our staff to use to make their monthly natural gas payments.

Service Lines	Current	YTD	Prior Year
New Service Line Applications	54	54	N/A
Service Lines Completed	52	52	N/A
Total Amount Billed	Current	YTD	Prior Year
Total Gas Billed	\$101,006	\$101,006	N/A
Aging 30 days	-\$16,998	-\$16,998	N/A
Aging 60 days	\$2,758	\$2,758	N/A
Aging 90 days	\$5,001	\$5,001	N/A
Aging 120+ days	\$378,338	\$378,338	N/A
Customers	Current	YTD	Prior Year

New Customer Applications	158	158	N/A
Customer Service Statistics	Current	YTD	Prior Year
Incoming Phone Calls	1,333	1,333	N/A
Web Based Payments	5,914	5,914	N/A
ACH	1,249	1,249	N/A
In House Payments	9,352	9,352	N/A

(-) A/R balances include unapplied overpayments for customers who take advantage of budget billing.

FIRE – FIRE DEPARTMENT SUMMARY

Summary of Monthly Events

- 195 calls for June
- Multiple trainings and community events completed
- 29.23% overlapping calls (28.07% YTD)
- New uniforms have been ordered
- New SCBA's and bunker gear has arrived. Training was completed and all PPE has been placed in service.
- New training prop for forcible entry arrived
- Completed some setup with GCEM and GCEMS on the mobile hospital that is being housed at Fountain Inn

DEPARTMENT HIGHLIGHTS

Current Projects

- Design of Training Facility is underway
- Station 3 plans are beginning
- FF Moultrie is working on updating our Community Risk Reduction program and planning for an open house is underway. Tentative date of Oct 14th.
- Multiple plan reviews and building surveys are being completed
- New training plan is being developed
- New training props are being purchased and designed
- Working with Clear Spring and Pelham-Batesville on Project Cheaper
- Working with Greenville County Emergency Management on Project Partnership

Upcoming

- Hydrant Maintenance and Annual Inspections continue
- Recognition Program



City of Fountain Inn - Human Resources Monthly Report - July 2023

Home Department**	June Headcount	July Hires / Transfers In	July Terms	July Transfers Out	July Headcount	DIVERSITY					
						Asian	Black or African American	Hispanic or Latino	White	Pacific Islander	One or More
000411 / Administration	2	0	0	0	2	0	0	0	2	0	0
000412 / Judicial	5	0	0	0	5	0	0	0	4	1	0
000413 / Council	8	0	0	0	8	0	0	1	7	0	0
000414 / Special Events	6	0	0	0	6	0	0	0	6	0	0
000416 / Finance	5	0	0	0	5	0	1	0	4	0	0
000417 / Human Resources	2	0	0	0	2	0	0	1	1	0	0
000421 / Police	38	1	1	0	38	0	4	2	31	0	1
000422 / Fire	29	0	0	0	29	0	2	0	27	0	0
000424 / Public Works	2	0	0	0	2	0	1	0	1	0	0
000425 / Planning & Development	2	1	0	0	3	0	0	0	3	0	0
000431 / Streets & Grounds	6	0	0	0	6	0	2	0	4	0	0
000432 / Sanitation	8	0	0	0	8	0	2	0	6	0	0
000434 / Sewer	5	0	1	0	4	0	0	0	4	0	0
000451 / Recreation	47	2	1	0	48	0	12	0	36	0	0
000453 / Facilities Maintenance	1	0	0	0	1	0	0	0	1	0	0
000510 / Gas Billing	4	1	0	0	5	0	1	0	4	0	0
000510 / Gas Field	17	0	0	0	17	0	0	1	16	0	0
Totals:	187	5	3	0	189	0	25	5	157	1	1

**Based on Home Departments

FULL TIME 138 / PART TIME 51

Recruitment Status - AS OF 8/7/23

411 Finance: Accounting Manager (1) Vacancy; interviews in process
421 Police: Police Chief **FILLED 8/3/23**
421 Police: SRO (1) Vacancy; **FILLED INTERNAL**
421 Police: Patrol Officer (4) Vacancies; interviews in process
421/422 Dispatch: Dispatcher (3) Vacancies; 2 candidates in process
422 Fire: Firefighter (1) Vacancy; interviews in process
422 Fire: Part-Time Firefighter (3) Vacancies; posted 7/6/23
424 Public Works: Public Works Director (1) Vacancy; interviews in process

431 Streets & Grounds: Maintenance Worker I (1) Vacancy; **OFFER ACCEPTED** -screenings processing
432 Sanitation: Public Works Driver CDL (1) Vacancy; **OFFER ACCEPTED - START DATE 8/21/23**
434 Sewer: Sewer/Stormwater Technician (1) Vacancy; applications under review
451 Recreation: Recreation Director (1) Vacancy; interviews in process
451 Recreation: Part-time City Activity Support Staff & Officiants; (continuous recruiting)
453 Facilities Maintenance: Facilities Maintenance Worker I (1) Vacancy; **FILLED 8/7/23**
510 Gas: Warehouse Coordinator (1) Vacancy; applications under review
510 Gas: Gas Technician I (1) Vacancy; applications under review

JULY HIRES:

Name	Department	Title
Ledford, Hunter James	000421	Police Officer
Miller, Dean August	000425	Senior Planner
Murray, Jarrell Reshad	000451	City Activity Support Staff
Guzman, Ashley Lynne	000510	Customer Service Representative

GAS SUPPLY

- Gas volume moved through our system: 39,711 Dths for the month of July.
- Gas consumption for July was up over 1.9% from last July, and up over 4.5% from the July 3-year average.
- The price of natural gas for the month of August settled at \$2.492 per Dekatherm. This represents a decrease of \$0.11 from July's price of \$2.603 per Dekatherm. Please keep in mind this represents the commodity price only, there are other factors that impact the final "Cost of Gas" which is used in FING's monthly billing calculations.
- Williams/Transco has approached FING to see if we are interested in participating in their 2027 pipeline expansion program which would provide additional winter capacity for us. A Confidentiality Agreement has been signed and we will enter discussions with Williams to further explore this opportunity, more details to follow in the coming days.

GAS OPERATIONS

- The 3 system improvements listed below are in progress as follows:
 - Install 1,750 of 6" plastic pipe behind the H.B. Fuller plant.
 - The route has been selected and surveyed and cleared. The design is finished, pipe and other materials are being ordered. On schedule to be completed by November 1, 2023
 - Directional bore Durbin Creek at Jones Mill Rd. to loop the North end of our system.
 - Heath and Associates has completed the designing and route of the proposed 8" high pressure plastic pipeline. On schedule to be completed by December 1, 2023
 - Replace the regulator station at the corner of North Main and Bryson Rd.
 - The station has been fabricated and delivered to FING. We are planning the tie-in and installation to be installed in the next 4 to 8 weeks.
- FING obsolete meter replacement program of several hundred meters is well on its way.
 - In July we replaced 97 meters.
 - To date we have replaced 362 meters.
- The SC Office of Regulatory Staff will conduct a major operations audit starting August 21 and will be here 4 to 5 days.
- Employee training: two field employees attended the Industrial and Large Commercial Gas Measurements Fundamentals.
- The Utilities Complex (UT) is up and running, the gas leadership team has moved in, and we are in the process of a smooth and organized move of all the materials, equipment and field personnel, which will take 3 to 4 weeks.

GAS PRICES

- July gas prices were not reported.

KEY INDICATORS

PERFORMANCE INDICATORS	CURRENT	Y-T-D
NEW MAIN LINES INSTALLED	1,613 ft.	57,112 ft.
NEW SERVICE LINES INSTALLED	55 SL; 3,387 ft.	497 SL; 25,686 ft.

PLANNING & ZONING DIVISION ACTIVITY

Comprehensive Plan Project Update

During July, the Comprehensive Plan team performed data analysis and began drafting initial themes and goals for the InnVision Comprehensive Plan. This work will lead to a draft of the Future Land Use Map and the final conclusions of the Comprehensive Plan. Next steps include presenting this information to Steering Committee members before presenting a draft plan to the public.

BOARDS AND COMMISSION

Planning Commission

The Fountain Inn Planning Commission August meeting included one final development plan and one text amendment.

PF-2023-002

Request:	Final Development Plan for Barton Hollow
TMS:	0562010102801, 0562010102822, 0562010102815, 0562010102823, 0562010102820, and 0562010102800
Location:	Highway 418 and Greenpond Road
Zoning:	PD, Planned Development District

PZ-2023-011

Request:	Text amendment to the City of Fountain Inn Zoning Ordinance that will amend Article 5, District Regulations, Section 5:8, I-1, Industrial District
TMS:	N/A
Location:	Citywide

Board of Zoning Appeals

Two Board of Zoning Appeals meetings are scheduled in August. A special called meeting will be on August 7th, and the regularly scheduled meeting will be on August 21st. There is one case of new business on the docket.

PB-2023-005

Request:	Use by Special Exception for Beulah Christian Fellowship
TMS:	0345001000700
Location:	307 Fairview Street
Zoning:	R-12, Residential District

BUILDING AND CODES DIVISION

INSPECTIONS	JULY	JUNE	LAST YEAR
ALL CONSTRUCTION	610	634	x
REINSPECTIONS	35	32	x
SAFETY INSPECTIONS	0	0	x
COMPLAINT INSPECTIONS	1	0	x
TOTAL INSPECTIONS	610	634	x
PERMITS			
PERMITS ISSUED	71	54	x
NEW SINGLE FAMILY	17	61	x
NEW MULTI-FAMILY (UNITS)	0	1	x
NEW COMMERCIAL	0	0	x
CERTIFICATES OF OCCUPANCY -ISSUED	57	31	x
REMODEL/ADD. RESIDENTIAL	2	1	x
REMODEL/ADD. COMMERCIAL	1	5	x
SIGN/ROOFING/SOLAR/MISC TRADE	26	29	x
PLAN REVIEWS			
COMMERCIAL PLAN REVIEWS	3	10	x
RESIDENTIAL PLAN REVIEWS	27	48	x

CODE COMPLIANCE

BUILDING CODE COMPLAINTS	JULY	JUNE	LAST YEAR
OPEN COMPLAINTS	3	4	x
PENDING INSPECTION	11	2	x
RESOLVED COMPLAINTS	8	5	x
PENDING COURT	1	1	x
TOTAL COMPLAINTS (*DOES NOT INCLUDE COMPLAINTS PENDING COURT)	22	11	x
ACTIVE COMPLAINTS BY TYPE			
BUILDING – UNSAFE CONDITIONS	0	1	x
PROPERTY MAINTENANCE	15	5	x
VEHICLES/OTHER	7	5	x

DEPARTMENT HIGHLIGHTS

Financial Summary

FINANCIAL STATISTICS	JUNE	MAY	LAST YEAR
TOTAL VALUATION	\$5,717,657	\$15,371,463	x
TOTAL PERMIT FEES	\$39,566	\$83,482	x
TOTAL PLAN REVIEW REVENUE	\$20,698	\$48,205	x

Current Projects

- Comprehensive Plan Update – Project Manager: Lisa Mann, Planning and Development Manager
- Planning Process Audit – Project Manager: Kendig Keast Collaborative
- Permitting Process Audit – Project Manager: SafeBuilt

**FOUNTAIN INN POLICE DEPARTMENT
MONTHLY COUNCIL REPORT
JULY 2023**

Crimes Against Property			
Burglary	July	YTD	
Total:	5	29	July Clearance Rate 20%
Active	2	10	YTD Clearance Rate 14%
Administratively Closed	2	15	
Cleared By Arrest	0	3	
Exceptionally Cleared	0	0	
Unfounded	1	1	
<i>Includes 1 from June that was Active, now Adm.Closed</i>			
Larceny	July	YTD	
Total:	16	112	July Clearance Rate 25%
Active	3	29	YTD Clearance Rate 21%
Administratively Closed	9	60	
Cleared By Arrest	0	8	
Exceptionally Cleared	0	6	
Unfounded	4	9	
<i>Includes 1 from January that was Adm.Closed, now Unfounded</i>			
<i>Includes 3 from May that were Adm.Closed, now Arrested(2)</i>			
<i>Includes 1 from June that was Active, now Adm.Closed</i>			
Motor Vehicle Theft	July	YTD	
Total:	2	7	July Clearance Rate 50%
Active	0	0	YTD Clearance Rate 57%
Administratively Closed	1	3	
Cleared By Arrest	0	2	
Exceptionally Cleared	0	0	
Unfounded	1	2	
<i>Includes 1 from May that was Adm.Closed, now Arrested(2)</i>			
Property Value	July	YTD	
Grand/Petit Larceny/Fraud	\$ 97,980.00	\$ 689,284.00	
Cleared/Recovered	\$ 24,000.00	\$ 199,861.00	<i>Includes \$130 from January, Unfounded</i>
	July	YTD	
Total Calls for Service	1010	8505	
Business/Security Checks	5,689	71,618	
Number of Reports Written	211	1635	

Crimes Against Persons			
Assault & Battery (Simple)	July	YTD	
Total:	7	52	July Clearance Rate 57%
Active	0	1	YTD Clearance Rate 90%
Administratively Closed	3	4	
Cleared by Arrest	0	22	
Exceptionally Cleared	2	19	
Unfounded	2	6	
Aggravated Assault	July	YTD	
Total:	1	11	July Clearance Rate 100%
Active	0	2	YTD Clearance Rate 55%
Administratively Closed	0	3	
Cleared by Arrest	0	3	
Exceptionally Cleared	1	1	
Unfounded	0	2	
<i>Includes 1 from June that was Active, now Adm.Closed</i>			
Domestic Violence	July	YTD	
Total:	4	40	July Clearance Rate 100%
Active	0	0	YTD Clearance Rate 98%
Administratively Closed	0	1	
Cleared by Arrest	3	27	
Exceptionally Cleared	1	10	
Unfounded	0	2	
Robbery	July	YTD	
Total:	0	2	July Clearance Rate N/A
Active	0	0	YTD Clearance Rate 50%
Administratively Closed	0	1	
Cleared by Arrest	0	1	
Exceptionally Cleared	0	0	
Unfounded	0	0	
Murder	July	YTD	
Total	0	0	July Clearance Rate N/A
Active	0	0	YTD Clearance Rate N/A
Administratively Closed	0	0	
Cleared by Arrest	0	0	
Exceptionally Cleared	0	0	
Unfounded	0	0	
TRAFFIC			
	July	YTD	
Citations	124	853	
Warnings	139	1012	
Accidents	22	175	
Accidents/Private Property	6	38	
Driving Under Influence 1st Offense	1	19	
Driving Under Influence 2nd Offense	0	2	
Driving Under Influence 3rd Offense+	0	0	
Driving Under Suspension 1st Offense	11	58	
Driving Under Suspension 2nd Offense	2	23	
Driving Under Suspension 3rd Offense+	4	23	
Fail to Stop for Blue Light	3	11	

Narcotics Violations		
	July	YTD
Marijuana		
Simple Possession	5	49
Possession W/Intent to Distribute	1	7
PWID w/i 1/2 mile of School	0	1
Distribution	0	0
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Cocaine		
Possession	2	6
Possession W/Intent to Distribute	0	2
PWID w/i 1/2 mile of School	0	1
Distribution	0	1
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Crack Cocaine		
Possession	0	0
Possession W/Intent to Distribute	0	0
PWID w/i 1/2 mile of School	0	0
Distribution	0	0
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Methamphetamine		
Possession	0	3
Possession W/Intent to Distribute	1	6
PWID w/i 1/2 mile of School	0	1
Distribution	0	1
Distribution Near School	0	0
Trafficking	1	2
Manufacturing	0	0
Controlled Substance		
Possession	2	11
Possession W/Intent to Distribute	0	2
PWID w/i 1/2 mile of School	0	0
Distribution	0	0
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Other Drugs		
Possession	0	2
Possession W/Intent to Distribute	0	0
PWID w/i 1/2 mile of School	0	0
Distribution	0	0
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Possession of Drug Paraphernalia	9	45
Underage Alcohol Violations	0	14

Public Works – July 2023 Council Report

Work Orders

PERFORMANCE INDICATORS	CURRENT	Y-T-D	PRIOR YEAR
Animal Control	1	16	16
Facilities Maintenance	15	82	88
Sanitation	50	355	336
Streets and Grounds	2	79	53
Utilities	12	66	22

DEPARTMENT HIGHLIGHTS

Current Projects

- **Interstate Signage.** Have received fixed price for project as \$327,145. In the process of reworking the SCDOT permit due moving the sign to a higher elevation to increase sight distance.
- **Main Street, Street Scape.** Have received cost estimates and designs from COTRANSCO. Estimated prices were \$6,819,294. Was advised to wait due to a projection of additional funding being received by GLDTC. Currently assessing the scope of the project.
- **Woodside Street Scape.** SCDOT let date in August 2023.
- **Woodside Park Connector.** SCDOT let date in August 2023.
- **Emanuel Sullivan ADA Bathroom.** Construction has commenced, and the projected end date is approximately 11 Sep 23.
- **Durbin Creek Sewer Rehabilitation.** Finalized the grant paperwork and working on the SRF paperwork for the project. Hope to have the RFP ready for release in August 2023.
- **Parking Lot Revitalization Project.** Currently working through project details for the paving and revitalization of the Splash Pad, Finance Building, and Sweet Caroline’s parking lots. Hope to have the RFP for the project released in August 2023.
- **Stormwater Model.** Have identified several areas in the city that have experienced flooding during major rain events. Currently taking surveys in the problem areas and starting the models to address some of the issues.

**REQUEST FOR COUNCIL ACTION**

City of Fountain Inn, South Carolina

To: Mayor and Members of City Council
From: Shawn M. Bell, City Administrator

August 10, 2023

Regular City Council Meeting

☒ Ordinance/First Reading ☐ Ordinance/Second Reading ☐ Resolution/First & Final Reading**Agenda Date Requested:**

August 10, 2023

Ordinance/Resolution Caption:

Amending Article 5, District Regulations, Section 5:8, I-1, Industrial District, 5:8.2 Uses Permitted of Appendix A (Zoning) of the City Code of Ordinances.

Summary Background:

This is a text amendment to the Fountain Inn Zoning Ordinance Amending Section 5:8, I-1 Industrial District to allow a utilities substation by right in the I-1 District and eliminate the need for applicants to receive approval for a Use by Special Exception from the Board of Zoning Appeals.

This text amendment request went as a Resolution before City Council on June 8, 2023. There was a Public Hearing at Planning Commission on August 3, 2023. This will be followed by a First Reading before City Council on August 10, 2023.

The following change to *Article 5, District Regulations, Section 5:8, I-1, Industrial District, 5:8.2 Uses Permitted* is proposed:

1. Add the following language: “Utilities substation and other similar public service uses”.

Impact If Denied:

If denied, there will be no update to the Zoning Ordinance.

Impact If Approved:

If approved, the Zoning Ordinance will be updated to reflect the information above.

Financial Impact:

N/A

**CITY OF FOUNTAIN INN, SOUTH CAROLINA
ORDINANCE Z 2023-6**

**AMENDING SECTION 5:8.2, RELATED TO THE PERMITTED USES IN
AN INDUSTRIAL DISTRICT, OF APPENDIX A (ZONING) OF THE
CODE OF ORDINANCES OF THE CITY OF FOUNTAIN INN, SOUTH
CAROLINA, 1992, AS AMENDED (“CODE”).**

WHEREAS, the City Council (“Council”) of the City of Fountain Inn (“City”) finds:

(a) The Council is authorized and empowered to provide for its internal operation according to South Carolina Constitution Article VIII, section 17, and the Home Rule Act of 1975;

(b) Section 5:8.2, related to the permitted uses in an Industrial District, of Appendix A of the City Code provides, among other things, a mechanism through which the Council addresses a petition against a proposed zoning change; and

(c) The Council desires to clarify certain aspects of Council’s procedure for addressing such a petition.

NOW, THEREFORE, the Council ordains:

1. Amendment. Section 5:8.2 of Appendix A of the Code is amended with such items underlined being added to and such items stricken through being removed from, as follows:

5:8.2. Uses Permitted.

Apparel manufacturing

Automobile and truck repair and rebuilding shop

Bottling plant

Building contractor and related activities

Building materials, sales, and storage

Chemicals and allied products manufacturing

Electrical components manufacturing

Fabricated metal products manufacturing

Farm implement and machinery sales and storage

Feed and seed sales and storage

Food processing

Household and industrial cleaning products manufacturing

Laundry and cleaning plant

Lumber yard

Milk processing

Paper and allied products manufacturing

Petroleum refining and related industries

Plastic products manufacturing

Primary metal industries

Printing and allied industries

Signs, subject to the provisions of Article 6

Stone, clay, and glass products manufacturing

Temporary building which is incidental to the construction of buildings permitted in the district and which shall be removed when work is completed

Textile mill

Tire recapping and retreading plant

Truck terminal

Wholesale and warehousing

Utilities substation and other similar public service uses

Other uses which are considered to be compatible with the aforementioned uses

2. Codification. The City shall codify the contents of this Ordinance, online as soon as practicable and in print as part of the City's next, regular, re-codification of the City Code as and if next codified.

3. Reservation to City. The City reserves the right to repeal or amend this Ordinance, at any time, from time to time, as often as the City, in its sole discretion, deems appropriate.

4. Severability. If any part of this Ordinances is unenforceable for any reason, then the remainder of this Ordinance remains in full force and effect.

5. Pending Ordinance Doctrine; Effective Date. The "Pending Ordinance Doctrine," as described and applied by the South Carolina Supreme Court in *Sherman vs. Reavis*, 273 S.C. 542, 257 S.E.2d 735 (1979), and as adopted and applied by South Carolina courts in other decisions, is adopted and declared to be in full force and effect in the City with respect to application of any City planning, zoning, and development matters, including the matters contained in this Ordinance. As a result, this Ordinance shall be deemed to be applicable at and after first reading.

[ONE SIGNATURE PAGE FOLLOWS]
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CITY OF FOUNTAIN INN, SOUTH CAROLINA

George Patrick McLeer, Jr., Mayor

[CITY SEAL]

ATTEST:

Elizabeth Adams, City Clerk

APPROVED AS TO FORM:

Michael E. Kozlarek, Esq.
King Kozlarek Law LLC

First Reading:	August 10, 2023
Second Reading / Final Approval:	September 14, 2023

**RESOLUTION COMMITTING THE CITY OF FOUNTAIN INN TO PROVIDING
A LOCAL MATCH FOR A MUNICIPAL ASSOCIATION OF SOUTH CAROLINA
HOMETOWN ECONOMIC DEVELOPMENT GRANT AND FOLLOWING ITS
PROCUREMENT POLICY WHEN SECURING SERVICES AND PRODUCTS WITH
GRANT FUNDS
RESOLUTION 2023-8**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FOUNTAIN INN hereby commits to provide a local cash\in-kind match of at least \$3750.00, which equals the minimum fifteen-percent local match required by the Municipal Association of South Carolina, to support the City of Fountain Inn application for a \$25,000.00 Hometown Economic Development Grant. These grant and local matching funds will be used for the development and improvements of the Trade Street Pedestrian Plaza.

BE IT FURTHER RESOLVED that the Council will follow its procurement policy adopted in accordance with SC Code of Laws Section 11-35-50 when securing all services and products purchased with funds awarded from a Hometown Economic Development Grant.

This resolution is made in regard to the submission of an application for Hometown Economic Development Grant funds to the Municipal Association of South Carolina on or before September 30, 2022.

PASSED, ADOPTED AND APPROVED, by the Council of the City of Fountain Inn on this _____ day of _____ 2023.

George Patrick McLeer, Jr.

Attest:

Elizabeth Adams, City Clerk

Reviewed:

Shawn Bell, City Administrator