Fountain Inn

the Inn place to be

November 9, 2017
Council Packet

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Agenda

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City Council Agenda

Mayor Sam Lee, Mayor Pro-Tem Matthew King
Council members: Phil Clemmer, John Mahony, Michael Maier, Berry Woods, Jr., and Rose Ann Woods

Thursday, November 9, 2017	**6:00 P.M.**	**Council Chambers**

1. **Call to Order –** Mayor Sam Lee

2. **Invocation**

3. **Pledge of Allegiance**

4. **Proclamations/Recognitions**
   John Hastings – Outgoing Chamber President
   Whitney Ferguson – Incoming Chamber President
   Welcoming Michael Maier as our new Council member

5. **Introduction of New Employees**
   Allen Carr – Gas Department
   Blake Barrineau – Recreation Department (Part-time)

6. **Consent Agenda** – *There will be no discussion of Consent Agenda items unless a Council member so requests in which event the item in question will be considered separately.*
   a. October 2017 Preliminary Financial Report
   b. October 12, 2017 Council Meeting Minutes

7. **City Administrators Report –** Shawn M. Bell

8. **Unfinished Business**
   None

9. **New Business**
   a. Appoint James J. Comensoli to Board of Zoning Appeals
   b. Resolution 2017-005 Hospitality Tax Collections
   c. Approval of Change Order No. 1 to the 2016 Sewer Rehab Project
   d. Approval of Consulting Agreement with NuStrat Analytics, LLC

10. **Executive Session:**
    a. For the discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the city concerning Project Antler.

    b. For the discussion of contract negotiations and to receive legal advice concerning a development agreement for Project Bullfrog.

    Upon coming out of Executive Session, Council may take action on items discussed in Executive Session.

FOIA Compliance – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the City of Fountain Inn's requirements.

11. **Upcoming Meetings**
    a. December 4, 6:00pm – Regular Council Meeting/Installation of New Council Members
    b. Strategic Planning Team – 1st Monday of each month.
    c. Senior Staff Meeting – 3rd Thursday of each month.

12. **Adjourn**

FOIA Compliance – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the City of Fountain Inn's requirements.

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Consent Agenda

Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 100 General Fund						
Department: 410 City						
Expenditure						
100-410-200-001 Ideal Hr/Payroll Service	82,000.00	6,345.16	25,165.42	0.00	56,834.58	69
100-410-230-001 Gasb 45 Requirement	3,500.00	0.00	0.00	0.00	3,500.00	100
100-410-270-001 Drug Testing / Screenings	3,450.00	43.85	852.82	0.00	2,597.18	75
100-410-325-001 Attorney Fees	400.00	0.00	31.00	0.00	369.00	92
100-410-330-001 Audit Fees	17,500.00	0.00	5,500.00	0.00	12,000.00	69
100-410-331-002 Code Of Ordinances Updates	2,600.00	0.00	1,988.10	0.00	611.90	24
100-410-332-001 Financial Consultant	15,000.00	0.00	6,360.15	0.00	8,639.85	58
100-410-400-001 Cost Of Issuance	7,000.00	0.00	2,500.00	0.00	4,500.00	64
100-410-411-001 Gc Storm Water Fee	6,100.00	0.00	0.00	0.00	6,100.00	100
100-410-430-006 Maintenance Agreements	14,500.00	0.00	16,401.27	0.00	-1,901.27	-13
100-410-431-001 Complex Maintenance	10,000.00	589.90	2,516.19	0.00	7,483.81	75
100-410-431-003 Landscaping/Grounds Maint	3,964.00	683.18	1,498.12	0.00	2,465.88	62
100-410-471-002 Tax Anticipation Note Interest	3,800.00	0.00	0.00	0.00	3,800.00	100
100-410-520-001 General Liability - Scmirf	2,100.00	0.00	467.12	0.00	1,632.88	78
100-410-530-004 Employee Incentives - City	8,000.00	30.70	149.33	0.00	7,850.67	98
100-410-534-001 Website	1,100.00	0.00	0.00	0.00	1,100.00	100
100-410-545-001 Professional Fees	25,000.00	11,666.69	11,666.69	0.00	13,333.31	53
100-410-583-000 Wellness/Training	5,000.00	0.00	0.00	0.00	5,000.00	100
100-410-583-003 Employee Safety Training	5,500.00	0.00	0.00	0.00	5,500.00	100
100-410-610-001 Christmas Decor/Parade	5,000.00	1,794.54	1,794.54	0.00	3,205.46	64
100-410-610-002 Community Support	10,000.00	212.15	1,004.78	0.00	8,995.22	90
100-410-610-020 Contingency	20,000.00	0.00	0.00	0.00	20,000.00	100
100-410-651-001 Investment Fees	0.00	0.00	146.79	0.00	-146.79	0
100-410-810-001 Woodside Streetscape	489,000.00	0.00	0.00	0.00	489,000.00	100
Revenue						
100-410-311-001 City Taxes - Greenville County	1,524,090.00	27,198.50	61,834.06	0.00	1,462,255.94	96
100-410-311-002 City Taxes - Laurens County	297,950.00	7,711.44	11,278.31	0.00	286,671.69	96
100-410-311-003 Homestead Exemption -Greenville C	65,000.00	0.00	0.00	0.00	65,000.00	100
100-410-311-004 Homestead Exemption - Laurens Cty	15,500.00	0.00	0.00	0.00	15,500.00	100
100-410-311-005 Mfg Reimbursemt - Greenville Count	10,000.00	0.00	0.00	0.00	10,000.00	100
100-410-311-006 Mfg Reimbursemt - Laurens County	9,500.00	0.00	0.00	0.00	9,500.00	100
100-410-311-007 Merchants Inventory Tax	12,000.00	2,891.39	5,782.78	0.00	6,217.22	52
100-410-311-008 Mun Services - Saati	10,732.00	0.00	0.00	0.00	10,732.00	100
100-410-311-009 Duke Energy Franchise Fees	550,000.00	127,106.14	127,106.14	0.00	422,893.86	77
100-410-311-010 Laurens Elec Franchise Fees	100,000.00	20,705.45	20,705.45	0.00	79,294.55	79
100-410-311-011 Charter Comm. - Franchise Fee	100,000.00	0.00	0.00	0.00	100,000.00	100
100-410-311-012 Housing Authority-In Lieu Of Taxes	5,000.00	0.00	0.00	0.00	5,000.00	100
100-410-311-013 City Taxes - G.C. Gob Debt Millage	274,720.00	4,975.33	11,311.10	0.00	263,408.90	96
100-410-311-014 City Taxes - L.C. Gob Debt Millage	54,540.00	1,410.63	2,063.11	0.00	52,476.89	96
100-410-311-017 At&T Franchise Fee	14,800.00	1,766.32	3,481.05	0.00	11,318.95	76
100-410-311-018 Alcohol Beverage Permit	2,400.00	0.00	0.00	0.00	2,400.00	100

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-410-311-019 Grnville Cty Tax - Reserve Millage	50,500.00	995.07	2,262.22	0.00	48,237.78	96
100-410-311-020 Laurens Cty Tax - Reserve Millage	10,100.00	282.13	412.62	0.00	9,687.38	96
100-410-311-023 State Aid To Subdivisions - Lgf	170,000.00	44,038.85	44,038.85	0.00	125,961.15	74
100-410-311-024 State Accommodations Tax	2,000.00	93.40	93.40	0.00	1,906.60	95
100-410-311-025 Masc - Insurance License	560,000.00	0.00	0.00	0.00	560,000.00	100
100-410-311-026 Masc - Brokers License	25,000.00	0.00	0.00	0.00	25,000.00	100
100-410-311-027 Masc - Telecommunications License	24,400.00	0.00	1,723.96	0.00	22,676.04	93
100-410-311-028 Sc Retirement System Revenue	0.00	21,524.30	21,524.30	0.00	-21,524.30	0
100-410-311-029 Police Officr Retirement System Rev	0.00	17,342.40	17,342.40	0.00	-17,342.40	0
100-410-334-020 Scdot Enhancement Grt - Woodside	10,000.00	0.00	0.00	0.00	10,000.00	100
100-410-361-001 Interest Earned	3,400.00	0.00	1,236.20	0.00	2,163.80	64
100-410-361-002 Decrease (Increase) In Investments	0.00	0.00	-535.58	0.00	535.58	0
100-410-375-001 Miscellaneous Revenue	2,000.00	218.72	1,247.33	0.00	752.67	38
100-410-900-102 Trnsfer In-Hosp Tax (Wside Stscape)	489,000.00	0.00	0.00	0.00	489,000.00	100
100-410-900-106 Trnsfer In - Local Option Sales Tax	120,000.00	0.00	14,300.06	0.00	105,699.94	88
100-410-900-200 Transfer In - Gas Fund	490,186.00	40,848.83	163,395.32	0.00	326,790.68	67
City Total Revenue	5,002,818.00	319,108.90	510,603.08	0.00	4,492,214.92	90
City Total Expenditure	740,514.00	21,366.17	78,042.32	0.00	662,471.68	89
City Net	4,262,304.00	297,742.73	432,560.76	0.00	3,829,743.24	90

Department: 411 Administration/City Hall

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Expenditure						
100-411-110-001 Salaries - Administration	183,557.00	12,564.05	43,896.32	0.00	139,660.68	76
100-411-110-002 Part Time Salaries - Administration	38,289.00	3,797.64	14,311.80	0.00	23,977.20	63
100-411-130-002 Overtime	0.00	43.89	143.59	0.00	-143.59	0
100-411-140-001 Christmas Bonus	1,100.00	0.00	0.00	0.00	1,100.00	100
100-411-210-001 Employee Health Insurance	24,291.00	1,254.50	4,995.56	0.00	19,295.44	79
100-411-220-002 Payroll Taxes - Fica/Medicare	17,055.00	1,255.03	4,463.87	0.00	12,591.13	74
100-411-220-003 Unemployment Compensation - Suta	1,960.00	63.08	204.39	0.00	1,755.61	90
100-411-230-001 Retirement	30,231.00	2,224.60	7,912.50	0.00	22,318.50	74
100-411-260-001 Workers Comp - Administration	1,484.00	105.10	296.02	0.00	1,187.98	80
100-411-261-001 Workers Comp Deductible - Admin	500.00	0.00	105.75	0.00	394.25	79
100-411-331-001 Tax Billing Fees - Laurens County	6,500.00	156.48	397.11	0.00	6,102.89	94
100-411-430-005 Repairs & Maintenance - Equipment	2,500.00	227.39	1,080.96	0.00	1,419.04	57
100-411-432-001 It Mantenance	6,000.00	2,422.98	2,422.98	0.00	3,577.02	60
100-411-432-002 Internet Service	780.00	49.42	208.68	0.00	571.32	73
100-411-435-001 Vehicle Maintenance	1,000.00	321.12	714.21	0.00	285.79	29
100-411-471-001 2015 G.O. Bond Principal Pmt	14,828.00	0.00	0.00	0.00	14,828.00	100
100-411-471-002 2015 G.O. Bond Interest Pmt	513.00	0.00	513.31	0.00	-0.31	0
100-411-520-001 General Liability - Scmirf	1,900.00	0.00	1,753.24	0.00	146.76	8
100-411-530-001 Telephone	6,350.00	431.73	1,709.91	0.00	4,640.09	73
100-411-530-002 Cell Phone	1,250.00	-7.92	190.13	0.00	1,059.87	85
100-411-540-001 Legal Ad	900.00	0.00	627.20	0.00	272.80	30
100-411-545-001 Professional Fees	1,500.00	0.00	604.15	0.00	895.85	60
100-411-580-001 Mileage Reimburse.	250.00	0.00	279.06	0.00	-29.06	-12

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-411-580-002 Conferences / Training	4,000.00	0.00	2,770.14	0.00	1,229.86	31
100-411-580-003 Local Meetings & Meals	3,500.00	133.29	676.30	0.00	2,823.70	81
100-411-610-001 General Supplies	2,000.00	129.02	779.33	0.00	1,220.67	61
100-411-610-002 Office Supplies/Print/Postage	10,000.00	393.61	2,377.51	0.00	7,622.49	76
100-411-610-003 Shredding Service Expenditure	460.00	0.00	374.00	0.00	86.00	19
100-411-622-001 Utilities	10,700.00	552.49	2,528.83	0.00	8,171.17	76
100-411-626-001 Vehicle Gas	1,500.00	0.00	0.00	0.00	1,500.00	100
100-411-640-001 Dues/Subscriptions	5,000.00	969.00	2,382.88	0.00	2,617.12	52
100-411-651-001 Credit Card Fees	0.00	1.52	18.86	0.00	-18.86	0
100-411-651-105 Bank Charges	0.00	-150.00	401.56	0.00	-401.56	0
100-411-656-001 Admin Uniforms	250.00	91.54	341.89	0.00	-91.89	-37
100-411-670-001 Rental / Lease Expenditure	12,540.00	783.22	3,947.23	0.00	8,592.77	69
100-411-810-001 Miscellaneous	500.00	1,500.00	2,439.09	0.00	-1,939.09	-388
100-411-860-005 Furniture, Fix.&Computers (Non-Dep	0.00	0.00	3,129.67	0.00	-3,129.67	0
Revenue						
100-411-900-001 Proceeds On Disposal Of Assets	0.00	500.00	500.00	0.00	-500.00	0
Administration/City Hall Total Revenue	0.00	500.00	500.00	0.00	-500.00	0
Administration/City Ha Total Expenditure	393,188.00	29,312.78	108,998.03	0.00	284,189.97	72
Administration/City Hall Net	-393,188.00	-28,812.78	-108,498.03	0.00	-284,689.97	72
Department: 412 Judicial						
Expenditure						
100-412-110-001 Salaries - Judicial	72,298.00	5,543.25	23,028.81	0.00	49,269.19	68
100-412-110-003 Salaries - Judge	12,000.00	1,000.00	4,000.00	0.00	8,000.00	67
100-412-110-004 Salaries - Administrative Judge	9,600.00	738.48	2,741.04	0.00	6,858.96	71
100-412-140-001 Christmas Bonus	400.00	0.00	0.00	0.00	400.00	100
100-412-210-001 Employee Health Insurance	13,685.00	1,139.60	4,547.19	0.00	9,137.81	67
100-412-220-002 Payroll Taxes - Fica/Medicare	7,214.00	557.05	2,277.40	0.00	4,936.60	68
100-412-220-003 Unemployment Compensation - Suta	560.00	34.76	208.60	0.00	351.40	63
100-412-230-001 Retirement	13,108.00	1,007.18	4,103.86	0.00	9,004.14	69
100-412-260-001 Workers Comp - Judicial	434.00	24.76	101.05	0.00	332.95	77
100-412-261-001 Workers Comp Deductible	500.00	0.00	712.21	0.00	-212.21	-42
100-412-430-005 Repairs & Maintenance - Equipment	0.00	362.70	419.55	0.00	-419.55	0
100-412-431-002 Judicial Building Maintenance	5,580.00	83.00	798.48	0.00	4,781.52	86
100-412-431-003 Landscaping	698.00	58.19	232.76	0.00	465.24	67
100-412-432-001 Computer Expense	2,350.00	0.00	291.00	0.00	2,059.00	88
100-412-432-002 Internet Service	1,500.00	76.67	306.68	0.00	1,193.32	80
100-412-471-003 2015 G.O. Bond Principal Pmt	2,671.00	0.00	0.00	0.00	2,671.00	100
100-412-471-004 2015 G.O. Bond Interest Pmt	92.00	0.00	92.48	0.00	-0.48	-1
100-412-520-001 General Liability - Scmirf	750.00	0.00	249.50	0.00	500.50	67
100-412-530-001 Telephone	2,820.00	205.29	805.37	0.00	2,014.63	71
100-412-530-002 Cell Phone	725.00	54.01	215.68	0.00	509.32	70
100-412-580-001 Mileage Reimbursement	1,000.00	0.00	0.00	0.00	1,000.00	100
100-412-580-002 Conferences	1,200.00	0.00	120.00	0.00	1,080.00	90
100-412-610-002 Office Supplies/Printing/Postage	3,500.00	100.88	1,059.44	0.00	2,440.56	70

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-412-617-001 Court Expenditures	64,000.00	82.30	11,205.11	1,500.00	51,294.89	80
100-412-622-001 Utilities	5,485.00	316.28	1,240.25	0.00	4,244.75	77
100-412-651-105 Bank Charges	0.00	20.00	20.00	0.00	-20.00	0
Revenue						
100-412-351-001 Police Fines	58,400.00	0.00	0.00	0.00	58,400.00	100
100-412-361-001 Interest Earned	50.00	0.00	19.38	0.00	30.62	61
Judicial Total Revenue	58,450.00	0.00	19.38	0.00	58,430.62	100
Judicial Total Expenditure	222,170.00	11,404.40	58,776.46	1,500.00	161,893.54	73
Judicial Net	-163,720.00	-11,404.40	-58,757.08	-1,500.00	-103,462.92	63
Department: 413 Mayor & Council						
Expenditure						
100-413-110-001 Salaries - Mayor & Council	30,973.20	2,910.60	10,324.40	0.00	20,648.80	67
100-413-210-001 Health Insurance	47,897.92	1,133.73	4,247.05	0.00	43,650.87	91
100-413-220-002 Payroll Taxes - Fica/Medicare	2,369.45	222.68	789.88	0.00	1,579.57	67
100-413-220-003 Unemployment Compensation - Suta	0.00	58.21	206.48	0.00	-206.48	0
100-413-230-001 Retirement	2,055.32	249.96	1,085.20	0.00	970.12	47
100-413-260-001 Workers Comp - Mayor/Council	142.48	9.89	35.08	0.00	107.40	75
100-413-350-001 Mayor & Council Retreat	500.00	0.00	0.00	0.00	500.00	100
100-413-432-001 It Maintenance	550.00	175.00	175.00	0.00	375.00	68
100-413-520-001 General Liability - Scmirf	1,920.00	0.00	434.16	0.00	1,485.84	77
100-413-530-002 Cell Phone	0.00	54.01	77.67	0.00	-77.67	0
100-413-580-001 Mileage Reimbursement	200.00	0.00	0.00	0.00	200.00	100
100-413-580-002 Conferences	8,000.00	0.00	-301.28	0.00	8,301.28	104
100-413-610-002 Office Supply/Printing/Postage	700.00	17.68	906.90	0.00	-206.90	-30
100-413-640-001 Dues/Subscriptions	250.00	0.00	0.00	0.00	250.00	100
Revenue						
Mayor & Council Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Mayor & Council Total Expenditure	95,558.37	4,831.76	17,980.54	0.00	77,577.83	81
Mayor & Council Net	-95,558.37	-4,831.76	-17,980.54	0.00	-77,577.83	81
Department: 414 Special Events						
Expenditure						
100-414-110-001 Salaries - Special Events	96,904.00	4,610.46	16,300.37	0.00	80,603.63	83
100-414-110-002 Special Events Part Time Salaries	0.00	743.80	3,142.10	0.00	-3,142.10	0
100-414-140-001 Christmas Bonus	600.00	0.00	0.00	0.00	600.00	100
100-414-210-001 Employee Health Insurance	13,685.00	569.80	2,977.63	0.00	10,707.37	78
100-414-220-002 Payroll Taxes - Fica/Medicare	7,459.00	409.61	1,487.38	0.00	5,971.62	80
100-414-220-003 Unemployment Compensation - Suta	560.00	107.08	266.55	0.00	293.45	52
100-414-230-001 Retirement	10,757.00	625.18	2,210.33	0.00	8,546.67	79
100-414-260-001 Workers Comp - Economic Dev	449.00	17.93	65.44	0.00	383.56	85
100-414-261-001 Workers Comp Deductible	500.00	0.00	0.00	0.00	500.00	100
100-414-430-005 Repairs & Maintenance Equipment	0.00	56.84	213.37	0.00	-213.37	0
100-414-432-001 Computer Support	1,000.00	957.68	1,045.68	0.00	-45.68	-5
100-414-471-001 2015 G.O. Bond Principal Pmt	5,072.00	0.00	0.00	0.00	5,072.00	100

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-414-471-002 2015 G.O. Bond Interest Pymnt	176.00	0.00	175.59	0.00	0.41	0
100-414-520-001 General Liability - Scmirf	1,040.00	0.00	249.50	0.00	790.50	76
100-414-530-002 Cell Phone	0.00	54.01	188.60	0.00	-188.60	0
100-414-540-001 Marketing	20,000.00	0.00	6,388.97	0.00	13,611.03	68
100-414-580-002 Conferences	0.00	0.00	100.00	0.00	-100.00	0
100-414-610-002 Office Supplies	500.00	89.85	418.15	0.00	81.85	16
100-414-610-003 Furniture, Fixtures & Computers	0.00	0.00	668.00	0.00	-668.00	0
100-414-622-001 Comm Dev/Special Evt - Utilities	0.00	88.06	306.08	0.00	-306.08	0
100-414-640-001 Dues/Subscriptions	0.00	0.00	50.00	0.00	-50.00	0
100-414-651-105 Bank / Credit Card Charges	0.00	24.60	24.60	0.00	-24.60	0
100-414-670-001 Rental/Lease Expenditure	0.00	47.74	100.25	0.00	-100.25	0
100-414-800-001 Merchandise	0.00	0.00	106.29	0.00	-106.29	0
100-414-804-001 Special Events	40,000.00	0.00	7,313.68	0.00	32,686.32	82
100-414-804-004 Christmas Festival	40,000.00	4,770.00	4,770.00	0.00	35,230.00	88
100-414-804-007 Friday Music	16,000.00	0.00	3,850.00	0.00	12,150.00	76
100-414-804-008 Saturday Music	5,300.00	0.00	0.00	0.00	5,300.00	100
100-414-804-009 Farmers Market Event	500.00	0.00	926.50	0.00	-426.50	-85
100-414-804-010 Concessions	3,750.00	0.00	0.00	0.00	3,750.00	100
Revenue						
100-414-372-001 Special Events Sponsorships	25,000.00	0.00	250.00	0.00	24,750.00	99
100-414-372-002 Christmas Events	41,775.00	630.00	630.00	0.00	41,145.00	98
100-414-372-003 Concessions - Economic Dev	7,500.00	-2.46	38.49	0.00	7,461.51	99
100-414-372-008 Saturday Music Sponsor	5,000.00	0.00	0.00	0.00	5,000.00	100
100-414-372-009 Farmers Market Event	10,000.00	0.00	633.00	0.00	9,367.00	94
100-414-372-010 Friday Music Sponsor	15,000.00	0.00	1,050.00	0.00	13,950.00	93
100-414-372-011 Christmas Festival Sponsor	15,000.00	1,500.00	2,000.00	0.00	13,000.00	87
100-414-372-012 Merchandise Revenue	0.00	-222.64	3,488.36	0.00	-3,488.36	0
100-414-900-102 Transfer In-Hosp Fnd (Ed-Christmas	45,000.00	0.00	0.00	0.00	45,000.00	100
100-414-900-200 Transfer In - Gas Fund (Eco Dev)	100,000.00	0.00	19,583.37	0.00	80,416.63	80
Special Events Total Revenue	264,275.00	1,904.90	27,673.22	0.00	236,601.78	90
Special Events Total Expenditure	264,252.00	13,172.64	53,345.06	0.00	210,906.94	80
Special Events Net	23.00	-11,267.74	-25,671.84	0.00	25,694.84	111,717
Department: 421 Police						
Expenditure						
100-421-110-001 Salaries - Police	990,449.99	77,123.47	298,619.67	0.00	691,830.32	70
100-421-110-002 Salaries - Pd Dispatchers	122,861.96	8,252.36	33,888.43	0.00	88,973.53	72
100-421-130-001 Overtime - Pd	20,000.00	3,090.17	8,212.74	0.00	11,787.26	59
100-421-130-002 Overtime - Dispatchers	10,400.00	1,204.74	4,117.24	0.00	6,282.76	60
100-421-130-003 Salaries - Special Events	10,000.00	311.25	1,545.75	0.00	8,454.25	85
100-421-130-004 Officer Of The Month/Year Incentive	1,800.00	0.00	100.00	0.00	1,700.00	94
100-421-140-001 Christmas Bonus	5,700.00	0.00	0.00	0.00	5,700.00	100
100-421-210-001 Employee Health Insurance	195,012.91	16,832.31	62,377.48	0.00	132,635.43	68
100-421-213-001 Health Screening	8,480.00	0.00	0.00	0.00	8,480.00	100
100-421-220-002 Payroll Taxes - Fica/Medicare	88,695.01	6,883.57	26,485.21	0.00	62,209.80	70

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-421-220-003 Unemployment Compensation - Suta	7,980.00	146.11	456.84	0.00	7,523.16	94
100-421-230-001 Retirement	184,698.32	14,152.43	54,677.49	0.00	130,020.83	70
100-421-260-001 Workers Comp - Police	62,231.44	4,603.80	18,476.87	0.00	43,754.57	70
100-421-261-001 Workers Comp Deductible	10,000.00	0.00	769.57	0.00	9,230.43	92
100-421-430-001 Portable Radio Maint	2,760.00	45.00	685.00	0.00	2,075.00	75
100-421-430-003 Gc Computer Maintenance	4,200.00	0.00	1,050.00	0.00	3,150.00	75
100-421-431-001 Building Maintenance	9,500.00	632.03	2,795.72	0.00	6,704.28	71
100-421-431-003 Landscaping	4,441.36	782.67	1,596.41	0.00	2,844.95	64
100-421-432-002 It Maintenance	1,200.00	600.00	600.00	0.00	600.00	50
100-421-432-003 Internet Service	10,142.00	301.20	2,761.68	0.00	7,380.32	73
100-421-435-001 Vehicle Maintenance	28,500.00	352.09	13,794.53	0.00	14,705.47	52
100-421-471-001 2010 & 2015 G.O. Bond Principal Pn	64,863.14	0.00	0.00	0.00	64,863.14	100
100-421-471-002 2010 & 2015 G.O. Bond Interest Pmt	2,245.32	0.00	2,245.32	0.00	0.00	0
100-421-520-001 General Liability - Scmirf	35,000.00	0.00	7,200.06	0.00	27,799.94	79
100-421-530-001 Telephone	9,140.00	912.76	3,361.83	0.00	5,778.17	63
100-421-530-002 Cell Phone	4,455.00	324.06	2,035.96	0.00	2,419.04	54
100-421-530-003 Recording System	3,809.00	0.00	3,809.00	0.00	0.00	0
100-421-580-001 Travel Allowance	500.00	0.00	316.03	0.00	183.97	37
100-421-580-002 Conferences	3,000.00	0.00	1,104.44	0.00	1,895.56	63
100-421-583-002 Training	2,000.00	0.00	1,869.86	0.00	130.14	7
100-421-583-003 Citizens Police Academy	800.00	0.00	0.00	0.00	800.00	100
100-421-610-001 General Supplies	6,900.00	388.41	2,773.01	0.00	4,126.99	60
100-421-610-002 Ofce Supplies/Prting/Copier/Postage	7,620.00	319.63	3,591.97	0.00	4,028.03	53
100-421-612-001 Ammunition	2,750.00	0.00	1,107.70	0.00	1,642.30	60
100-421-612-002 Taser Cartridges	450.00	0.00	0.00	0.00	450.00	100
100-421-622-001 Utilities	12,800.00	1,066.42	4,822.04	0.00	7,977.96	62
100-421-622-002 Community Patrol Office	200.00	51.91	205.77	0.00	-5.77	-3
100-421-626-001 Vehicle Gas	45,000.00	-85.78	11,065.36	0.00	33,934.64	75
100-421-641-001 Scleoa Dues	800.00	0.00	0.00	0.00	800.00	100
100-421-642-001 Professional Membership	1,275.00	0.00	0.00	0.00	1,275.00	100
100-421-656-001 Uniforms	12,000.00	648.52	2,419.40	0.00	9,580.60	80
100-421-743-006 Scmit Grant Expenditures	2,000.00	0.00	0.00	0.00	2,000.00	100
100-421-743-011 Jag Grant	126,000.00	0.00	0.00	0.00	126,000.00	100
100-421-880-006 Equipment/Vehicles (Depreciable)	0.00	0.00	618.70	0.00	-618.70	0
Revenue						
100-421-334-001 Police Grants	112,840.00	0.00	0.00	0.00	112,840.00	100
100-421-334-007 Scmit/Smirf Grant	2,000.00	0.00	270.00	0.00	1,730.00	87
100-421-352-001 Community Svc Fee	750.00	0.00	40.00	0.00	710.00	95
100-421-352-002 Police Security Revenue	5,000.00	0.00	0.00	0.00	5,000.00	100
100-421-375-001 Pd Miscellaneous Revenue	1,000.00	140.00	665.00	0.00	335.00	34
100-421-900-102 Transfr In- Hosp Fnd (Special Evts)	10,000.00	0.00	1,234.50	0.00	8,765.50	88
Police Total Revenue	131,590.00	140.00	2,209.50	0.00	129,380.50	98
Police Total Expenditure	2,122,660.45	138,939.13	581,557.08	0.00	1,541,103.37	73
Police Net	-1,991,070.45	-138,799.13	-579,347.58	0.00	-1,411,722.87	71

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Department: 422 Fire						
Expenditure						
100-422-110-001 Salaries - Fire	774,581.40	59,925.45	241,106.73	0.00	533,474.67	69
100-422-110-002 Salaries - Fire Dispatchers	122,861.96	8,252.46	33,888.71	0.00	88,973.25	72
100-422-110-003 Part Time Salaries - Fire	6,000.00	141.84	232.56	0.00	5,767.44	96
100-422-110-004 Salaries - Sleep Time	12,400.00	1,869.95	6,940.65	0.00	5,459.35	44
100-422-120-001 Salaries - Volunteers	50.00	0.00	0.00	0.00	50.00	100
100-422-130-002 Overtime - Dispatchers	10,400.00	1,204.81	4,117.46	0.00	6,282.54	60
100-422-130-003 Salaries - Special Events	5,000.00	0.00	375.00	0.00	4,625.00	93
100-422-140-001 Christmas Bonus	5,300.00	0.00	0.00	0.00	5,300.00	100
100-422-210-001 Employee Health Insurance	181,327.80	15,153.16	57,675.47	0.00	123,652.33	68
100-422-213-001 Health Screening	5,500.00	0.00	0.00	0.00	5,500.00	100
100-422-220-002 Payroll Taxes - Fica/Medicare	71,649.39	5,461.76	21,929.81	0.00	49,719.58	69
100-422-220-003 Unemployment Compensation - Suta	7,420.00	96.30	340.68	0.00	7,079.32	95
100-422-230-001 Retirement	148,512.58	11,335.52	45,522.35	0.00	102,990.23	69
100-422-260-001 Workers Comp - Fire	43,056.00	3,300.22	13,425.67	0.00	29,630.33	69
100-422-261-001 Workers Comp Deductible	5,000.00	0.00	0.00	0.00	5,000.00	100
100-422-430-001 Portable Radio Maintenance/Fees	2,040.00	27.90	664.92	0.00	1,375.08	67
100-422-430-004 Repeater Maint/Facility Expnditures	1,700.00	106.57	1,114.34	0.00	585.66	34
100-422-430-005 Operating Equipment Maintenance	13,000.00	3,815.80	6,898.71	0.00	6,101.29	47
100-422-431-001 Station Maintenance	5,500.00	345.08	1,947.78	0.00	3,552.22	65
100-422-431-002 Landscaping	252.09	13.51	101.80	0.00	150.29	60
100-422-432-001 Computer Support / Internet	9,000.00	868.93	1,910.93	0.00	7,089.07	79
100-422-435-001 Vehicle Maintenance	25,000.00	424.88	6,585.13	0.00	18,414.87	74
100-422-471-001 2015 G.O. Bond Principal Pymnt	109,480.44	0.00	0.00	0.00	109,480.44	100
100-422-471-002 2015 G.O. Bond Interest Pymnt	3,789.80	0.00	3,789.80	0.00	0.00	0
100-422-520-001 General Liability - Scmirf	24,000.00	0.00	5,151.59	0.00	18,848.41	79
100-422-530-001 Telephone	7,700.00	748.80	2,652.49	0.00	5,047.51	66
100-422-530-002 Cell Phones	1,700.00	0.00	323.34	0.00	1,376.66	81
100-422-580-002 Conferences	2,500.00	0.00	295.68	0.00	2,204.32	88
100-422-583-002 Training	5,000.00	5.00	582.22	0.00	4,417.78	88
100-422-610-001 General Supplies	5,000.00	30.65	1,764.21	0.00	3,235.79	65
100-422-610-002 Office Supplies/Printing/Postage	5,000.00	0.00	221.08	0.00	4,778.92	96
100-422-610-003 Prevention	1,800.00	27.12	479.06	0.00	1,320.94	73
100-422-622-001 Utilities	16,800.00	1,079.74	5,158.60	0.00	11,641.40	69
100-422-626-001 Vehicle Gas	19,500.00	0.00	3,880.31	0.00	15,619.69	80
100-422-640-001 Publications	300.00	0.00	221.54	0.00	78.46	26
100-422-642-001 Professional Membership	900.00	150.00	380.00	0.00	520.00	58
100-422-656-001 Uniforms	16,000.00	278.47	3,321.99	0.00	12,678.01	79
100-422-743-010 Scmit Grant Expenditures	2,000.00	0.00	0.00	0.00	2,000.00	100
100-422-810-001 Miscellaneous	1,600.00	0.00	0.00	0.00	1,600.00	100
100-422-810-002 Innovapad Expenditures	12,000.00	1,470.12	2,215.36	0.00	9,784.64	82
100-422-880-002 Land Improvements	0.00	76.49	76.49	0.00	-76.49	0
Revenue						

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-422-311-001 Fire Service Area Fees - G.C.	859,600.00	7,606.63	26,110.05	0.00	833,489.95	97
100-422-311-002 Fire Service Area Fees - L.C.	215,768.33	0.00	0.00	0.00	215,768.33	100
100-422-334-007 Fire Scmit Grant	2,000.00	0.00	0.00	0.00	2,000.00	100
100-422-334-011 Fire Grants	0.00	-1,765.64	1,579.36	0.00	-1,579.36	0
100-422-352-001 Innovapad Revenue	18,306.00	4,147.50	16,290.75	0.00	2,015.25	11
100-422-352-003 Fd Special Events Revenue	5,000.00	0.00	0.00	0.00	5,000.00	100
Fire Total Revenue	1,100,674.33	9,988.49	43,980.16	0.00	1,056,694.17	96
Fire Total Expenditure	1,690,621.46	116,210.53	475,292.46	0.00	1,215,329.00	72
Fire Net	-589,947.13	-106,222.04	-431,312.30	0.00	-158,634.83	27
Department: 424 Public Works						
Expenditure						
100-424-110-001 Salaries - Public Works	123,438.82	9,541.35	37,752.28	0.00	85,686.54	69
100-424-140-001 Christmas Bonus	600.00	0.00	0.00	0.00	600.00	100
100-424-210-001 Employee Health Insurance	17,790.65	1,479.08	5,893.88	0.00	11,896.77	67
100-424-220-002 Payroll Taxes - Fica/Medicare	9,488.97	729.91	2,888.07	0.00	6,600.90	70
100-424-220-003 Unemployment Compensation - Suta	840.00	0.00	12.77	0.00	827.23	98
100-424-230-001 Retirement	16,819.66	1,402.06	5,552.22	0.00	11,267.44	67
100-424-260-001 Workers Comp - Public Works	570.58	86.54	344.78	0.00	225.80	40
100-424-261-001 Workers Comp Deductible	500.00	0.00	0.00	0.00	500.00	100
100-424-340-001 Contract Building Inspection Fees	62,400.00	0.00	10,438.00	0.00	51,962.00	83
100-424-430-005 Repairs & Maintenance Equipment	0.00	113.68	540.44	0.00	-540.44	0
100-424-432-001 Software/Maint Agree.	13,100.00	4,182.18	11,310.39	0.00	1,789.61	14
100-424-432-002 Internet Service	660.00	145.67	293.68	0.00	366.32	56
100-424-435-001 Vehicle Maintenance	600.00	0.00	49.49	0.00	550.51	92
100-424-471-001 2010 & 2015 G.O. Bond Principal Pn	42,693.14	0.00	0.00	0.00	42,693.14	100
100-424-471-002 2010 & 2015 G.O. Bond Interest Pmt	1,477.87	0.00	1,477.87	0.00	0.00	0
100-424-520-001 General Liability - Scmirf	9,200.00	0.00	2,666.03	0.00	6,533.97	71
100-424-530-001 Telephone	2,150.00	130.85	508.54	0.00	1,641.46	76
100-424-530-002 Cell Phone	1,897.00	147.32	556.49	0.00	1,340.51	71
100-424-540-001 Advertisement / Public Notices	200.00	0.00	143.65	0.00	56.35	28
100-424-580-002 Conferences & Meetings	1,400.00	61.20	211.20	0.00	1,188.80	85
100-424-580-003 Local Meetings And Meals	1,000.00	0.00	24.80	0.00	975.20	98
100-424-610-001 General Supplies/Postage	2,880.00	67.41	965.73	0.00	1,914.27	66
100-424-610-003 Safety Equipment	0.00	0.00	51.91	0.00	-51.91	0
100-424-610-004 Variance/Rezoning Exp	100.00	0.00	36.30	0.00	63.70	64
100-424-610-005 Miscellaneous Tools (Maintenance)	1,000.00	41.59	83.60	0.00	916.40	92
100-424-615-001 Codes Enforcement	1,000.00	0.00	-368.12	0.00	1,368.12	137
100-424-615-002 Plan Review	3,000.00	0.00	5,342.50	0.00	-2,342.50	-78
100-424-622-001 Utilities	4,046.00	345.03	1,649.86	0.00	2,396.14	59
100-424-626-001 Vehicle Gas	2,400.00	0.00	299.36	0.00	2,100.64	88
100-424-642-001 Professional Memberships	1,295.00	150.00	300.00	0.00	995.00	77
100-424-651-002 Credit Card Fees	2,334.00	140.96	865.97	0.00	1,468.03	63
100-424-651-105 Bank Charges	0.00	0.00	-10.00	0.00	10.00	0
100-424-670-001 Rental / Lease Expenditure	0.00	95.48	200.50	0.00	-200.50	0

Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Revenue						
100-424-321-001 Business License	300,000.00	5,718.70	58,655.80	0.00	241,344.20	80
100-424-322-001 Building Permits	225,000.00	23,167.53	283,454.21	0.00	-58,454.21	-26
100-424-322-002 Variance/Rezoning Fees	1,000.00	0.00	255.00	0.00	745.00	75
100-424-322-003 Plan Review Fees	3,000.00	0.00	0.00	0.00	3,000.00	100
100-424-336-006 Public Works - Scmit Grant	2,000.00	0.00	0.00	0.00	2,000.00	100
100-424-345-001 Animal Control & Licenses	1,000.00	5.00	40.00	0.00	960.00	96
100-424-375-001 Misc Revenue	0.00	133.21	207.19	0.00	-207.19	0
Public Works Total Revenue	532,000.00	29,024.44	342,612.20	0.00	189,387.80	36
Public Works Total Expenditure	324,881.69	18,860.31	90,082.19	0.00	234,799.50	72
Public Works Net	207,118.31	10,164.13	252,530.01	0.00	-45,411.70	-22
Department: 431 Streets						
Expenditure						
100-431-110-001 Salaries - Pw (Streets)	203,196.03	13,524.94	53,577.75	0.00	149,618.28	74
100-431-130-001 Overtime	14,400.00	2,696.83	7,289.46	0.00	7,110.54	49
100-431-140-001 Christmas Bonus	1,400.00	0.00	0.00	0.00	1,400.00	100
100-431-210-001 Employee Health Insurance	47,897.91	2,317.88	8,486.96	0.00	39,410.95	82
100-431-220-002 Payroll Taxes - Fica/Medicare	16,753.20	1,240.97	4,656.35	0.00	12,096.85	72
100-431-220-003 Unemployment Compensation - Suta	2,240.00	45.53	286.85	0.00	1,953.15	87
100-431-230-001 Retirement	29,695.86	2,185.23	8,130.55	0.00	21,565.31	73
100-431-260-001 Workers Comp - Streets	11,024.82	830.20	3,174.70	0.00	7,850.12	71
100-431-261-001 Workers Comp Deductible	5,000.00	0.00	784.41	0.00	4,215.59	84
100-431-423-001 Inmate Labor	51,360.00	1,092.00	5,760.30	0.00	45,599.70	89
100-431-431-002 Grounds Maintenance	3,700.00	91.28	403.12	0.00	3,296.88	89
100-431-431-005 Landscaping - Cemetery	2,687.34	223.95	895.80	0.00	1,791.54	67
100-431-431-006 Landscaping - Parking Plaza	563.91	20.74	82.96	0.00	480.95	85
100-431-431-007 Landscaping - City Shop	1,338.10	47.76	143.28	0.00	1,194.82	89
100-431-431-008 Landscaping Across From Grandsou	2,923.13	362.41	888.97	0.00	2,034.16	70
100-431-431-009 Landscaping - Main Street	10,943.38	804.03	5,998.63	0.00	4,944.75	45
100-431-431-011 Landscaping - N Main & Harrison Br	6,321.54	850.04	2,330.39	0.00	3,991.15	63
100-431-431-012 Landscaping - S Main & Hunts Br	4,465.27	611.94	1,374.41	0.00	3,090.86	69
100-431-431-013 Landscaping - Mccarter Road	991.58	264.51	383.04	0.00	608.54	61
100-431-431-014 Landscaping - 418	991.58	264.51	383.04	0.00	608.54	61
100-431-431-015 Landscaping - Fairview Street	991.58	264.51	383.04	0.00	608.54	61
100-431-431-016 Landscaping - Quail Run	116.17	5.93	23.72	0.00	92.45	80
100-431-431-017 Landscaping - Burdette Planter Bed	111.64	3.68	14.71	0.00	96.93	87
100-431-431-018 Landscaping - Mutual Home Planter	44.14	3.68	14.71	0.00	29.43	67
100-431-431-019 Landscaping - Fi Svc Ctr Planter B	44.14	3.68	14.71	0.00	29.43	67
100-431-435-001 Equipment / Vehicle Maintenance	45,000.00	923.76	7,313.10	0.00	37,686.90	84
100-431-530-002 Cell Phone	2,772.00	290.61	1,170.47	0.00	1,601.53	58
100-431-530-006 Cell Phone Maintenance	100.00	0.00	9.99	0.00	90.01	90
100-431-610-001 General Supplies	3,600.00	293.51	1,004.57	0.00	2,595.43	72
100-431-610-003 Safety Equipment	1,610.00	20.12	442.04	0.00	1,167.96	73
100-431-613-001 Streets Sign Upgrade	2,400.00	109.21	505.28	0.00	1,894.72	79

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-431-622-001 Utilities - Mod Office	4,600.00	289.31	1,258.71	0.00	3,341.29	73
100-431-622-002 Street Dept Utilities	126,000.00	3,093.95	30,984.15	0.00	95,015.85	75
100-431-626-001 Vehicle Gas	29,000.00	0.00	8,124.53	0.00	20,875.47	72
100-431-656-001 Uniforms	5,376.00	356.61	1,102.13	0.00	4,273.87	79
100-431-730-001 Street Improvements	10,000.00	2,346.76	3,308.64	0.00	6,691.36	67
100-431-731-001 Animal Control	2,500.00	0.00	368.97	0.00	2,131.03	85
100-431-731-002 Mosquito Control	1,000.00	0.00	0.00	0.00	1,000.00	100
100-431-880-006 Equipment (Depreciable)	0.00	200,109.90	200,109.90	0.00	-200,109.90	0
Revenue						
Streets Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Streets Total Expenditure	653,159.32	235,589.97	361,184.34	0.00	291,974.98	45
Streets Net	-653,159.32	-235,589.97	-361,184.34	0.00	-291,974.98	45
Department: 432 Sanitation						
Expenditure						
100-432-110-001 Salaries - Pw Sanitation	26,000.00	2,297.53	9,162.34	0.00	16,837.66	65
100-432-130-001 Overtime	540.00	0.00	0.00	0.00	540.00	100
100-432-140-001 Christmas Bonus	200.00	0.00	0.00	0.00	200.00	100
100-432-210-001 Employee Health Insurance	6,842.56	569.80	2,248.68	0.00	4,593.88	67
100-432-220-002 Payroll Taxes - Fica/Medicare	2,045.61	175.75	700.89	0.00	1,344.72	66
100-432-220-003 Unemployment Compensation - Suta	280.00	0.00	0.00	0.00	280.00	100
100-432-230-001 Retirement	3,625.94	326.00	1,365.47	0.00	2,260.47	62
100-432-260-001 Workers Comp - Sanitation Workers	1,748.80	119.70	487.78	0.00	1,261.02	72
100-432-261-001 Workers Comp Deductible	500.00	0.00	0.00	0.00	500.00	100
100-432-421-001 Landfill Fees	71,900.00	6,905.14	24,402.97	0.00	47,497.03	66
100-432-423-001 Inmate Labor	12,840.00	468.00	2,866.97	0.00	9,973.03	78
100-432-435-001 Vehicle Maint	20,100.00	1,508.61	5,788.28	0.00	14,311.72	71
100-432-530-002 Cell Phones	795.00	39.30	156.90	0.00	638.10	80
100-432-530-006 Cell Phone Maintenance	50.00	0.00	0.00	0.00	50.00	100
100-432-610-001 General Supplies	700.00	18.75	800.52	0.00	-100.52	-14
100-432-610-003 Safety Equipment	100.00	0.00	0.00	0.00	100.00	100
100-432-614-001 Garbage Containers/Parts	9,040.00	0.00	7,776.99	0.00	1,263.01	14
100-432-626-001 Vehicle Gas	16,530.00	0.00	1,509.65	0.00	15,020.35	91
100-432-656-001 Uniforms	998.00	43.04	172.16	0.00	825.84	83
Revenue						
100-432-344-001 Public Works Fee	80,000.00	130.00	572.00	0.00	79,428.00	99
100-432-344-002 Pw Additional Container Fee	11,000.00	64.00	468.00	0.00	10,532.00	96
100-432-344-003 Garbage Can Sales	10,000.00	1,300.00	5,780.00	0.00	4,220.00	42
Sanitation Total Revenue	101,000.00	1,494.00	6,820.00	0.00	94,180.00	93
Sanitation Total Expenditure	174,835.91	12,471.62	57,439.60	0.00	117,396.31	67
Sanitation Net	-73,835.91	-10,977.62	-50,619.60	0.00	-23,216.31	31
Department: 451 Recreation						
Expenditure						
100-451-110-001 Salaries - Recreation	128,391.28	10,258.25	39,868.85	0.00	88,522.43	69

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-451-110-002 Salaries - Recreation Part-Time	26,000.00	2,688.39	10,959.16	0.00	15,040.84	58
100-451-110-003 Salaries - Aerobics Instructors	15,600.00	1,125.00	4,553.96	0.00	11,046.04	71
100-451-110-005 Salaries - Rec Official/Clock Oper.	2,800.00	929.83	1,232.38	0.00	1,567.62	56
100-451-130-001 Overtime	2,000.00	0.00	828.54	0.00	1,171.46	59
100-451-140-001 Christmas Bonus	1,000.00	0.00	0.00	0.00	1,000.00	100
100-451-210-001 Employee Health Insurance	20,527.68	1,709.40	6,820.77	0.00	13,706.91	67
100-451-220-002 Payroll Taxes - Fica/Medicare	13,233.83	1,147.62	4,394.44	0.00	8,839.39	67
100-451-220-003 Unemployment Compensation - Suta	840.00	98.76	338.85	0.00	501.15	60
100-451-230-001 Retirement	17,491.22	1,618.30	6,186.45	0.00	11,304.77	65
100-451-260-001 Workers Comp - Recreation	3,926.90	355.07	1,358.42	0.00	2,568.48	65
100-451-261-001 Workers Comp Deductible	1,000.00	0.00	0.00	0.00	1,000.00	100
100-451-430-005 Repairs & Maintenance Equipment	3,000.00	0.00	380.46	0.00	2,619.54	87
100-451-431-001 Ac Maintenance	9,600.00	731.57	3,101.73	0.00	6,498.27	68
100-451-431-002 Ac Grounds Upkeep	1,000.00	52.99	80.95	0.00	919.05	92
100-451-431-003 Georgia Street Park Sign(Landscapi	89.14	3.68	14.72	0.00	74.42	83
100-451-431-005 Woodside Park Sign (Landscaping)	134.14	3.68	14.72	0.00	119.42	89
100-451-432-001 Computer Maint	2,000.00	300.00	300.00	0.00	1,700.00	85
100-451-432-002 Online Registration Fees	2,550.00	0.00	649.00	0.00	1,901.00	75
100-451-432-003 Cable / Internet Service	1,800.00	178.05	473.03	0.00	1,326.97	74
100-451-433-001 Field & Light Maintenance	11,800.00	15.00	15.00	0.00	11,785.00	100
100-451-433-002 Playground Upkeep Maintenance	4,000.00	548.80	1,261.59	0.00	2,738.41	68
100-451-435-001 Vehicle Maintenance	1,500.00	172.93	202.49	0.00	1,297.51	87
100-451-471-005 2015 G.O. Bond Principal Pymnt	34,999.92	0.00	0.00	0.00	34,999.92	100
100-451-471-006 2015 G.O. Bond Interest Pymnt	1,211.56	0.00	1,211.56	0.00	0.00	0
100-451-520-001 General Liability - Scmirf	8,000.00	0.00	2,326.54	0.00	5,673.46	71
100-451-530-002 Cell Phone	1,440.00	108.02	431.36	0.00	1,008.64	70
100-451-530-003 Ac Telephone	1,980.00	277.90	1,126.93	0.00	853.07	43
100-451-580-002 Conferences / Training	1,155.00	0.00	0.00	0.00	1,155.00	100
100-451-610-001 General Supplies/Copier Rental	6,000.00	340.59	2,105.73	0.00	3,894.27	65
100-451-610-003 Ac Office Supplies/Postage	3,000.00	0.00	529.02	0.00	2,470.98	82
100-451-622-001 Office/Park Utilities	29,655.00	2,334.13	8,514.36	0.00	21,140.64	71
100-451-622-002 Ac Utilities	18,750.00	1,315.61	5,052.17	0.00	13,697.83	73
100-451-626-001 Vehicle Gas	1,800.00	0.00	786.67	0.00	1,013.33	56
100-451-640-001 Ac Subscriptions/Publications	360.00	0.00	60.00	0.00	300.00	83
100-451-650-002 Trips/Events Expenditures	1,800.00	0.00	0.00	0.00	1,800.00	100
100-451-650-003 Ac Programs - Staff Expense	600.00	0.00	115.37	0.00	484.63	81
100-451-650-005 Programs - Special Needs	2,000.00	0.00	200.00	0.00	1,800.00	90
100-451-650-006 Programs - Senior Adults	5,000.00	0.00	1,355.14	0.00	3,644.86	73
100-451-651-002 Credit Card Fees	1,650.00	45.85	520.38	0.00	1,129.62	68
100-451-656-001 Uniforms	500.00	0.00	0.00	0.00	500.00	100
100-451-743-001 Pard - Gc Expenditures	53,649.94	0.00	0.00	0.00	53,649.94	100
100-451-743-002 Pard - Lc Expenditures	3,000.00	0.00	0.00	0.00	3,000.00	100
100-451-743-012 Arthritis Foundation Grant Expend.	0.00	0.00	118.52	0.00	-118.52	0
100-451-743-013 Rbeg Grant-Woodside/Engineering	0.00	5,460.37	55,097.79	0.00	-55,097.79	0

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-451-743-014 Taps Grant-Woodside Trail	140,250.00	0.00	0.00	0.00	140,250.00	100
100-451-743-015 Grainger Foundation Grant	0.00	-180.00	3,494.00	0.00	-3,494.00	0
100-451-800-001 Programs - Basketball	5,000.00	-270.00	-270.00	0.00	5,270.00	105
100-451-800-002 Programs - Baseball/Softball	15,000.00	200.00	3,487.05	0.00	11,512.95	77
100-451-800-004 Programs - Football	9,000.00	458.67	8,130.61	0.00	869.39	10
100-451-800-005 Programs - Volleyball	3,000.00	0.00	1,412.80	0.00	1,587.20	53
100-451-800-009 Sponsorship Expenditures	900.00	0.00	0.00	0.00	900.00	100
100-451-800-010 Rec Act. Ctr Donation Expenditures	0.00	0.00	109.00	0.00	-109.00	0
100-451-800-013 Volunteer Apprec/Banquets	1,000.00	0.00	0.00	0.00	1,000.00	100
100-451-800-014 Merchandise	500.00	0.00	247.30	0.00	252.70	51
100-451-800-018 Rudolph Run	1,200.00	0.00	0.00	1,696.00	-496.00	-41
100-451-800-019 Contract Official Fees	25,000.00	2,208.00	6,152.00	0.00	18,848.00	75
100-451-800-020 Coaches Expenditures	2,475.00	0.00	534.47	0.00	1,940.53	78
100-451-800-021 Feast For All	500.00	0.00	0.00	0.00	500.00	100
100-451-800-022 Adult Sports Expenditures	50.00	0.00	83.41	0.00	-33.41	-67
100-451-810-001 Recreation Misc Expenditure	0.00	0.00	7.20	0.00	-7.20	0
100-451-860-010 Equipment (Non-Depreciable)	5,000.00	7,086.82	7,086.82	0.00	-2,086.82	-42
Revenue						
100-451-334-001 Pard Grant - Greenville Cty	42,919.95	0.00	0.00	0.00	42,919.95	100
100-451-334-002 Pard Grant - Laurens Cty	3,000.00	0.00	0.00	0.00	3,000.00	100
100-451-334-004 Gcra - Aerobics Class	5,000.00	0.00	0.00	0.00	5,000.00	100
100-451-334-010 Taps Grant - Woodside Trail	119,400.00	0.00	0.00	0.00	119,400.00	100
100-451-347-001 Volleyball Fees	5,500.00	0.00	2,975.00	0.00	2,525.00	46
100-451-347-002 Baseball/Softball Fees	22,000.00	0.00	4,153.00	0.00	17,847.00	81
100-451-347-003 Football Fees	9,250.00	0.00	4,350.00	0.00	4,900.00	53
100-451-347-004 Basketball Fees	9,250.00	4,478.00	4,478.00	0.00	4,772.00	52
100-451-347-005 Membership - Act Ctr	3,000.00	216.00	1,623.40	0.00	1,376.60	46
100-451-347-007 Senior Trips/Events	1,800.00	71.00	270.03	0.00	1,529.97	85
100-451-347-009 Gvl County Recreation Revenue	50,000.00	0.00	0.00	0.00	50,000.00	100
100-451-347-023 Merchandise/Box Cars	1,000.00	0.00	0.00	0.00	1,000.00	100
100-451-347-024 Adult Sports	3,000.00	0.00	0.00	0.00	3,000.00	100
100-451-347-031 Rudolph Run	7,000.00	1,043.00	1,043.00	0.00	5,957.00	85
100-451-347-032 Feast For All	1,000.00	0.00	0.00	0.00	1,000.00	100
100-451-348-001 Activity Center Rental	17,000.00	3,499.00	7,374.00	0.00	9,626.00	57
100-451-349-001 Sponsorship	5,000.00	300.00	300.00	0.00	4,700.00	94
100-451-350-001 Rec Activty Ctr Donations Revenue	4,500.00	220.28	227.28	0.00	4,272.72	95
100-451-364-003 Woodside Park Sponsorship/Donatic	0.00	30.00	30.00	0.00	-30.00	0
100-451-900-102 Transfer In - Hospitality Fnd (Rec)	10,000.00	0.00	0.00	0.00	10,000.00	100
Recreation Total Revenue	319,619.95	9,857.28	26,823.71	0.00	292,796.24	92
Recreation Total Expenditure	655,710.61	41,323.28	193,061.71	1,696.00	460,952.90	70
Recreation Net	-336,090.66	-31,466.00	-166,238.00	-1,696.00	-168,156.66	50
Department: 452 Performing Arts						
Expenditure						
100-452-110-001 Salaries - Performing Arts	0.00	0.00	946.16	0.00	-946.16	0

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-452-110-002 Salaries - Part Time - Pac	0.00	0.00	592.70	0.00	-592.70	0
100-452-210-001 Employee Health Insurance	0.00	0.00	-514.81	0.00	514.81	0
100-452-220-002 Payroll Taxes - Fica/Medicare	0.00	0.00	117.71	0.00	-117.71	0
100-452-220-003 Unemployment Compensation - Suta	0.00	0.00	11.85	0.00	-11.85	0
100-452-230-001 Retirement	0.00	0.00	128.30	0.00	-128.30	0
100-452-260-001 Workers Comp - Pac	0.00	0.00	24.53	0.00	-24.53	0
100-452-421-001 Dumpster	0.00	0.00	106.77	0.00	-106.77	0
100-452-431-001 Building Maintenance	0.00	0.00	2,847.26	0.00	-2,847.26	0
100-452-431-005 Landscaping Maintenance	0.00	0.00	325.85	0.00	-325.85	0
100-452-471-003 2015 G.O. Bond Principal Pymnt	5,072.45	0.00	0.00	0.00	5,072.45	100
100-452-471-004 2015 G.O. Bond Interest Pymnt	175.59	0.00	175.59	0.00	0.00	0
100-452-520-001 General Liability - Scmirf	0.00	0.00	2,679.93	0.00	-2,679.93	0
100-452-530-001 Office Telephone	0.00	676.69	2,958.70	0.00	-2,958.70	0
100-452-610-001 Comp/Copier Support & Supplies	0.00	0.00	411.29	0.00	-411.29	0
100-452-622-001 Utilities / Floodlights / Internet	0.00	-234.63	4,773.15	0.00	-4,773.15	0
100-452-641-001 Younts Center Support	200,000.00	16,666.67	66,666.68	0.00	133,333.32	67
100-452-651-002 Credit Card Fees	0.00	17.95	72.25	0.00	-72.25	0
100-452-670-001 Rental / Lease Expenditure	0.00	0.00	2,896.25	0.00	-2,896.25	0
100-452-802-005 Ft Inn Repertory Exp - Fire	0.00	0.00	-108.85	0.00	108.85	0
100-452-802-012 Arts Academy Expenditures	5,000.00	0.00	101.08	0.00	4,898.92	98
Revenue						
100-452-347-006 Arts Academy	0.00	0.00	5.00	0.00	-5.00	0
100-452-900-102 Trnsfer In - Hospitality Fund (Pac)	150,000.00	25,000.00	50,000.00	0.00	100,000.00	67
100-452-900-200 Transfer In - Gas Fund (Pac)	50,000.00	8,333.34	16,666.68	0.00	33,333.32	67
Performing Arts Total Revenue	200,000.00	33,333.34	66,671.68	0.00	133,328.32	67
Performing Arts Total Expenditure	210,248.04	17,126.68	85,212.39	0.00	125,035.65	59
Performing Arts Net	-10,248.04	16,206.66	-18,540.71	0.00	8,292.67	-81
Department: 453 Comm Pk& Facilities Rentl						
Expenditure						
100-453-431-001 Grounds Maintenance	4,064.00	141.47	981.12	0.00	3,082.88	76
100-453-431-002 Landscaping Maintenance	8,405.84	1,438.55	2,463.95	0.00	5,941.89	71
100-453-520-001 General Liability - Scmirf	0.00	0.00	569.97	0.00	-569.97	0
100-453-622-001 Utilities/Internet	9,030.00	873.95	2,892.88	0.00	6,137.12	68
100-453-622-004 Telephone	0.00	50.25	376.94	0.00	-376.94	0
Revenue						
100-453-348-001 Commerce Park Rental	8,300.00	0.00	1,000.00	0.00	7,300.00	88
100-453-348-002 Booth Rental	6,000.00	0.00	0.00	0.00	6,000.00	100
100-453-348-003 Chamber Rent	7,200.00	600.00	2,400.00	0.00	4,800.00	67
Comm Pk& Facilities Rentl Total Revenue	21,500.00	600.00	3,400.00	0.00	18,100.00	84
Comm Pk& Facilities Re Total Expenditure	21,499.84	2,504.22	7,284.86	0.00	14,214.98	66
Comm Pk& Facilities Rentl Net	0.16	-1,904.22	-3,884.86	0.00	3,885.02	,428,138
General Fund Total Revenue	7,731,927.28	405,951.35	1,031,312.93	0.00	6,700,614.35	0
General Fund Total Expenditure	7,569,299.69	663,113.49	2,168,257.04	3,196.00	5,397,846.65	0
General Fund Net	162,627.59	-257,162.14	-1,136,944.11	-3,196.00	1,302,767.70	801

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 102 Hospitality Tax Fund						
Department: 410 City						
Expenditure						
102-410-400-002 Financial Consultant	1,000.00	0.00	747.51	0.00	252.49	25
102-410-610-002 Ft Inn Chamber - Christmas Parade	2,000.00	2,000.00	2,000.00	0.00	0.00	0
102-410-610-003 Ft Inn Chamber - Aunt Het Festival	3,000.00	3,000.00	3,000.00	0.00	0.00	0
102-410-610-006 Museum	15,000.00	0.00	15,000.00	0.00	0.00	0
102-410-610-021 Halloween Festival	2,500.00	125.00	505.39	0.00	1,994.61	80
102-410-651-001 Bank Charge	0.00	0.00	20.00	0.00	-20.00	0
102-410-743-001 Inn Circle Decor/50% Matching Gran	2,000.00	0.00	0.00	0.00	2,000.00	100
102-410-950-100 Transfer Out-Gen Fund (Woodside S	489,000.00	0.00	0.00	0.00	489,000.00	100
Revenue						
102-410-311-001 Hospitality Tax Revenue	360,000.00	32,360.08	100,479.48	0.00	259,520.52	72
102-410-361-001 Interest Earned	600.00	0.00	510.01	0.00	89.99	15
City Total Revenue	360,600.00	32,360.08	100,989.49	0.00	259,610.51	72
City Total Expenditure	514,500.00	5,125.00	21,272.90	0.00	493,227.10	96
City Net	-153,900.00	27,235.08	79,716.59	0.00	-233,616.59	152
Department: 414 Special Events						
Expenditure						
102-414-900-100 Transfer Out-Gf (Ed/Tourism Events)	45,000.00	0.00	11,250.00	0.00	33,750.00	75
Special Events Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Special Events Total Expenditure	45,000.00	0.00	11,250.00	0.00	33,750.00	75
Special Events Net	-45,000.00	0.00	-11,250.00	0.00	-33,750.00	75
Department: 421 Police						
Expenditure						
102-421-950-100 Transfer Out-Gf (Spec Events Salry)	10,000.00	0.00	1,234.50	0.00	8,765.50	88
Police Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Police Total Expenditure	10,000.00	0.00	1,234.50	0.00	8,765.50	88
Police Net	-10,000.00	0.00	-1,234.50	0.00	-8,765.50	88
Department: 451 Recreation						
Expenditure						
102-451-950-100 Transfer Out-Gf (Recreation)	10,000.00	0.00	0.00	0.00	10,000.00	100
Recreation Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Recreation Total Expenditure	10,000.00	0.00	0.00	0.00	10,000.00	100
Recreation Net	-10,000.00	0.00	0.00	0.00	-10,000.00	100
Department: 452 Performing Arts						
Expenditure						
102-452-950-100 Transfer Out- Gf (Perform Arts Ctr)	150,000.00	25,000.00	50,000.00	0.00	100,000.00	67
Performing Arts Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Performing Arts Total Expenditure	150,000.00	25,000.00	50,000.00	0.00	100,000.00	67
Performing Arts Net	-150,000.00	-25,000.00	-50,000.00	0.00	-100,000.00	67
Department: 491 Debt Service						

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Expenditure						
102-491-471-006 H&A Rb Series 2013A Principal Pmt	51,205.06	0.00	0.00	0.00	51,205.06	100
102-491-471-007 H&A Rb Series 2013A Interest Pmt	19,789.98	0.00	9,894.45	0.00	9,895.53	50
102-491-471-008 H&A Rb Series 2013B Principal Pmt	47,900.00	0.00	0.00	0.00	47,900.00	100
102-491-471-009 H&A Rb Series 2013B Interest Pmt	15,974.20	0.00	7,987.10	0.00	7,987.10	50
Debt Service Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Debt Service Total Expenditure	134,869.24	0.00	17,881.55	0.00	116,987.69	87
Debt Service Net	-134,869.24	0.00	-17,881.55	0.00	-116,987.69	87
Hospitality Tax Fund Total Revenue	360,600.00	32,360.08	100,989.49	0.00	259,610.51	0
Hospitality Tax Fund Total Expenditure	864,369.24	30,125.00	101,638.95	0.00	762,730.29	87
Hospitality Tax Fund Net	-503,769.24	2,235.08	-649.46	0.00	-503,119.78	100
Fund: 104 L.E. Utility Tax Credit						
Department: 410 City						
Expenditure						
Revenue						
104-410-361-001 Interest Earned	0.00	0.00	27.74	0.00	-27.74	0
City Total Revenue	0.00	0.00	27.74	0.00	-27.74	0
City Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
City Net	0.00	0.00	27.74	0.00	-27.74	0
L.E. Utility Tax Credit Total Revenue	0.00	0.00	27.74	0.00	-27.74	0
L.E. Utility Tax Credi Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
L.E. Utility Tax Credit Net	0.00	0.00	27.74	0.00	-27.74	0
Fund: 106 Local Option Sales Tax Fund						
Department: 410 City						
Expenditure						
106-410-950-100 Transfer Out - General Fund	120,000.00	0.00	0.00	0.00	120,000.00	100
Revenue						
106-410-311-001 Local Option Sales Tax Revenue	120,000.00	22,265.27	42,856.29	0.00	77,143.71	64
106-410-361-000 Interest Earned	200.00	0.00	45.93	0.00	154.07	77
City Total Revenue	120,200.00	22,265.27	42,902.22	0.00	77,297.78	64
City Total Expenditure	120,000.00	0.00	0.00	0.00	120,000.00	100
City Net	200.00	22,265.27	42,902.22	0.00	-42,702.22	-21,351
Local Option Sales Tax Fun Total Revenue	120,200.00	22,265.27	42,902.22	0.00	77,297.78	64
Local Option Sales Tax Total Expenditure	120,000.00	0.00	0.00	0.00	120,000.00	100
Local Option Sales Tax Fund Net	200.00	22,265.27	42,902.22	0.00	-42,702.22	-21,351
Fund: 107 Rotary Park Fund						
Department: 453 Comm Pk& Facilities Rentl						
Expenditure						
107-453-610-001 Rotary Park Expenditures	0.00	0.00	78.98	0.00	-78.98	0
Revenue						
107-453-364-001 Contributions Rotary Park Project	0.00	0.00	700.00	0.00	-700.00	0

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Comm Pk& Facilities Rentl Total Revenue	0.00	0.00	700.00	0.00	-700.00	0
Comm Pk& Facilities Re Total Expenditure	0.00	0.00	78.98	0.00	-78.98	0
Comm Pk& Facilities Rentl Net	0.00	0.00	621.02	0.00	-621.02	0
Rotary Park Fund Total Revenue	0.00	0.00	700.00	0.00	-700.00	0
Rotary Park Fund Total Expenditure	0.00	0.00	78.98	0.00	-78.98	0
Rotary Park Fund Net	0.00	0.00	621.02	0.00	-621.02	0
Fund: 110 General Obligation Bond Fund						
Department: 410 City						
Expenditure						
110-410-610-004 2015 Go - Server/Email Exchange	0.00	0.00	0.00	2,631.60	-2,631.60	0
Revenue						
City Total Revenue	0.00	0.00	0.00	0.00	0.00	0
City Total Expenditure	0.00	0.00	0.00	2,631.60	-2,631.60	0
City Net	0.00	0.00	0.00	-2,631.60	2,631.60	0
Department: 421 Police						
Expenditure						
110-421-610-012 2015 Go Barcode Inventory	0.00	0.00	402.00	0.00	-402.00	0
Police Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Police Total Expenditure	0.00	0.00	402.00	0.00	-402.00	0
Police Net	0.00	0.00	-402.00	0.00	402.00	0
General Obligation Bond Fu Total Revenue	0.00	0.00	0.00	0.00	0.00	0
General Obligation Bon Total Expenditure	0.00	0.00	402.00	2,631.60	-3,033.60	0
General Obligation Bond Fund Net	0.00	0.00	-402.00	-2,631.60	3,033.60	0
Fund: 125 Road Improvement Fund						
Department: 431 Streets						
Expenditure						
125-431-731-001 Infrastructure - Road Improvements	155,695.74	0.00	77,847.87	0.00	77,847.87	50
Revenue						
125-431-337-001 Road Improvement Revenue	30,000.00	0.00	0.00	0.00	30,000.00	100
Streets Total Revenue	30,000.00	0.00	0.00	0.00	30,000.00	100
Streets Total Expenditure	155,695.74	0.00	77,847.87	0.00	77,847.87	50
Streets Net	-125,695.74	0.00	-77,847.87	0.00	-47,847.87	38
Road Improvement Fund Total Revenue	30,000.00	0.00	0.00	0.00	30,000.00	100
Road Improvement Fund Total Expenditure	155,695.74	0.00	77,847.87	0.00	77,847.87	50
Road Improvement Fund Net	-125,695.74	0.00	-77,847.87	0.00	-47,847.87	38
Fund: 200 Gas Fund						
Department: 161						
Expenditure						
200-161-020-117 Contruction In Progress	440,000.00	0.00	0.00	0.00	440,000.00	100
Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Total Expenditure	440,000.00	0.00	0.00	0.00	440,000.00	100
Net	-440,000.00	0.00	0.00	0.00	-440,000.00	100

Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Department: 510 Gas						
Expenditure						
200-510-110-100 Salaries - Gas	897,422.53	66,557.46	274,961.23	0.00	622,461.30	69
200-510-130-100 Overtime	12,000.00	1,060.53	3,188.92	0.00	8,811.08	73
200-510-131-100 On Call Fee	5,200.00	400.00	1,600.00	0.00	3,600.00	69
200-510-140-100 Bonuses (Christmas)	3,400.00	0.00	0.00	0.00	3,400.00	100
200-510-200-100 Idealhr/Payroll Service	21,542.00	1,493.73	6,228.72	0.00	15,313.28	71
200-510-210-100 Employee Health Insurance	126,245.20	10,167.78	41,396.93	0.00	84,848.27	67
200-510-222-100 Payroll Taxes - Fica/Medicare	70,228.72	5,203.40	21,400.96	0.00	48,827.76	70
200-510-223-100 Unemployment Compensation - Suta	5,040.00	54.75	70.46	0.00	4,969.54	99
200-510-230-100 Retirement	124,483.86	9,223.24	36,393.72	0.00	88,090.14	71
200-510-260-100 Workers Compensation - Gas	43,710.58	2,902.07	12,469.18	0.00	31,241.40	71
200-510-261-100 Workers Comp Deductible - Scmit	2,000.00	0.00	10.75	0.00	1,989.25	99
200-510-270-105 Drug Testing	1,000.00	131.55	289.25	0.00	710.75	71
200-510-320-001 Depreciation Expense	350,000.00	0.00	0.00	0.00	350,000.00	100
200-510-321-110 Leak Control Survey	55,000.00	0.00	0.00	0.00	55,000.00	100
200-510-322-110 Corrosion Control	25,000.00	20.57	66.71	0.00	24,933.29	100
200-510-324-110 Palmetto Utilities	7,975.00	664.58	2,658.32	0.00	5,316.68	67
200-510-325-105 Gas Attorney Fees	25,000.00	0.00	4,650.00	0.00	20,350.00	81
200-510-330-105 Audit Fees	11,800.00	0.00	5,500.00	0.00	6,300.00	53
200-510-332-105 Financial Advisor Fees	7,500.00	0.00	273.81	0.00	7,226.19	96
200-510-333-105 Consulting Fees	15,000.00	0.00	0.00	0.00	15,000.00	100
200-510-333-110 Calibrating Meters & Inspecting	55,000.00	119.52	4,978.22	0.00	50,021.78	91
200-510-411-105 Gas Storm Water Fee	331.00	0.00	0.00	0.00	331.00	100
200-510-430-105 Maintenance Agreements	6,080.00	304.56	5,222.65	0.00	857.35	14
200-510-430-115 Equipment Maintenance	15,000.00	122.27	1,802.76	0.00	13,197.24	88
200-510-431-105 Building Maintenance - Office	28,114.00	664.33	3,154.07	0.00	24,959.93	89
200-510-431-110 Building Maintenance - Shop	17,760.00	264.27	2,405.13	0.00	15,354.87	86
200-510-432-105 Computer Support	22,906.00	1,325.00	1,592.00	0.00	21,314.00	93
200-510-475-125 Series 2013 Interest Payment	33,370.00	0.00	0.00	0.00	33,370.00	100
200-510-477-125 Series 2105A Interest Payment	100,843.20	0.00	0.00	0.00	100,843.20	100
200-510-520-105 General Liability - Scmirf	11,000.00	0.00	2,954.44	0.00	8,045.56	73
200-510-531-105 Cell Phones	7,128.00	595.83	2,385.56	0.00	4,742.44	67
200-510-534-105 Website	1,000.00	0.00	158.98	0.00	841.02	84
200-510-540-105 Advertising/Marketing	2,970.00	239.99	623.05	0.00	2,346.95	79
200-510-550-105 Customer Billing	88,565.00	246.40	24,272.52	0.00	64,292.48	73
200-510-580-105 Conferences	8,000.00	0.00	1,461.51	0.00	6,538.49	82
200-510-583-110 Operator Qualification Program	10,000.00	0.00	1,327.50	0.00	8,672.50	87
200-510-585-110 Public Awareness/Pipeline Safety	15,000.00	443.70	694.05	0.00	14,305.95	95
200-510-610-105 Office Supplies/Printing/Postage	6,000.00	162.90	1,994.75	0.00	4,005.25	67
200-510-610-110 Materials & Supplies	138,700.00	9,617.74	53,375.98	0.00	85,324.02	62
200-510-611-110 Gas Meter, Regulators, Ert	100,000.00	2,685.70	27,436.59	0.00	72,563.41	73
200-510-622-105 Utilities/Telephone/Internet-Office	14,580.00	935.56	3,942.07	0.00	10,637.93	73
200-510-622-110 Utilities/Phone/Cable/Internet-Shop	8,979.00	563.57	1,965.34	0.00	7,013.66	78

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
200-510-626-115 Vehicle Gas/Maintenance	55,200.00	1,155.52	11,773.89	0.00	43,426.11	79
200-510-642-105 Business Dev & Employee Apprec.	12,000.00	0.00	1,824.76	3,277.52	6,897.72	57
200-510-643-105 Dues & Subscriptions	15,379.00	0.00	1,566.06	0.00	13,812.94	90
200-510-651-105 Bank Charges	7,500.00	291.00	2,196.37	0.00	5,303.63	71
200-510-652-105 Credit Card Service Charges	21,000.00	1,855.45	8,115.49	0.00	12,884.51	61
200-510-653-105 Investment Fees	14,000.00	0.00	0.00	0.00	14,000.00	100
200-510-656-110 Uniforms	10,272.00	904.86	3,413.51	0.00	6,858.49	67
200-510-670-001 Rental / Lease Expenditure	0.00	1,745.08	4,654.95	0.00	-4,654.95	0
200-510-672-110 Gas Purchased	3,585,749.00	0.00	406,743.35	0.00	3,179,005.65	89
200-510-674-105 Sales Tax	90,000.00	0.00	8,459.16	0.00	81,540.84	91
200-510-675-105 Psc Utility Assessment	4,200.00	0.00	0.00	0.00	4,200.00	100
200-510-741-117 Gis Project	31,200.00	0.00	0.00	0.00	31,200.00	100
200-510-742-115 Gas Vehicles/Equipment	0.00	0.00	1,988.56	0.00	-1,988.56	0
200-510-801-105 Simpsonville Franchise Fee	1,400.00	118.63	118.63	0.00	1,281.37	92
200-510-805-105 Gas Appliances-Materials & Supplies	25,000.00	891.10	11,970.39	0.00	13,029.61	52
200-510-810-120 Miscellaneous	5,000.00	0.00	0.00	0.00	5,000.00	100
200-510-819-117 Lost River	0.00	10,000.00	22,105.00	0.00	-22,105.00	0
200-510-901-110 Construction Contract Work	190,000.00	12,731.50	15,981.50	0.00	174,018.50	92
200-510-950-100 Transfer Out-General Fund (Eco Dev	100,000.00	0.00	8,333.37	0.00	91,666.63	92
200-510-951-100 Transfer Out-Gen Fund (Perf Arts)	50,000.00	8,333.34	16,666.68	0.00	33,333.32	67
200-510-953-100 Transfer Out - General Fund	490,186.00	40,848.83	163,395.32	0.00	326,790.68	67
Revenue						
200-510-361-101 Interest Earned	20,000.00	0.00	7,424.08	0.00	12,575.92	63
200-510-361-102 Decrease (Increase) In Investments	0.00	0.00	-3,527.26	0.00	3,527.26	0
200-510-372-101 Natural Gas Revenue	7,259,138.00	197,284.77	1,060,844.09	0.00	6,198,293.91	85
200-510-373-101 Service Charges	32,400.00	4,397.38	13,165.88	0.00	19,234.12	59
200-510-373-102 Meter Sta./Svc Line Fee Recoupmer	182,000.00	16,500.00	56,177.03	0.00	125,822.97	69
200-510-374-101 Application Fees	124,800.00	13,700.00	53,975.00	0.00	70,825.00	57
200-510-375-001 Miscellaneous Revenue	0.00	0.00	768.14	0.00	-768.14	0
200-510-376-101 Gas Appliances Revenue	25,000.00	738.11	5,366.85	0.00	19,633.15	79
200-510-377-101 Penalties Revenue	32,400.00	2,007.45	9,465.25	0.00	22,934.75	71
Gas Total Revenue	7,675,738.00	234,627.71	1,203,659.06	0.00	6,472,078.94	84
Gas Total Expenditure	7,208,960.09	195,046.31	1,242,213.12	3,277.52	5,963,469.45	83
Gas Net	466,777.91	39,581.40	-38,554.06	-3,277.52	508,609.49	109
Gas Fund Total Revenue	7,675,738.00	234,627.71	1,203,659.06	0.00	6,472,078.94	0
Gas Fund Total Expenditure	7,648,960.09	195,046.31	1,242,213.12	3,277.52	6,403,469.45	0
Gas Fund Net	26,777.91	39,581.40	-38,554.06	-3,277.52	68,609.49	256
Fund: 411 Sewer/Stormwater Fund						
Department: 434 Sewer Operations/Maint						
Expenditure						
411-434-110-001 Salaries - Sewer/Stormwater	133,346.42	10,217.09	40,866.62	0.00	92,479.80	69
411-434-130-001 Overtime - Sewer/Stormwater	1,950.00	294.11	622.27	0.00	1,327.73	68
411-434-140-001 Christmas Bonus	600.00	0.00	0.00	0.00	600.00	100
411-434-200-001 Ideal Hr/Payroll Service	3,260.00	179.92	742.68	0.00	2,517.32	77

Ideal Remaining Percent: 67 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
411-434-210-001 Employee Health Insurance	23,264.70	1,936.44	7,728.93	0.00	15,535.77	67
411-434-221-001 Payroll Taxes - Fica/Medicare	10,396.08	804.11	3,173.92	0.00	7,222.16	69
411-434-222-001 Unemployment Compensation - Suta	840.00	0.00	69.57	0.00	770.43	92
411-434-230-001 Retirement	18,427.55	1,452.40	5,734.20	0.00	12,693.35	69
411-434-260-001 Workers Comp - Sewer	4,827.41	415.70	1,643.46	0.00	3,183.95	66
411-434-261-001 Workers Comp Deductible	1,000.00	0.00	0.00	0.00	1,000.00	100
411-434-270-001 Drug Testing / Physical/Screenings	500.00	47.57	191.57	0.00	308.43	62
411-434-320-001 Depreciation Expense	208,256.00	0.00	0.00	0.00	208,256.00	100
411-434-325-001 Attorney Fees	4,000.00	0.00	0.00	0.00	4,000.00	100
411-434-330-004 Consulting Fees	10,000.00	0.00	2,670.85	0.00	7,329.15	73
411-434-430-001 Sewer Normal Sewer Line Maint	10,000.00	273.00	1,457.65	0.00	8,542.35	85
411-434-430-002 Outside Gis	0.00	0.00	519.00	0.00	-519.00	0
411-434-432-001 Computer Support	2,500.00	75.00	878.80	0.00	1,621.20	65
411-434-435-001 Vehicle Maintenance / Repairs	15,000.00	890.12	3,701.86	0.00	11,298.14	75
411-434-520-001 General Liability - Scmirf	4,005.00	0.00	1,062.43	0.00	2,942.57	73
411-434-530-001 Cell Phone/Data Usage	1,200.00	78.60	313.80	0.00	886.20	74
411-434-530-006 Cell Phone Maintenance	300.00	0.00	0.00	0.00	300.00	100
411-434-540-001 Advertising	500.00	0.00	0.00	0.00	500.00	100
411-434-550-001 Greenville Water Billing Fees	32,876.64	0.00	8,327.28	0.00	24,549.36	75
411-434-550-002 Laurens Water Billing Fee	4,302.00	429.00	1,614.00	0.00	2,688.00	62
411-434-583-002 Training	1,500.00	0.00	0.00	0.00	1,500.00	100
411-434-583-003 Personal Safety Equipment	1,015.00	0.00	0.00	0.00	1,015.00	100
411-434-610-001 General Supplies/Postage	2,700.00	27.24	713.92	0.00	1,986.08	74
411-434-615-002 Sewer Cleaner	500.00	0.00	0.00	0.00	500.00	100
411-434-622-001 Sewer Utilities	730.00	78.07	237.14	0.00	492.86	68
411-434-626-001 Vehicle Gas	4,300.00	0.00	1,576.93	0.00	2,723.07	63
411-434-642-001 Dues/Subscriptions	200.00	35.00	35.00	0.00	165.00	83
411-434-651-105 Bank Charges	2,500.00	0.00	1,006.01	0.00	1,493.99	60
411-434-656-001 Sewer Staff Uniforms	2,304.00	125.19	1,090.83	0.00	1,213.17	53
Revenue						
411-434-361-001 Interest Income	3,500.00	0.00	3,322.15	0.00	177.85	5
411-434-372-001 Sewer Maintenance Fee- Greenville	826,000.00	0.00	219,659.35	0.00	606,340.65	73
411-434-372-002 Sewer Maintenance Fee - Laurens	50,000.00	5,562.70	20,908.75	0.00	29,091.25	58
Sewer Operations/Maint Total Revenue	879,500.00	5,562.70	243,890.25	0.00	635,609.75	72
Sewer Operations/Maint Total Expenditure	507,100.80	17,358.56	85,978.72	0.00	421,122.08	83
Sewer Operations/Maint Net	372,399.20	-11,795.86	157,911.53	0.00	214,487.67	58
Department: 490 Sewer Bond						
Expenditure						
411-490-430-001 Repair/Rehabilitation	0.00	371.00	371.00	0.00	-371.00	0
Sewer Bond Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Sewer Bond Total Expenditure	0.00	371.00	371.00	0.00	-371.00	0
Sewer Bond Net	0.00	-371.00	-371.00	0.00	371.00	0
Department: 491 Debt Service						

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Expenditure						
411-491-471-003 Interest Expense	107,732.86	0.00	0.00	0.00	107,732.86	100
411-491-471-004 Sewer Bond - Principal	266,275.78	0.00	0.00	0.00	266,275.78	100
Debt Service Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Debt Service Total Expenditure	374,008.64	0.00	0.00	0.00	374,008.64	100
Debt Service Net	-374,008.64	0.00	0.00	0.00	-374,008.64	100
Sewer/Stormwater Fund Total Revenue	879,500.00	5,562.70	243,890.25	0.00	635,609.75	0
Sewer/Stormwater Fund Total Expenditure	881,109.44	17,729.56	86,349.72	0.00	794,759.72	100
Sewer/Stormwater Fund Net	-1,609.44	-12,166.86	157,540.53	0.00	-159,149.97	9,889
Fund: 519 Seized Fund						
Department: 421 Police						
Expenditure						
Revenue						
519-421-461-001 Interest Earned	0.00	0.00	1.14	0.00	-1.14	0
Police Total Revenue	0.00	0.00	1.14	0.00	-1.14	0
Police Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Police Net	0.00	0.00	1.14	0.00	-1.14	0
Seized Fund Total Revenue	0.00	0.00	1.14	0.00	-1.14	0
Seized Fund Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Seized Fund Net	0.00	0.00	1.14	0.00	-1.14	0
Fund: 520 Forfeiture Fund						
Department: 421 Police						
Expenditure						
520-421-643-001 Investigations	0.00	0.00	200.00	0.00	-200.00	0
520-421-810-001 Lexisnexis Monthly Fee	0.00	0.00	557.47	0.00	-557.47	0
Revenue						
520-421-375-001 Forfeiture Revenue	0.00	74.22	314.19	0.00	-314.19	0
Police Total Revenue	0.00	74.22	314.19	0.00	-314.19	0
Police Total Expenditure	0.00	0.00	757.47	0.00	-757.47	0
Police Net	0.00	74.22	-443.28	0.00	443.28	0
Forfeiture Fund Total Revenue	0.00	74.22	314.19	0.00	-314.19	0
Forfeiture Fund Total Expenditure	0.00	0.00	757.47	0.00	-757.47	0
Forfeiture Fund Net	0.00	74.22	-443.28	0.00	443.28	0
Fund: 525 Victim Services Fund						
Department: 412 Judicial						
Expenditure						
Revenue						
525-412-361-001 Interest Earned	0.00	0.00	28.56	0.00	-28.56	0
Judicial Total Revenue	0.00	0.00	28.56	0.00	-28.56	0
Judicial Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Judicial Net	0.00	0.00	28.56	0.00	-28.56	0

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Victim Services Fund Total Revenue	0.00	0.00	28.56	0.00	-28.56	0
Victim Services Fund Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Victim Services Fund Net	0.00	0.00	28.56	0.00	-28.56	0
Fund: 541 Eudl Police Fund						
Department: 421 Police						
Expenditure						
541-421-500-001 Alcohol Enforcement Compliance	0.00	60.00	489.00	0.00	-489.00	0
Revenue						
Police Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Police Total Expenditure	0.00	60.00	489.00	0.00	-489.00	0
Police Net	0.00	-60.00	-489.00	0.00	489.00	0
Eudl Police Fund Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Eudl Police Fund Total Expenditure	0.00	60.00	489.00	0.00	-489.00	0
Eudl Police Fund Net	0.00	-60.00	-489.00	0.00	489.00	0
Report Total Revenue	**16,797,965.28**	**700,841.33**	**2,623,825.58**	**0.00**	**14,174,139.70**	**84**
Report Total Expenditure	**17,239,434.20**	**906,074.36**	**3,678,034.15**	**9,105.12**	**13,552,294.93**	**79**
Report Totals Net	**-441,468.92**	**-205,233.03**	**-1,054,208.57**	**-9,105.12**	**621,844.77**	**-141**

October 2017 TAN Projection Calculations

Period Ending	BEGINNING CASH	CASH RECEIPTS	PAYROLL EXPENDITURES	PAYABLE EXPENDITURES	NET CASH FLOW	CASH AVAILABLE
July 31, 2017	$928,936	$249,523	$427,132	$158,638	($336,247)	$592,689
August 31, 2017	$751,744	$168,115	$444,586	$150,076	($426,547)	$325,197
September 30, 2017	$833,281	$207,724	$436,391	$189,949	($418,617)	$414,664
October 31, 2017	$585,015	$365,072	$473,319	$314,905	($423,152)	$161,863
November 30, 2017	$161,863	$674,377	$687,143	$145,008	($157,774)	$4,089
December 31, 2017	$4,089	$603,534	$478,395	$114,623	$10,516	$14,605
January 31, 2018	$14,605	$1,498,111	$458,095	$124,988	$915,028	$929,633
February 28, 2018	$929,633	$1,101,266	$458,095	$118,787	$524,384	$1,454,017
March 31, 2018	$1,454,017	$325,891	$458,095	$116,106	($248,311)	$1,205,706
April 30, 2018	$1,205,706	$419,639	$458,095	$149,790	($188,246)	$1,017,460
May 31, 2018	$1,017,460	$863,506	$687,143	$140,933	$35,431	$1,052,891
June 30, 2018	$1,052,891	$985,067	$458,095	$122,546	$404,426	$1,457,317
TOTAL	$8,939,239	$7,461,825	$5,924,587	$1,846,348	($309,109)	$8,630,129

Month	2016 - 2017 Rev %	2017 Exp %
Jul-16	0.03	0.07
Aug-16	0.02	0.08
Sep-16	0.03	0.08
Oct-16	0.06	0.08
Nov-16	0.09	0.10
Dec-16	0.08	0.08
Jan-17	0.20	0.08
Feb-17	0.15	0.08
Mar-17	0.04	0.08
Apr-17	0.06	0.10
May-17	0.11	0.09
Jun-17	0.13	0.08

2017-2018 Estimated Requested Revenues	2017-2018 Estimated Requested Expenditures	Difference
7,581,927.00	7,419,299.00	162,628.00

Expense less Payroll
$1,494,712

Add total expense x 5% and add to greatest deficit number.

370,964.95

0.00 Available Cash in November and December will continue to be monitored daily.

370,964.95

Estimates/Assumptions

Actuals - 10/31/2017

City of Fountain Inn
Council Meeting Minutes
October 12, 2017 – 6pm – Council Chambers

MAYOR AND COUNCIL PRESENT:
Matthew King
Mayor, Sam Lee (absent)
Phil Clemmer
Berry Woods, Jr.
Rose Ann Woods
John Mahony

STAFF PRESENT:
Shawn Bell, City Administrator
Roger Case, Public Works
Tammy Finley, Judicial
Ross Fletcher, Gas
Russell Haltiwanger, Recreation
David Holmes, City Attorney
Keith Morton, Police
Ronnie Myers, Fire
Naomi Reed, Finance
Ashlee Tolbert, Comm Dev
Sandra Woods, City Clerk
Johanna Inman, HR

VISITORS: 33

Call to Order – In the absence of Mayor Lee, Mayor Pro Tem, Matthew King called the meeting to order.

Invocation – Councilwoman, Rose Ann Woods

Pledge of Allegiance

Public Comment:
Charlene Riddle addressed Council on concerns she had about the Mayor.

Introduction of New Employees:
Kechie Scott - Dispatcher
Kimberly Stephens - Dispatcher
Jessica Shumpert – Special Events Coordinator
Shawn Bell – City Administrator

Consent Agenda – ***There will be no discussion of Consent Agenda items unless a Council member so requests in which event the item in question will be considered separately.***

September 2017 Preliminary Financial Report
September 14, 2017 Council Meeting Minutes

Motion by Councilman, Phil Clemmer, second by Councilman, John Mahony to approve the consent agenda. The motion carried unanimously. 5/0

City Administrators Report – Shawn M. Bell

Thank you Mayor Pro-Tem and Members of Council. It is a privilege to be here and work for the citizens of Fountain Inn.

From the very brief report I sent you all, in my first two weeks on the job I have spent the majority of my time meeting with City staff and community stakeholders. I have tried to introduce myself to as many folks as possible and most importantly I have tried to do a lot of listening.

Special Events

Thank you to Ashley, Jessica, Sandra, Kaylee, and Naomi from the City for working with the Fountain Inn, Simpsonville, and Mauldin Chambers of Commerce for hosting Governor McMaster at the Younts Center this past Tuesday.

Upcoming –

7th Annual Museum Gala will be at the Fountain Inn Museum on October 19th starting at 5:30pm ($35)

Fundraiser for the Woodside Park Renovations on October 26th at the Activities Center (doors open at 6pm) which is a concert

Trunk or Treat in Downtown Fountain on Saturday October 28th from 4-8pm and on Tuesday, October 31st from 5-9p will be a safe area to Trick-or-Treat on North Main Street.

Recreation

Personnel -

A request was made by our Parks & Recreation Director to re-examine a budget request from this past year that went unfulfilled. He has a part-time employee who works just shy of 30 hours a week who he would like to move to a full-time position.

Myself and Finance crunched some numbers and this request would impact the Parks & Rec budget by $7,856.52. The City anticipates increased revenues this fiscal year, so this should not negatively impact the City's overall budget. We will have budget amendments for Council to approve in November and this is one I certainly recommend Council approve.

Woodside Park –

I met with ADC Engineering on October 5th to get an update on the Woodside Park project. 90% construction documents and specs are complete and the most current cost estimate is as follows:

$3,206,495 Base Bid (Included 5% contingency)

$850,768 for three different alternates that could be added to the base bid for a total of $4,057,263 or $3,567,614 for the base bid and just the most important alternate (new parking and driveway)

Permits: SCDOT is good for one year with a one-time extension of one year, but resubmitting is not a big deal and no fees involved. The two permits that will cost us some money are from SCDHEC and Greenville County which in total will be just over $2,500 but these permits are good for five years. If no objections, I can move forward with the permitting process, but obviously we as a City will need to have some future discussions about funding this project.

Ways & Means
At the October 4th Ways & Committee meeting, the Committee tasked myself and our Finance Director with reviewing the City's collection process for Hospitality Tax, Business Licenses, and Permits and to report back in November with Council potentially passing a Resolution changing the process at the November Council meeting.
The plan would be for Hospitality Tax to be the responsibility of the Finance Department. Myself, Naomi, and Roger are all going to be working together to not only ensure that the business license and permit process is customer and business friendly but also so that Public Works and Finance are not duplicating work. We also want to make sure our rates, fees, dates, and communications are 100% accurate.

Unfinished Business
None

New Business

Laurens County Fire Service Contract

Shawn Bell presented the proposed Laurens County Contract for fire protection. The term of the contract and agreement shall commence on July 1, 2017 and terminate June 30, 2018. The approved appropriation from for the contract term is $218,595.33. This will be the last year we have a contract with Laurens County.

Motion by Councilman John Mahony, second by Councilwoman Rose Ann Woods to approve the proposed contract. The motion carried 4/1. Councilman, Berry Woods voted no.

Executive Session:
For the receipt of legal advice on and the discussion of the discipline of an employee in the police department. Following Executive Session, Council may take action on items discussed in Executive Session.

Motion by Councilman, Berry Woods, second by Councilman, Phil Clemmer to meet in executive session. The motion carried unanimously 5/0.

Back in regular session.

Mayor Pro Tem, Matthew King stated that no votes were taken while in executive session.

Motion by Councilman, John Mahony, second by Councilman, Phil Clemmer to adjourn the meeting at 7:00 pm.

Respectfully submitted,

Sandra H. Woods
City Clerk

Fountain Inn
the Inn place to be

Departmental Reports

CITY ADMINISTRATOR REPORT
Agenda Date: November 9, 2017

To: Mayor and City Council

From: Shawn M. Bell, City Administrator

Administration

- An RFP for Janitorial Services for City facilities was issued on 10/30 and proposals are due 11/13
- I will be conducting an online "Ask the Administrator" question & answer session via the City's Facebook Page on 11/15 from 2:00-4:00 p.m.
- Look for my first monthly and reoccurring column in the November edition of *The Simpsonville Sentinel* entitled, "Inn the Know".
- Preliminary FY18-19 Budget meetings were held with all Department Heads on 10/25 and 10/26

Woodside Projects

- Woodside Park Connector/Trail
  - Finalized and mailed off the TAP Grant application to SCDOT on 11/1
- Woodside Streetscape
  - Met with Arbor Engineering on 11/1 to get the project back on track
- Woodside Mill District Development (Diamond Tip/Valley View property exchange)
  - Had a call with our State Liaison to the Nation Park Service on 10/27 regarding what all needs to be completed.
  - Environmental assessments on both properties are the next step, but the paperwork and process is cumbersome. I am waiting to hear back from the Appalachian Council of Governments (COG) to see if they are able to assist.
- Woodside Park Revitalization
  - Applied for all applicable permitting
  - No funding for construction at this time; have requested a meeting with Greenville County to discuss options

Special Events

- Halloween
  - Truck or Treat in Downtown
    - Due to the forecast of rain, the event time was changed from 4:00-8:00 p.m. to 12:00-2:00 p.m., but we still had a large turnout

    - Trick or Treat on North Main
        - Great turnout – no incidents
    - Great team effort by Special Events, Police, Fire, and Public Works
- Christmas "Inn" Our Town
    - Tree Lighting 11/30 at 6:00 p.m. at City Hall
    - Charity Fair 12/1 from 5:00-9:00 p.m. at Farmer's Market
    - Rudolph Run 12/2 at 6:00 p.m. in Downtown
    - Christmas Parade 12/6 at 5:00 p.m. in Downtown
    - Christmas movies in Commerce Park 12/7-12/9 at 5:30 p.m.
    - Craft Vendor Fair 12/14-12/16 from 5:00-9:00 p.m.at the Farmer's Market Pavilion
    - Christmas Party on 12/16 (Ugly Christmas Sweater and Gingerbread House Competition)
    - Other highlights of the festival: Carriage Rides, Santa's Workshop, Kids Fair, Trackless Train and Carousel
- Arbor Day Celebration is on 12/1 at 3:00 p.m. at Georgia Street Park

Fire

- One Firefighter has left us for another Department and another has put in his two weeks' notice
- The Fire Department is a Child Safety Seat Inspection Station and we conduct inspections every Fourth Monday from 4:00-8:00 p.m.
- We are actively going to local businesses conducting extinguisher training classes as well as doing annual inspections on area businesses

Police

- Two vacant patrol officer positions waiting to be filled
- Three uncertified officers waiting to attend the SC Criminal Justice Academy

Public Works

- Christmas decorating is about 70% complete
- The new leaf truck is working out tremendously and is keeping the Department on schedule with leaf pickup
- If weather cooperates, the re-paving of Hellams Street should be complete in the next two weeks and then the contractor will be moving on to Timberland Trail
- Six construction permits have been issued for the Lakeview Chase Townhomes (Ryan Homes Development on North Main Street)
- The Department is already gearing up for the 2020 Census

Natural Gas

- Will be scheduling a Gas Committee in the near future to discuss operational and staffing needs of the Department
- A preliminary report has been completed regarding return on investment for new subdivisions and commercial businesses

Parks & Recreation

- 2017 PARD Grant was approved to upgrade interior gym lights at Activity Center
- Exterior parking lot light project is partially complete at the Activity Center

Younts Center

- Fountain Inn Symphony Orchestra
  - Veterans Day Performance: An American Salute on 11/10 at 7:30 p.m.
- Fountain Inn Chorale
  - Autumn Light on 11/14 at 7:30 p.m.
  - Christmas at the Center on 12/12 at 7:30 p.m.
- The Ball Brothers
  - Christmas Concert on 12/1 at 7:30 p.m.
- Rick Alviti
  - Blue Christmas on 12/16 at 7:30 p.m.
- Crawford Jazz Project
  - A Timeless New Year on 12/31 at 9:00 p.m.

To: Shawn Bell, City Administrator

From: Ashlee Tolbert, Special Events & Community Development Manager

Subject: City Council Report

Date: November 9, 2017

CC: Kaylee Summerton, Sandra Woods

Special Events Updates:

- Both Halloween Events were very successful. The Saturday's event time had to be changed from 4 PM – 8 PM to 12 PM – 2 PM due to impending bad weather. The Saturday Halloween "INN" Our Town event included local churches and downtown business merchant's passing out candy and facilitating activities. There was also a costume competition contest with different categories and judges. The event was well attended. Special Events would like to send a special thanks to the Fire, Police, and Public Works department for their help in making sure the event ran smoothly and addressing any public concerns. The Halloween event on main was equally successful and had a wonderful turn out. The city provided candy for the event and the fire, police, and special events departments were on hand to pass out candy to the trick-or-treater. The Special Events department passed out trick-or-treat bags to the community with safety instructions printed on the bag. There were no incidents and the community seemed to enjoy trick-or-treating in the closed off area of Main Street.
- Christmas Event – Four planning meetings have been held with the Christmas committee, (August 9, August 30, October 4, and November 2). A Christmas Festival packet was distributed to all committee members in attendance. The packet included details about the festival along with flyers for the events. (Please see attachment). We have 2 business sponsors; Founder's Federal Credit Union and Ryan Homes. The Christmas Festival will be highlighted on WYFF's Saturday morning show on November 25. More details will follow. Also, Special Events submitted the press release information to Heidi Aiken for from B93.7 and has received a response back from this station. The press release has also been submitted to other Entercom radio stations and Summit radio stations.
- Commerce Park – Special Events would like to focus on advertising the rental of the Commerce Park facilities. We are still aiming to participate in the wedding festival in January. We have received many inquiries about renting the park.
- The Special Events department is in the process of updating rules for having special events in the city; such as parade permits, vendor participation, facility rental agreements, and fees associated with rental, road closure, and security.

- Special Events is also looking for feedback in what types of festivals/events that should be planned for the City of Fountain Inn and also evaluating the budget that it takes to put on events, staff events, and recruit vendors.

Community/Economic Development Updates:

- Attended the INN business merchant meeting on October 25. The notes from the meeting are listed below and were taken by Craig Kinley, owner of Growler Haus:
  - John Hasting suggested to the group to attend ribbon cutting for other business if possible
  - The communication about chamber ribbon cutting go out via emails and FB page
  - Craig suggested an organized structure going into 2018 w nominated business and civic leaders
  - George Patrick suggested the Chamber oversee the business association going into 2018, Craig Kinley 2nd the motion and we moved. Welcome to day one Whitney, you are QB now
  - Service projects with the city needs to be communicated to Ashlee soon. Growler Haus and Ice Cream Fountain are going to work together to gets the most bang out of our charity/service project. Anyone is welcome to join if interested see Scott (Ice Cream) or Courtney (GH)
  - Black Friday will be 11/24 send ideas to Mary Lydia (sorry if misspelled) of Steam Coffee (she is on here)
  - Small business Saturday is 11/25, Let's make it a weekend of "In the INN" local shopping extravaganza
  - Santa workshop on main 9-5 days of carriage ride
  - Routes of carriage ride- Loading on Depot beside Growler Haus. Weekdays (Tues-Sun excluding Sat) - the loop in the neighborhood same as in the past. Saturday Main street. No carriage rides Mondays. Saturday carriage rides will be on Main Street
  - 12/14-16 Christmas Farmers Market at the farmers market. 30 vendors have signed up
  - 12/6 5PM Christmas parade
  - Kevin- Farm days fall event saw an increase w approx. 1.5k attendees. Planning a spring event in March time frame. Suggestion- put out a table so downtown business can promote with cards, flyers, etc.
- Meeting scheduled with City Administrator Shawn Bell and GCRA (Greenville County Redevelopment Authority) scheduled for November 14 to discuss pending projects with them.
- The Community Development and Special Events department would like to adopt a mission statement. Here is the proposed mission statement: ***"The purpose of the City of Fountain Inn's Community Development Department is to maintain a safe, well-designed community for residents while improving sustainability and quality of life that encourages culture, economic growth, preservation, and revitalization and delivering services with commitment to excellence."***

October 2017 Fire Report

(1) We ran 192 calls this month

(2) Fuel costs were $1517.05

(3) Monthly vehicle maintenance was $461.98

(4) Laurens Co. Fire Contract was approved by City Council

(5) One of our Firefighters turns in their notice and is going to Mauldin FD (More Money)

(6) The Fire Department is a Child Safety Seat Inspection Station. We conduct inspections every Fourth Monday of each month 4 pm-8 pm.

(7) We are actively doing annual inspection on area businesses.

(8) We are going to local businesses doing extinguisher training classes.

(9) Overall Budget in good shape.

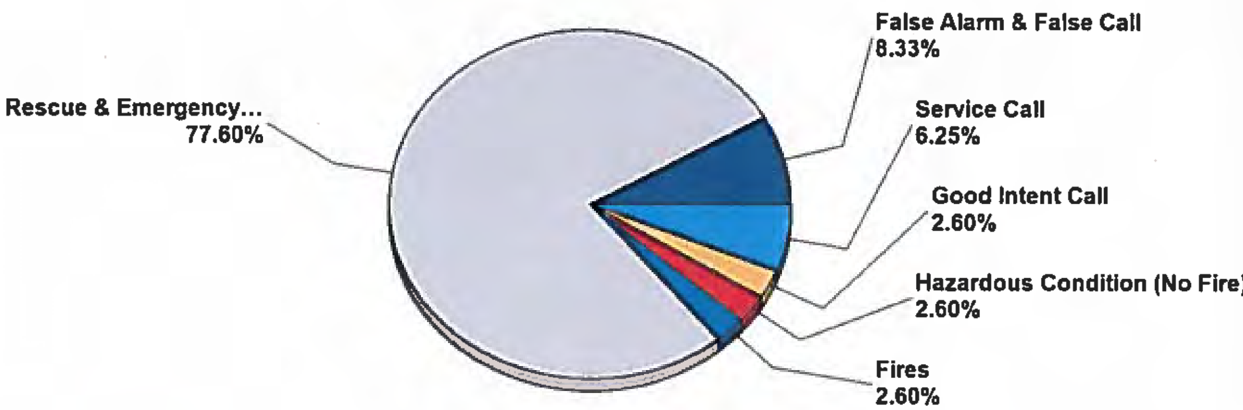
Fountain Inn Fire Department

Fountain Inn, SC

This report was generated on 11/3/2017 9:11:28 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2017 | End Date: 10/31/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.60%
Rescue & Emergency Medical Service	149	77.60%
Hazardous Condition (No Fire)	5	2.60%
Service Call	12	6.25%
Good Intent Call	5	2.60%
False Alarm & False Call	16	8.33%
TOTAL	192	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
111 - Building fire	2	1.04%
117 - Commercial Compactor fire, confined to rubbish	1	0.52%
142 - Brush or brush-and-grass mixture fire	2	1.04%
300 - Rescue, EMS incident, other	1	0.52%
311 - Medical assist, assist EMS crew	116	60.42%
321 - EMS call, excluding vehicle accident with injury	7	3.65%
322 - Motor vehicle accident with injuries	10	5.21%
324 - Motor vehicle accident with no injuries.	14	7.29%
357 - Extrication of victim(s) from machinery	1	0.52%
412 - Gas leak (natural gas or LPG)	2	1.04%
441 - Heat from short circuit (wiring), defective/worn	2	1.04%
445 - Arcing, shorted electrical equipment	1	0.52%
500 - Service Call, other	6	3.13%
510 - Person in distress, other	1	0.52%
511 - Lock-out	1	0.52%
550 - Public service assistance, other	1	0.52%
561 - Unauthorized burning	2	1.04%
571 - Cover assignment, standby, moveup	1	0.52%
611 - Dispatched & cancelled en route	3	1.56%
622 - No incident found on arrival at dispatch address	2	1.04%
700 - False alarm or false call, other	15	7.81%
740 - Unintentional transmission of alarm, other	1	0.52%
TOTAL INCIDENTS:	**192**	**100.00%**

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

BUDGET REPORT BY ACCOUNT - EXPENDITURE

Current Period: 10/01/2017 To 10/31/2017

City Of Fountain Inn

FY 2017-2018

Ideal Remaining Percent: 67 %

Account		Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
100-422-110-001	Salaries - Fire	774,581.40	59,925.45	241,106.73	0.00	533,474.67	69
100-422-110-002	Salaries - Fire Dispatchers	122,861.96	8,252.46	33,888.71	0.00	88,973.25	72
100-422-110-003	Part Time Salaries - Fire	6,000.00	141.84	232.56	0.00	5,767.44	96
100-422-110-004	Salaries - Sleep Time	12,400.00	1,869.95	6,940.65	0.00	5,459.35	44
100-422-120-001	Salaries - Volunteers	50.00	0.00	0.00	0.00	50.00	100
100-422-130-002	Overtime - Dispatchers	10,400.00	1,204.81	4,117.46	0.00	6,282.54	60
100-422-130-003	Salaries - Special Events	5,000.00	0.00	375.00	0.00	4,625.00	93
100-422-140-001	Christmas Bonus	5,300.00	0.00	0.00	0.00	5,300.00	100
100-422-210-001	Employee Health Insurance	181,327.80	15,153.16	57,675.47	0.00	123,652.33	68
100-422-213-001	Health Screening	5,500.00	0.00	0.00	0.00	5,500.00	100
100-422-220-002	Payroll Taxes - Fica/Medicare	71,649.39	5,461.76	21,929.81	0.00	49,719.58	69
100-422-220-003	Unemployment Compensation	7,420.00	96.30	340.68	0.00	7,079.32	95
100-422-230-001	Retirement	148,512.58	11,335.52	45,522.35	0.00	102,990.23	69
100-422-260-001	Workers Comp - Fire	43,056.00	3,300.22	13,425.67	0.00	29,630.33	69
100-422-261-001	Workers Comp Deductible	5,000.00	0.00	0.00	0.00	5,000.00	100
100-422-430-001	Portable Radio Maintenance/F	2,040.00	27.90	664.92	0.00	1,375.08	67
100-422-430-004	Repeater Maint/Facility Expndi	1,700.00	106.57	1,114.34	0.00	585.66	34
100-422-430-005	Operating Equipment Mainten:	13,000.00	3,815.80	6,898.71	0.00	6,101.29	47
100-422-431-001	Station Maintenance	5,500.00	345.08	1,947.78	0.00	3,552.22	65
100-422-431-002	Landscaping	252.09	13.51	101.80	0.00	150.29	60
100-422-432-001	Computer Support / Internet	9,000.00	868.93	1,910.93	0.00	7,089.07	79
100-422-435-001	Vehicle Maintenance	25,000.00	424.88	6,585.13	0.00	18,414.87	74
100-422-471-001	2015 G.O. Bond Principal Pym	109,480.44	0.00	0.00	0.00	109,480.44	100
100-422-471-002	2015 G.O. Bond Interest Pymn	3,789.80	0.00	3,789.80	0.00	0.00	0
100-422-520-001	General Liability - Scmirf	24,000.00	0.00	5,151.59	0.00	18,848.41	79
100-422-530-001	Telephone	7,700.00	748.80	2,652.49	0.00	5,047.51	66
100-422-530-002	Cell Phones	1,700.00	0.00	323.34	0.00	1,376.66	81
100-422-580-002	Conferences	2,500.00	0.00	295.68	0.00	2,204.32	88
100-422-583-002	Training	5,000.00	5.00	582.22	0.00	4,417.78	88
100-422-610-001	General Supplies	5,000.00	30.65	1,764.21	0.00	3,235.79	65
100-422-610-002	Office Supplies/Printing/Postag	5,000.00	0.00	221.08	0.00	4,778.92	96
100-422-610-003	Prevention	1,800.00	27.12	479.06	0.00	1,320.94	73
100-422-622-001	Utilities	16,800.00	1,079.74	5,158.60	0.00	11,641.40	69
100-422-626-001	Vehicle Gas	19,500.00	0.00	3,880.31	0.00	15,619.69	80
100-422-640-001	Publications	300.00	0.00	221.54	0.00	78.46	26
100-422-642-001	Professional Membership	900.00	150.00	380.00	0.00	520.00	58
100-422-656-001	Uniforms	16,000.00	278.47	3,321.99	0.00	12,678.01	79
100-422-743-010	Scmit Grant Expenditures	2,000.00	0.00	0.00	0.00	2,000.00	100
100-422-810-001	Miscellaneous	1,600.00	0.00	0.00	0.00	1,600.00	100
100-422-810-002	Innovapad Expenditures	12,000.00	1,470.12	2,215.36	0.00	9,784.64	82
100-422-880-002	Land Improvements	0.00	76.49	76.49	0.00	-76.49	0
Report Total Expenditure		**1,690,621.46**	**116,210.53**	**475,292.46**	**0.00**	**1,215,329.00**	**72**

Fuel Report-Summary by Sub-Agency

By: Posted Transaction Dates 10/1/2017 to 10/31/2017

South Carolina

Report is restricted to City of Fountain Inn

Agency	Level 1	Level 2	Purchase Type	Quantity	
T23001 City of Fountain Inn					
	FIRE	Asst Fire Chief	Fuel:	69.64	$151.02
	FIRE		Fuel:	562.93	$1,277.99
	FIRE CHIEF-		Fuel:	43.20	$88.04
	FORD EXPLORER	POLICE	Fuel:	99.89	$201.86
	GAS	K1500	Fuel:	71.59	$155.57
	GAS		Fuel:	1,059.98	$2,283.35
	Gas Dept		Fuel:	150.83	$305.31
	Police	Durango	Fuel:	61.37	$123.98
	POLICE	CHRYSLER	Fuel:	66.45	$136.85
	Police	Explorer	Fuel:	142.15	$295.71
	POLICE		Fuel:	1,497.00	$3,237.52
	POLICE		Other:	15.11	$45.91
	PUBLIC WORKS		Fuel:	35.04	$70.10
	Public Works	Car Wash	Fuel:	79.11	$199.90
	REC		Fuel:	2.09	$5.31
	REC		Other:	11.06	$28.17
	REC MOWER		Fuel:	6.93	$17.40
	REC MOWER		Other:	7.81	$21.14
	REC -WHITE VAN		Other:	22.36	$66.17
	RECREATION	COLORADO TRUCK	Fuel:	18.45	$46.85
	RECREATION		Fuel:	50.44	$126.91
	Sanitation		Fuel:	195.70	$442.61
	SEWER		Fuel:	205.07	$415.71
	STREET	331	Fuel:	20.15	$39.69
	STREET		Fuel:	888.44	$2,119.16
	Streets	355	Fuel:	81.78	$206.47
	STREETS		Fuel:	142.83	$287.90
	STREETS		Other:	59.15	$149.76
	Streets Dept		Fuel:	128.29	$257.68
			Total for T23001:	**5,794.82**	**$12,804.04**
			Grand Total:	**562.93**	**$12,804.04**

October Fuel Costs # 1517.05

CITY OF FOUNTAIN INN
DETAIL ACCOUNT INQUIRY BY FUND

FY 2017-2018 — 10/01/2017 TO 10/31/2018

100-422-435-001 VEHICLE MAINTENANCE					BUDGET	YTD AMT	ENC AMT	REM BAL
					25,000.00	424.88	0.00	18,414.87
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#		DEBIT	CREDIT	BALANCE
		BALANCE FORWARD						6,160.25
10/19/2017	AP	O'REILLY AUTO PARTS 4562-343128	132399	159080		136.29		6,296.54
10/19/2017	AP	O'REILLY AUTO PARTS 4562-343895	132445	159080		20.73		6,317.27
10/27/2017	AP	O'REILLY AUTO PARTS 4562-344399	132558	159108			37.10	6,280.17
10/27/2017	AP	O'REILLY AUTO PARTS 4562-344400	132559	159108		8.47		6,288.64
10/27/2017	AP	O'REILLY AUTO PARTS 4562-345167	132599	159108		44.41		6,333.05
10/31/2017	AP	WITMER PUBLIC SAFETY GROUP. E164683(	132767			85.99		6,419.04
10/31/2017	AP	O'REILLY AUTO PARTS 4562-345502	132731	159141		25.20		6,444.24
10/31/2017	AP	THE MANIC MECHANIC 891457	132727	159149		140.89		6,585.13
		SUBTOTALS FOR ACCOUNT 100-422-435-001 :				461.98	37.10	
						461.98	37.10	

October Vehicle Maintenance

$461.98

FOUNTAIN INN NATURAL GAS SYSTEM UPDATE

NOVEMBER 09, 2017

1. **SYSTEM OVERVIEW:**
   - Deliveries for October '2017 were **14.29% ABOVE** average and **27.9% HIGHER** than last year
   - Year to date we are **3.98% ABOVE** average
   - Hedging Program – Hedging for Winter 2017-18 is complete – Begin Hedging for Summer
   - Natural Gas Rates – No update

2. **CURRENT OPERATIONS UPDATE:**
   - LCPW Lawsuit over Territorial Boundary – Hearing held on October 2, 2017 (Nothing to Report)
   - GPS/GIS Mapping Project
     - Data collection is progressing well (95% complete)
     - Updating Maps

3. **NEW PROJECTS:**
   - SUBDIVISIONS
     - Trailside at Garrett (30 lots) - NEW
     - The Vineyards at Tuscany Falls (68 lots) – (FING is being considered as natural gas supplier)
     - Braxton Ridge (125 lots) - NEW
     - East Georgia Road Townes (70 units) – (FING is being considered as natural gas supplier)
     - Townes at Fountain Inn (61 units) – NEW
     - Heritage Village (277 lots) – (FING is being considered as natural gas supplier)
     - Shadow Stone (178 lots) - NEW
   - INDUSTRIAL – SYSTEM ENHANCEMENTS
     - AVX – Building Expansion (Evaluating Increase in Load Requirements)
     - Shaw and Fisher Barton building is being evaluated for possible lease
     - Repair and Painting of Farm Taps (46) – Scheduled for 4th Qtr. 2017
   - COMMERCIAL
     - Martin Farm Development (29 Ac) on Fairview Road
       - Public's Grocery as Anchor Store – Opened in October '2017
     - Harrison Bridge Road / Grandview Drive – Commercial Development

4. **COMPLETED PROJECTS:**
   - Jones Mill Crossing (136 lots) – Phase I & II Mainline Install – 11 Homes under Construction

5. **MONTHLY OPERATIONAL STATUS:**
   - New Applications
   - New Residential Services Completed
   - Leak-Maintenance Repair
   - Customer Work Order Tickets
   - Locate Tickets

6. **STAFFING REQUIREMENTS:**
   - Preliminary Report completed on ROI for Subdivisions and Commercial Business
   - Meeting needed with Gas Committee on Operational needs for the Department

Council Report For Municipal Court November 2017

SUMMARY OF MONTHLY EVENTS.

Total Tickets and Warrants for the month: 197

Total Amount Collected: $22,440.99

Total Amount Disbursed to the State: $ 12,509.64

Ongoing Events

Completed Projects

Upcoming Projects

CAPITAL REQUESTS

FUTURE BUDGET NEEDS

OPEN POSITIONS

Part-time night/week-end Judge

Other Notes/Questions/Problems/Issues of significance?

FOUNTAIN INN POLICE DEPARTMENT
MONTHLY COUNCIL REPORT
OCTOBER 2017

Crimes Against Property			
Burglary	**October**	**YTD**	
Total:	**1**	**37**	**October Clearance Rate 0%**
Active	0	0	**YTD Clearance Rate 43%**
Administratively Closed	1	21	
Cleared By Arrest	0	5	
Exceptionally Cleared	0	5	
Unfounded	0	6	
Includes 1 from September not submitted, Adm.Closed			
Larceny	**October**	**YTD**	
Total:	**9**	**161**	**October Clearance Rate 33%**
Active	0	0	**YTD Clearance Rate 51%**
Administratively Closed	6	79	
Cleared By Arrest	2	42	
Exceptionally Cleared	1	27	
Unfounded	0	13	
Includes 1 from July; 1 from August; 1 from September that were Adm.Closed, now Arrested(1)			
Motor Vehicle Theft	**October**	**YTD**	
Total:	**1**	**21**	**October Clearance Rate 0%**
Active	0	0	**YTD Clearance Rate 57%**
Administratively Closed	1	9	
Cleared By Arrest	0	3	
Exceptionally Cleared	0	4	
Unfounded	0	5	
Includes 1 from January that was Adm.Closed, now Arrested(1)			
Property Value	**October**	**YTD**	
Grand/Petit Larceny/Fraud	$ 17,574.00	$ 337,973.00	
Cleared/Recovered	$ 2,865.00	$ 196,010.00	*Includes $40 from July*
	October	**YTD**	
Total Calls for Service	742	8296	
Business/Security Checks	14,608	142,718	
Number of Reports Written	230	2542	*Includes 3 from September, not submitted*

Crimes Against Persons			
Assault & Battery (Simple)	**October**	**YTD**	
Total:	**8**	**92**	**October Clearance Rate 75%**
Active	0	0	**YTD Clearance Rate 92%**
Administratively Closed	2	7	
Cleared by Arrest	0	19	
Exceptionally Cleared	5	57	
Unfounded	1	9	
Aggravated Assault	**October**	**YTD**	
Total:	**0**	**15**	**October Clearance Rate N/A**
Active	0	0	**YTD Clearance Rate 93%**
Administratively Closed	0	1	
Cleared by Arrest	0	8	
Exceptionally Cleared	0	5	
Unfounded	0	1	
Domestic Violence	**October**	**YTD**	
Total:	**7**	**42**	**October Clearance Rate 86%**
Active	0	0	**YTD Clearance Rate 98%**
Administratively Closed	1	1	
Cleared by Arrest	2	14	
Exceptionally Cleared	4	25	
Unfounded	0	2	
Robbery	**October**	**YTD**	
Total:	**0**	**2**	**October Clearance Rate N/A**
Active	0	0	**YTD Clearance Rate 50%**
Administratively Closed	0	1	
Cleared by Arrest	0	1	
Exceptionally Cleared	0	0	
Unfounded	0	0	
Murder	**October**	**YTD**	
Total	**0**	**1**	**October Clearance Rate N/A**
Active	0	0	**YTD Clearance Rate 100%**
Administratively Closed	0	0	
Cleared by Arrest	0	1	
Exceptionally Cleared	0	0	
Unfounded	0	0	

TRAFFIC	October	YTD	
Citations	169	1636	
Warnings	179	1754	
Accidents	32	218	
Accidents/Private Property	7	49	
Driving Under the Influence 1st Offense	0	13	
Driving Under the Influence 2nd Offense	0	3	
Driving Under the Influence 3rd & Above	0	0	
Driving Under Suspension 1st Offense	5	102	
Driving Under Suspension 2nd Offense	3	33	
Driving Under Suspension 3rd & Above	3	18	
Failure to Stop for Blue Lights & Siren	0	14	

Narcotics Violations		
	October	**YTD**
Marijuana		
Simple Possession	3	48
Possession with Intent to Distribute	0	6
PWID within 1/2 mile of School	0	5
Distribution	0	5
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Cocaine		
Possession	0	2
Possession with Intent to Distribute	0	0
PWID within 1/2 mile of School	0	0
Distribution	0	0
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Crack Cocaine		
Possession	0	4
Possession with Intent to Distribute	0	0
PWID within 1/2 of School	0	0
Distribution	0	4
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Methamphetamine		
Possession	0	3
Possession with Intent to Distribute	1	3
PWID within 1/2 mile of School	1	1
Distribution	2	4
Distribution Near School	1	1
Trafficking	0	0
Manufacturing	0	0
Controlled Substance		
Possession	1	5
Possession with Intent to Distribute	0	0
PWID within 1/2 mile of School	0	0
Distribution	0	0
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Other Drugs		
Possession	0	0
Possession with Intent to Distribute	0	0
PWID within 1/2 mile of School	0	0
Distribution	0	0
Distribution Near School	0	0
Trafficking	0	0
Manufacturing	0	0
Possession of Drug Paraphernalia	5	55
Underage Alcohol Violations	2	11

Law Enforcement
Fuel Expense and Vehicle Maintenance Report

FY 2017/2018	January	February	March	April	May	June	July	August	September	October	November	December	Total
Fuel													
100 (2006 300m)**							$ 84.62	$ 84.79	$ 88.69	$ 96.61			
101 (2014 Charger)**							$ -	$ 129.91	$ 282.42	$ 172.62			
102 (2006 Charger)**							$ 110.13	$ 58.10	$ 146.59	$ 52.09			
103 (2014 Charger)**							$ 192.65	$ 184.80	$ 249.60	$ 182.80			
104 (2010 Charger)**							$ 167.57	$ 234.44	$ 235.46	$ 230.20			
105 (2007 Charger)**							$ 281.58	$ 169.42	$ 81.66	$ 157.69			
106 (2014 Charger)							$ 168.23	$ 209.21	$ 170.39	$ 169.54			
107 (2014 Charger)							$ 142.08	$ 170.31	$ 190.96	$ 154.37			
108 (2008 Mercury)							$ 253.57	$ 122.40		$ 62.33			
109 (2008 Charger)							$ 116.10	$ 222.70	$ 157.21	$ 179.00			
110 (2008 Magnum)**							$ 191.18	$ 165.94	$ 200.70	$ 208.15			
111 (2008 Crown Vic)							$ 215.41	$ 56.97	$ 133.61	$ 212.23			
112 (2008 Charger)**							$ 144.57	$ 157.31	$ 185.85	$ 132.45			
113 (2008 Charger) **							$ 260.49	$ 392.58	$ 250.01	$ 343.50			
116 (2008 Crown Vic)**							$ 79.60	$ 151.88	$ 155.66	$ 45.71			
117 (2010 Charger)**							$ 152.50	$ 158.80	$ 229.22	$ 212.96			
118 (2010 Charger)**							$ 267.68	$ 214.42	$ 243.95	$ 265.20			
122 (2017 Explorer)								$ 245.91	$ 278.82	$ 325.09			
119 (2014 Durango)**							$ 101.91	$ 194.31	$ 163.94	$ 143.17			
121 (2014 Charger)**							$ 152.02	$ 194.79	$ 197.01	$ 202.12			
65 (2014 Charger)**							$ 154.76	$ 240.41	$ 162.50	$ 170.40			
64 (2009 Chevy)**							$ 104.81	$ 148.56	$ 196.90	$ 136.97			
63 (2015 Explorer)**							$ 134.61	$ 235.62	$ 245.50	$ 221.51			
Admin 300							$ 57.75			$ 153.19			
Fuel Total	$ -						$ 3,533.82	$ 4,143.58	$4,246.65	$4,229.90	$ -	$ -	

FY 2016/2017	January	February	March	April	May	June	July	August	September	October	November	December	Total
Vehicle Maintenance													
100 (2006 300M)**								$ 634.39					
101 (2014 Charger)**								$ 574.05					
102 (2006 Charger)**								$ 1,416.96					
103 (2014 Charger)**								$ 390.41		$ 5.29			
104 (2010Charger)**							$ 504.40						
105 (2007 Charger)**							$ 29.95	$ 1,478.59					
106 (2014 Charger)										$ 29.95			
107 (2014 Charger)													
108 (2008 Mercury)								$ 381.95					
109 (2008 Charger)							$ 29.95						
110 (2008 Magnum)**													
111 (2008 Crown Vic)										$ 9.53			
112 (2008 Charger)**							$ 11.00	$ 18.41					
113 (2008 Charger) **								$ 312.97					
201 (2004 crown vic)**													
116 (2008 Crown Vic)													
117 (2010 Charger)**							$ 934.56	$ 45.83					
122 (2017 Ford)										$ 31.89			
118 (2010 Charger)**													
119 (2014 Durango)**									$ 51.84				
121 (2014 Charger)**								$ 29.95					
65 (2014 Charger)**							$ 645.78	$ 572.11					
64 (2009 Chevy)**							$ 19.46		$ 31.89				
53 (2005 Durango)**													
63 (2014 Explorer)**								$ 83.61		$ 79.95			
Admin 300								$ 137.44					
Total							$ 2,175.10	$ 6,076.67	$ 83.73	$ 156.61	$ -	$ -	

CITY OF FOUNTAIN INN

ROGER CASE REPORT TO COUNCIL

MONTH OF OCTOBER 2017

Building Permits

- ❖ 42 total building permits issued
- ❖ $ 3,362,740.40 in value
- ❖ $ 23,390.53 in building permit fees were collected
- ❖ 148 inspections completed
- ❖ $ 5,511.00 paid to RCI for inspections

Plans Reviewed by RCI:
153 Trail Wood Drive Solar
109 Charlie Way Solar
New Life in Christ Plans

Business License

- ❖ 45 business licenses issued
- ❖ $ 5,760.68 collected in house

Animal Control

- ❖ 4 animal transported to Greenville
- ❖ $ 5.00 in fees collected

Vehicle Expenditures

- ❖ $ 4,248.74 in fuel cost
- ❖ $ 3,322.49 maintenance and repairs

Sanitation

- ❖ 15 trash containers sold
- ❖ $ 1,140.00 in fees collected
- ❖ $ 64.00 in second container permit fees collected

Work Orders Completed

- ❖ 42 work orders completed in Streets/Maintenance Department
- ❖ Sewer Department is completing storm drain work , rehab and cleaning up detention ponds

Tuesday, November 07, 2017

Department: (Recreation)

What are the most significant accomplishments in your department in the last month?

UPDATE: 2017 PARD Grant was approved - waiting on paperwork to proceed with upgrading interior gym lights.

SUMMARY OF MONTHLY EVENTS.

Upcoming:

- Feast for All – November 23rd 12:00 PM – 3:00 PM @ Fountain Inn Activities Center
- 5th Annual Rudolph Run – Saturday, December 2nd @ 6pm

Ongoing Projects; Partial completion of exterior parking lot lights at the Activities Center.

Completed Projects:

OBSTACLES- NONE

CAPITAL REQUESTS- NONE

FUTURE BUDGET NEEDS (*Please include a detailed explanation)*

OPEN POSITIONS:

Other Notes/Questions/Problems/Issues of significance? *(note: please submit confidential issues directly to the City Administrator)*

Fountain Inn

the Inn place to be

Unfinished Business

Fountain Inn
the Inn place to be

New Business

Fountain Inn

Application for Service
City of Fountain Inn - Boards and Commissions

Name: James J. Comensoli   cell Home Phone: 910-638-9079

Home Address: 7 James Jackson Drive Zip: 29644

Mailing Address (If different): ____

E-Mail Address: packerbacker1582@nc.rr.com

Board/Commission Preference: Planning Zoning Board

City of Fountain Resident: ✓ Yes ____ No   County: Laurens

City Ward (Please Circle One) 1 2 3 4 5 6 Mayor

Daytime/Business Telephone Number: 910-638-9079

Business/Firm: none

Business Address: none   Zip: ____

Position/Occupation: Retired

How did you hear of City Boards and Commissions? ____ City Staff ✓ City Council Member Other ____

Background information you consider important to this application (including education, family, civic interest/organizations, etc.) Bachelor's degree in Business/marketing, 37 years in management.

Reasons for wanting to serve on a City Board/Commission: enjoy living in Fountain Inn and would like to contribute to overall livability.

List any governmental Boards/Commission on which you are currently serving on or have served on in the past: none.

Please read carefully the following statement before signing: I am willing to devote the time necessary to carry out the responsibilities and requirements of serving on a City of Fountain Inn Board/Commission.

Signature: James J Comensoli   Date: 9-26-17

RETURN APPLICATION AND/OR RESUME TO:

Clerk of Public Works • City of Fountain Inn • 315 North Main Street • Fountain Inn, SC 29644

Resolution No. 2017-005

<table>
<tr><td>Fountain Inn
the Inn place to be</td><td>REQUEST FOR COUNCIL ACTION
City of Fountain Inn, South Carolina

To: Mayor and Members of City Council
From: Shawn M. Bell, City Administrator</td><td>November 9, 2017</td></tr>
<tr><td colspan="3">☐ Ordinance/First Reading ☐ Ordinance/Second Reading ☒ Resolution/First & Final Reading</td></tr>
</table>

Agenda Date Requested: November 9, 2017

Ordinance/Resolution Caption: Resolution No. 2017-005

A Resolution to transfer Hospitality Tax collections from the Public Works Department to the Finance Department.

Summary Background:

A Ways and Means Committee meeting was held on October 4, 2017 to review the City's Hospitality Tax Collection Process. The Committee tasked the City Administrator and Finance Director to review the collection process and report back to the Committee at a later date with the intention of presenting a Resolution to City Council requesting a change of process at the November 9, 2017 Council meeting.

A Ways and Means Committee meeting was held on October 18, 2017 as a follow-up to the October 4th meeting. The City Administrator and Finance Director both stated that the Finance Department was ready to take on the collection of Hospitality Tax. The Committee voted unanimously to forward the recommendation to Council at the November 9, 2017 Council meeting to transfer the responsibility of collecting Hospitality Taxes from the Public Works Department to the Finance Department. It was the intent of the Ways and Means Committee that the transfer of responsibility should take place immediately.

Impact If Denied:

The City's Public Works Department will continue to have the responsibility of collecting and processing Hospitality Taxes.

Impact If Approved:

The City's Finance Department will have the responsibility of collecting and processing Hospitality Taxes. Due to this being a financial function of the City, the City's Finance Director will be tasked with ensuring this process is carried out in an efficient and effective manner.

Financial Impact:

No impact.

No. 2017-005

RESOLUTION

A RESOLUTION TO TRANSFER HOSPITALITY TAX COLLECTIONS FROM THE PUBLIC WORKS DEPARTMENT TO THE FINANCE DEPARTMENT.

WHEREAS, the Ways and Means Committee met October 4, 2017 and October 18, 2017; and

WHEREAS, the Committee voted unanimously to transfer the responsibility of collecting Hospitality Taxes from the Public Works Department to the Finance Department; and

WHEREAS, transferring this responsibility removes the burden of collecting these taxes from the Public Works Department and properly aligns this duty under the Finance Director because it is a financial function of the City; and

WHEREAS, it is the intent of the Ways and Means Committee that this should take place immediately.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOUNTAIN INN, SOUTH CAROLINA AS FOLLOWS:

RESOLVED: That the duty and responsibility for Hospitality Tax Collections is transferred from the Public Works Department to the Finance Department effective immediately.

Done in Regular Meeting duly assembled this 9th day of November, 2017

SIGNATURE OF MAYOR:

____
Sam Lee

ATTEST:

____
Sandra H. Woods
City Clerk

APPROVED AS TO FORM:

____
David W. Holmes
City Attorney

the *Inn* place to be

Ways and Means Committee

Wednesday, October 4, 2017	**4:00 P.M.**	**Council Chambers**

Attendance:
Mayor, Sam Lee.
Councilman, John Mahony
City Administrator, Shawn Bell
Attorney, David Holmes
Finance Director, Naomi Reed
City Clerk, Sandra Woods

Visitors: 0

Councilman, John Mahony called the meeting to order.

Hospitality Tax Collection Process

John Mahony stated that he felt the Hospitality Tax collections should fall under the Finance Department. He felt that the Public Works Department was over loaded and it would take some of the burden off of them.

Mayor Lee agreed and also stated that he would like to also transfer business licenses and building permits collections to the finance department as well.

Shawn Bell commented that he would like to work with an outside firm to help identify businesses that are not paying a business license tax. He feels we can improve our revenue stream greatly.

The Committee asked City Administrator, Shawn Bell and Finance Director, Naomi Reed to review the collection process and report back to the committee Wednesday, November 8th at 4pm. The Committee would like to present a resolution to Council requesting the change of process at the November 9th Council meeting.

Additional Business License Revenue Allocation

Mayor Lee stated that we are expecting additional business license revenue around $155K due to the business license rate increase. He mentioned several areas that could benefit from the increase…offset the Laurens County Fire Fee and the Woodside Park Project.

Naomi Reed explained that there have been additional expenses this budget year and that additional revenue will not be received until April 2018. She recommended waiting to see where the budget stands at the time and let the additional revenue go toward increasing our bund balance.

Shawn Bell also recommended to let the additional revenue increase fund balance.

Motion by Sam Lee, second by John Mahony to adjourn the meeting at 4:35 pm.

Respectfully submitted,
City Clerk, Sandra Woods

the *Inn* place to be

Ways and Means Committee

Wednesday, October 18, 2017	9:00 A.M.	Council Chambers

Attendance:

Councilman, John Mahony
Councilman, Mike Maier
City Administrator, Shawn Bell
Attorney, David Holmes
Finance Director, Naomi Reed
City Clerk, Sandra Woods
Staff Accountant, Kristi Place
Roger Case, PW Director
Lori Cooper, PW Adm Assist

Visitors: 0

Councilman, John Mahony called the meeting to order.

Hospitality Tax Collection

At the October 4, 2017 Ways and Means Committee meeting the committee asked City Administrator, Shawn Bell and Finance Director, Naomi Reed to review the Hospitality Tax Collection process.

Shawn Bell stated that he and Naomi Reed have met, discussed the process and the Finance Department is ready to take on the collection of the Hospitality Tax. Mr. Bell stated that the Mayor expressed approval to him in an email.

Naomi Reed passed out the written process and a Hospitality Tax Collection booklet to be given to the vendors.

In an effort to keep the process painless for our vendors, Sue Weil will continue to process the "in person" payments and forward to Sandra Woods to post and process the deposit. Sandra Woods will process "mailed in" payments and provide a status report to the Finance Director each month.

Motion by John Mahony, second by Mike Maier to forward the recommendation to council at the November 9th Council meeting. The motion carried.

The Finance Department will begin the transition immediately.

Business License and Building Permit Collection

Shawn Bell stated that Mayor Lee would also like to transfer the business license and permit collections to the Finance Department as well. After reviewing the process with Public Works and the Finance Director it would make sense for Sue to continue the process at her current location with oversight from the Finance Director.

The Finance Director and the Public Works Department will work together to train Sue and give her the tools she needs to process the fees correctly.

The Finance Director also expressed to the committee that our current software does not calculate the fees after it reaches a certain dollar amount. The Committee asked her to research other software providers and quantify the cost to upgrade.

The Ways and Means Committee will meet again January 11th at 4:30 pm to receive an update.

Respectfully submitted,

Sandra Woods
City Clerk

Hospitality Tax Booklet

2% Local Hospitality Tax
January 1, 2018 – December 31, 2018

City of Fountain Inn
200 N Main Street
Fountain Inn, SC 29644

www.fountaininn.org

Phone: (864)862-4421
Fax: (864)862-4812

November 6, 2017

Dear Business Owner:

The City of Fountain Inn is pleased to provide you with a Hospitality Tax payment booklet for 2018. In this booklet you will find the following information:

- A list of frequently asked questions regarding hospitality tax.

- A schedule of payments page to record your hospitality payments.

- A credit card authorization form.

- Pre-printed reporting forms for each month.

- Also please note, the 2009-006 amendment to Section 18-5 Fountain Inn Municipal Code in the "Fountain Inn Municipal Codes" section of the booklet.

We trust this booklet will be a useful tool in managing the Hospitality Taxes for your business. If you have questions concerning the Hospitality Tax program or need assistance with the reporting procedure, please contact Naomi Reed, Finance Director, at naomi.reed@fountaininn.org or (864)862-6474 or Sandra Woods, City Clerk, at sandra.woods@fountaininn.org or (864)862-0882.

Sincerely,
Naomi B. Reed
Finance Director

What is a local hospitality tax? The Fountain Inn City Council authorized the levy of a two percent (2%) local hospitality tax on prepared meals and/or beverages, inclusive of alcoholic beverages, beer and wine sold in establishments effective April 14, 2005.

Does the hospitality tax reduce my business earnings? No, the hospitality tax is similar to the state sales tax in that it is a pass through to the customer. As a business owner you will charge 2% for local hospitality taxes remitted to the City of Fountain Inn. See Section 18-5(c) of the Fountain Inn Municipal Code.

> *"Payment of the Local Hospitality Tax established herein shall be the liability of the consumer of the services. The tax shall be paid at the time of delivery of the services to which the tax applies, and shall be collected by the provider of the services. The city shall promulgate a form of return which shall be utilized by the provider of services to calculate the amount of Local Hospitality Tax collected and due. This form shall contain a sworn declaration as to the correctness thereof by the provider of the services."* ***Please note*****:** ***Hospitality taxes collected from patrons should not be used as operating income for the business.***

Where does this tax money go? The city is required to deposit the funds into a local hospitality tax fund maintained separately from the general fund in accordance with state law. The city's use of hospitality tax funds is for tourism related activities and improvements.

What is the definition of an establishment responsible for local hospitality tax collections? An establishment shall mean any business, private club, or nonprofit institution other than a private club which has a fixed place of operations, or uses a mobile device on a regular basis, within the city and which from that location or device sells prepared meals and/or beverages inclusive of alcoholic beverages, beer, and wine, whether for on premises consumption, take out, or delivery. As used in this definition, nonprofit institution shall include any medical, educational, or social service facility which makes the service of prepared meals and beverages available for sale to the public at large on a regular basis.

Which business types are required to collect and remit this money to the city? Restaurants, bars and lounges, private clubs, hotels and motels, caterers, grocery stores, convenience stores (if they sell prepared or modified foods and/or beverages) and other food service establishments.

How will this tax be remitted to the City of Fountain Inn? This return IS DUE ***not later than*** the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day. The forms must be postmarked by the 20th day of the month following the closing date of the period for which the tax payment is to be remitted. For example, taxes collected in January 2018 must be postmarked by February 20, 2018.
The tax must be remitted:

- On a monthly basis when the estimated amount of tax is more than $50.00 a month. The closing date is the last day of the month.
- On a quarterly basis when the estimated amount of tax is $25.00 to $50.00 per month. The closing dates are the last days of the months of March 2018, June 2018, September 2018 and December 2018.
- On an annual basis when the estimated amount of average tax is less than $25.00 a month. The closing

date is the last day of December 2018.

- **What is considered a prepared meal?** A prepared meal would be any food and/or beverage, inclusive of alcoholic beverages, beer and wine, prepared or modified by an establishment which at the time of sale is ready for consumption by members of the public, regardless of the actual quantity, presentation, or packaging, without regard to the time of day of the sale.

What sales are affected by the Local Hospitality Tax?

Restaurants/Bars/Lounges/Private Clubs/Hotels/Motels/Caterers:
All food and/or beverage sales including alcoholic beverages.

Convenience Stores, Grocery Stores, and Other Food Service Establishments:
All food and/or beverage sales prepared, modified and ready for consumption.
Some examples are:
Heated foods (muffins, bagels, etc.)
Oven ready pizzas (including the sale of individual slices)
Nachos, hot dogs, sandwiches made to order or made in advance
Oven fried or rotisserie chicken
Hot and cold side items (e.g., vegetables, macaroni and cheese, mashed potatoes, potato salad, cole slaw etc…)
Fountain drinks, frozen drinks dispensed from a fountain machine (e.g., smoothies), coffee, tea, hot chocolate, cappuccino
Ice cream dipped or prepared in parlors, frozen yogurt
Doughnuts, pastries, and other bakery items which are prepared or modified
Prepared sandwiches and salads
Foods and beverages prepared for catering
Bulk or cold deli products “repackaged” for household consumption
Party Platters
Salads made on site
Popcorn made on site

These items are EXEMPT from the Local Hospitality Tax:
Canned or bottled drinks
Pre-packaged foods – not prepared or modified
Bags of chips, pretzels, nuts, candy or other pre-packaged snack food items
Any alcohol, including beer and wine that is sold in cans or bottles and is not intended for consumption on the premises
Whole fruit consolidated into a basket

What happens if my hospitality tax form is postmarked after the 20th day following my closing period? Returns with a **U.S. mail postmark date (not metered date)** on or before the date due are considered as timely filed. If the 20th day of the month falls on a Saturday, Sunday, postal service holiday or city holiday, then payments postmarked or made at City Hall on the next business day will be accepted as timely filed. A 1.5 % late fee is imposed on the unpaid tax for each month, or portion thereof, after the due date until paid along with a $500 administrative fee.

Can I pay my hospitality taxes with a credit card? Yes. Please complete the credit card authorization form (included in this booklet) and mail or fax it to our office. You will need to submit the credit card form every time you choose to pay with a credit card. Please note: The hospitality tax reporting form must be completed and submitted to the Finance Department before the charge will be processed.

Where should I send my hospitality tax payments? The reporting form and payment should be delivered or mailed to:

City of Fountain Inn
Attn: Hospitality Tax
200 N Main St
Fountain Inn, SC 29644

What happens if I lose my booklet? If you lose your booklet please visit our website at www.fountaininn.org and download the forms for the remainder of the year or contact Fountain Inn City Hall at (864)862-4421. Booklets will be mailed to businesses each January.

How long do I need to keep my records? Every business required to remit taxes shall maintain books and records showing the taxes due for a period of five years after the tax is due. The City of Fountain Inn, shall have access to these books and records to assure compliance with the city code.

What happens if I fail to make the required hospitality tax payments? Local hospitality taxes remaining unpaid after the due date will be sent a Notification of Hospitality Tax Violation. The city may proceed with all available procedures under the law including, but is not limited to, a Municipal Summons to appear in Municipal Court, and/or revocation of an establishment's business license. See Section 1-10 of the Fountain Inn Municipal Code.

> *"Whenever in this Code or in any ordinance of the city or in any ordinance of the city or in any rule, regulation or order promulgated by any officer or agency of the city under authority duly vested in him or it, any act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or whenever in such Code or ordinance or rule or regulation or order the doing of an act is required or this failure to do any act is declared to be unlawful or offense, where no specific penalty is provided therefor, the violation of any such provisions of this Code or any such ordinance or rule, regulation or order shall be punished by a penalty as provided in S.C. Code 1976, Section 5-7-30; provided such penalty shall not exceed the penalty provided by state law for a similar offense. Except where otherwise provided, each day any violation of any provision of this Code or of any ordinance, rule, regulation or order shall continue shall constitute a separate offense."*

If I own more than one business that is required to remit hospitality taxes, do I have to send a separate check for each location? No, one check for all locations will be acceptable. However, please submit a separate hospitality tax form for each location, and mail the check and forms together.

City of Fountain Inn, South Carolina
Local Hospitality Tax
Summary of Payments

Taxes Collected During Month	Postmarked by Due Date	Amount Paid	Check Number
January 2018	February 20, 2018		
February 2018	March 20, 2018		
March 2018	April 20, 2018		
April 2018	May 20, 2018		
May 2018	June 20, 2018		
June 2018	July 20, 2018		
July 2018	August 20, 2018		
August 2018	September 20, 2018		
September 2018	October 20, 2018		
October 2018	November 20, 2018		
November 2018	December 20, 2018		
December 2018	January 20, 2018		

OFFICE USE ONLY
Date Received: ___
Date Processed: ________________
Time Processed: ________________
Clerk Initials: ____________________

City of Fountain Inn
200 N. Main Street • Fountain Inn, SC 29644
Phone: 864-862-0882 • Fax: 864-862-4812

Credit Card Authorization Form

This form must be filled out completely.
The City of Fountain accepts the following credit cards: Visa, MasterCard, and Discover.

Name/Business: ____ Purpose: _________________________________

Cardholder Signature:____Date: ________________________

By signing this document I authorize the City of Fountain Inn to charge my credit card for the purpose listed above. Furthermore, I authorize the City of Fountain Inn to verify the information listed above and agree to hold the City of Fountain Inn harmless of any dispute with the company issuing the credit card used for this transaction. This authorization is valid for this transaction only and bottom portion of this form will be destroyed when the transaction is complete.

A convenience fee of 3% will be charged for credit card payments on $1,000 and up.

Cardholder Information

Billing Address: ____

City:____State:________________Zip: _________________________

Cardholder's Phone Number: (________________________) ____

_ _

IMPORTANT: If you plan to send this authorization by e-mail, DO NOT include your credit card number below, but call to provide the information securely. If faxing, mailing or hand-delivering this form, your credit card number may be included.

Credit Card Type (circle one): Visa Mastercard Discover

Card Number: ____

3 Digit Security Code:________________________Expiration Date:_____________/________

200 N. Main Street ~ Fountain Inn, SC 29644 ~ 864-862-4421   Fax 864-862-4812 www.fountaininn.org

LOCAL HOSPITALITY TAX RETURN JANUARY 2018

BUSINESS NAME: ____________________

BUSINESS ADDRESS: ____________________

____

BUSINESS PHONE: ____________________

EMAIL: ____________________

CONTACT PERSON & TITLE: ____________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ____________________

EIN/SSN: ____________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year   Month/Day/Year

IMPORTANT: **This return IS DUE *__not later than__* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	**Gross Proceeds derived from sales of prepared meals and beverages**	
2.	**Tax Rate**	**X .02**
3.	**Total Tax Due**	
4.	**Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)**	
5.	**$500 Administrative fee if tax is not paid by the 20th**	
6.	**Total Due (Add lines 3, 4 & 5)**	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

____________________ ____________________ ____________________

Taxpayer Signature   **Title**   **Date**

____

Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

200 N. Main Street ~ Fountain Inn, SC 29644 ~ 864-862-4421 Fax 864-862-4812 www.fountaininn.org

LOCAL HOSPITALITY TAX RETURN FEBRUARY 2018

BUSINESS NAME: ______________________________

BUSINESS ADDRESS: ______________________________

____

BUSINESS PHONE: ______________________________

EMAIL: ______________________________

CONTACT PERSON & TITLE: ______________________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ______________________________

EIN/SSN: ______________________________

PERIOD BEGINING: ____________ **PERIOD ENDING:** ____________
Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	Gross Proceeds derived from sales of prepared meals and beverages	
2.	Tax Rate	X .02
3.	Total Tax Due	
4.	Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)	
5.	$500 Administrative fee if tax is not paid by the 20th	
6.	Total Due (Add lines 3, 4 & 5)	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

______________________ ______________________ ______________________
Taxpayer Signature **Title** **Date**

____
Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

200 N. Main Street ~ Fountain Inn, SC 29644 ~ 864-862-4421 Fax 864-862-4812 www.fountaininn.org

LOCAL HOSPITALITY TAX RETURN MARCH 2018

BUSINESS NAME: ____________________

BUSINESS ADDRESS: ____________________

____

BUSINESS PHONE: ____________________

EMAIL: ____________________

CONTACT PERSON & TITLE: ____________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ____________________

EIN/SSN: ____________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	Gross Proceeds derived from sales of prepared meals and beverages	
2.	Tax Rate	X .02
3.	Total Tax Due	
4.	Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)	
5.	$500 Administrative fee if tax is not paid by the 20th	
6.	Total Due (Add lines 3, 4 & 5)	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

____________________ ____________________ ____________________

Taxpayer Signature **Title** **Date**

____

Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

200 N. Main Street ~ Fountain Inn, SC 29644 ~ 864-862-4421 Fax 864-862-4812 www.fountaininn.org

LOCAL HOSPITALITY TAX RETURN APRIL 2018

BUSINESS NAME: ______________________________

BUSINESS ADDRESS: ______________________________

____

BUSINESS PHONE: ______________________________

EMAIL: ______________________________

CONTACT PERSON & TITLE: ______________________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ______________________________

EIN/SSN: ______________________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	**Gross Proceeds derived from sales of prepared meals and beverages**	
2.	**Tax Rate**	**X .02**
3.	**Total Tax Due**	
4.	**Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)**	
5.	**$500 Administrative fee if tax is not paid by the 20th**	
6.	**Total Due (Add lines 3, 4 & 5)**	

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______________________ ______________________ ______________________

Taxpayer Signature **Title** **Date**

____

Print Signature

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200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

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LOCAL HOSPITALITY TAX RETURN MAY 2018

BUSINESS NAME: ____________________

BUSINESS ADDRESS: ____________________

____

BUSINESS PHONE: ____________________

EMAIL: ____________________

CONTACT PERSON & TITLE: ____________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ____________________

EIN/SSN: ____________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	**Gross Proceeds derived from sales of prepared meals and beverages**	
2.	**Tax Rate**	**X .02**
3.	**Total Tax Due**	
4.	**Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)**	
5.	**$500 Administrative fee if tax is not paid by the 20th**	
6.	**Total Due (Add lines 3, 4 & 5)**	

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____________________ ____________________ ____________________

Taxpayer Signature **Title** **Date**

____

Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

200 N. Main Street ~ Fountain Inn, SC 29644 ~ 864-862-4421 Fax 864-862-4812 www.fountaininn.org

LOCAL HOSPITALITY TAX RETURN JUNE 2018

BUSINESS NAME: ______________________________

BUSINESS ADDRESS: ______________________________

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BUSINESS PHONE: ______________________________

EMAIL: ______________________________

CONTACT PERSON & TITLE: ______________________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ______________________________
EIN/SSN: ______________________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________
Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	Gross Proceeds derived from sales of prepared meals and beverages	
2.	Tax Rate	X .02
3.	Total Tax Due	
4.	Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)	
5.	$500 Administrative fee if tax is not paid by the 20th	
6.	Total Due (Add lines 3, 4 & 5)	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

______________________ ______________________ ______________________
Taxpayer Signature **Title** **Date**

____
Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

200 N. Main Street ~ Fountain Inn, SC 29644 ~ 864-862-4421   Fax 864-862-4812 www.fountaininn.org

LOCAL HOSPITALITY TAX RETURN JULY 2018

BUSINESS NAME: ____

BUSINESS ADDRESS: ____

____

BUSINESS PHONE: ____

EMAIL: ____

CONTACT PERSON & TITLE: ____

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ____________________________________

EIN/SSN: ____

PERIOD BEGINING: ______________________ **PERIOD ENDING:** ______________________
Month/Day/Year   Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	Gross Proceeds derived from sales of prepared meals and beverages	
2.	Tax Rate	X .02
3.	Total Tax Due	
4.	Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)	
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6.	Total Due (Add lines 3, 4 & 5)	

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________________________________ ________________________ ______________________
Taxpayer Signature   **Title**   **Date**

____
Print Signature

MAIL TO:
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200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

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LOCAL HOSPITALITY TAX RETURN AUGUST 2018

BUSINESS NAME: ______________________________

BUSINESS ADDRESS: ______________________________

____

BUSINESS PHONE: ______________________________

EMAIL: ______________________________

CONTACT PERSON & TITLE: ______________________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ______________________________

EIN/SSN: ______________________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________
Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	Gross Proceeds derived from sales of prepared meals and beverages	
2.	Tax Rate	X .02
3.	Total Tax Due	
4.	Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)	
5.	$500 Administrative fee if tax is not paid by the 20th	
6.	Total Due (Add lines 3, 4 & 5)	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

______________________ ______________________ ______________________
Taxpayer Signature **Title** **Date**

____
Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

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LOCAL HOSPITALITY TAX RETURN SEPTEMBER 2018

BUSINESS NAME: ____________________

BUSINESS ADDRESS: ____________________

____

BUSINESS PHONE: ____________________

EMAIL: ____________________

CONTACT PERSON & TITLE: ____________________

RETAIL LICENSE NUMBER or USE TAX REGISTRATION NUMBER: ____________________

EIN/SSN: ____________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	Gross Proceeds derived from sales of prepared meals and beverages	
2.	Tax Rate	X .02
3.	Total Tax Due	
4.	Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)	
5.	$500 Administrative fee if tax is not paid by the 20th	
6.	Total Due (Add lines 3, 4 & 5)	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

____________________ ____________________ ____________________

Taxpayer Signature Title Date

____

Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

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LOCAL HOSPITALITY TAX RETURN OCTOBER 2018

BUSINESS NAME: ________________________________

BUSINESS ADDRESS: ________________________________

____

BUSINESS PHONE: ________________________________

EMAIL: ________________________________

CONTACT PERSON & TITLE: ________________________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ________________________________

EIN/SSN: ________________________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year Month/Day/Year

IMPORTANT: This return IS DUE ***not later than*** the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.

1.	**Gross Proceeds derived from sales of prepared meals and beverages**	
2.	**Tax Rate**	**X .02**
3.	**Total Tax Due**	
4.	**Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)**	
5.	**$500 Administrative fee if tax is not paid by the 20th**	
6.	**Total Due (Add lines 3, 4 & 5)**	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

________________________ ________________________ ________________________

Taxpayer Signature **Title** **Date**

____

Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

200 N. Main Street ~ Fountain Inn, SC 29644 ~ 864-862-4421 Fax 864-862-4812 www.fountaininn.org

LOCAL HOSPITALITY TAX RETURN NOVEMBER 2018

BUSINESS NAME: ______________________________

BUSINESS ADDRESS: ______________________________

____

BUSINESS PHONE: ______________________________

EMAIL: ______________________________

CONTACT PERSON & TITLE: ______________________________

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ______________________________

EIN/SSN: ______________________________

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	Gross Proceeds derived from sales of prepared meals and beverages	
2.	Tax Rate	X .02
3.	Total Tax Due	
4.	Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)	
5.	$500 Administrative fee if tax is not paid by the 20th	
6.	Total Due (Add lines 3, 4 & 5)	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

______________________ ______________________ ______________________

Taxpayer Signature **Title** **Date**

____

Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

Fountain Inn

the fun place to be

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LOCAL HOSPITALITY TAX RETURN DECEMBER 2018

BUSINESS NAME: ____

BUSINESS ADDRESS: ____

____

BUSINESS PHONE: ____

EMAIL: ____

CONTACT PERSON & TITLE: ____

RETAIL LICENSE NUMBER or
USE TAX REGISTRATION NUMBER: ______________________________________

EIN/SSN: ____

PERIOD BEGINING: ____________________ **PERIOD ENDING:** ____________________

Month/Day/Year   Month/Day/Year

IMPORTANT: **This return IS DUE *not later than* the 20th day of the month following the period ending date, or on the next business day if the 20th is not a business day.**

1.	**Gross Proceeds derived from sales of prepared meals and beverages**	
2.	**Tax Rate**	**X .02**
3.	**Total Tax Due**	
4.	**Interest due if tax is not paid by the 20th: 1 ½% per month (18% per annum) (Line 3 X .015 X Number of Months Late)**	
5.	**$500 Administrative fee if tax is not paid by the 20th**	
6.	**Total Due (Add lines 3, 4 & 5)**	

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and complete return.

______________________ ______________________ ______________________

Taxpayer Signature **Title** **Date**

____

Print Signature

MAIL TO:
CITY OF FOUNTAIN INN
200 NORTH MAIN STREET
FOUNTAIN INN, SC 29644

Fountain Inn the Inn place to be	**REQUEST FOR COUNCIL ACTION** City of Fountain Inn, South Carolina To: Mayor and Members of City Council From: Shawn M. Bell, City Administrator	November 9, 2017

☐ Ordinance/First Reading ☐ Ordinance/Second Reading ☒ Resolution/First & Final Reading

Agenda Date Requested: November 9, 2017

Ordinance/Resolution Caption: Approval of Change Order No. 1 to the 2016 Sewer Rehab Project

A verbal resolution authorizing the City of Fountain Inn to execute Change Order No. 1 with IPR Southeast LLC for the 2016 Sewer Rehab Project.

Summary Background:

A 2014 Capital Improvement Plan (CIP) for the City's Sewer System outlined over $2.5 million worth of rehab work. The City entered into a contract with IPR Southeast LLC On January 25, 2016 for a $1,000,000 sewer rehab project.

The scope of work for the contract/project includes: cleaning and televising existing sewers, performing point repairs, replacing sewers from manhole to manhole (via excavation), replacing sewers with cured-in-place pipe lining (CIPP), performing various manhole rehabilitation, and performing miscellaneous work and restoration.

It has been determined that the City has additional funds available from the City's Sewer Operating Fund and State Local Government Account to perform additional sewer rehabilitation work; and the City's engineer on the project, Aaron M. Frazier with Frazier Engineering, P.A., has recommended a change order agreement to the original contract in the amount of $600,000.

Impact If Denied:

The City will not be able to perform additional sewer rehabilitation work.

Impact If Approved:

The City will be able to continue addressing the sewer rehabilitation needs as outlined in a 2014 Capital Improvement Plan. The date of completion of all work will be extended from June 25, 2017 to December 31, 2017 if Change Order No. 1 is approved.

Financial Impact:

Change Order No. 1 will increase the contract price with IPR Southeast LLC by $600,000.

CHANGE ORDER AGREEMENT

OWNER: CITY OF FOUNTAIN INN

Change Order No. 1
Date: October 11, 2017

PROJECT: 2016 SEWER REHAB PROJECT

The following changes are made to the Contract Documents:

The OWNER has $600,000 of additional funds available to perform additional sewer rehabilitation work. This Change Order adds that amount to the Contract as follows:

Original CONTRACT PRICE: $ 1,000,000

Current CONTRACT PRICE as adjusted by previous CHANGE ORDERS:

$ 1,000,000

The CONTRACT PRICE due to this CHANGE ORDER will be increased ~~(decreased)~~ by:

$ 600,000

The new CONTRACT PRICE including this CHANGE ORDER will be:

$ 1,600,000

The CONTRACT TIME will also be increased to complete this additional work due to this CHANGE ORDER. The date of completion of all work will be extended from June 25, 2017 to December 31, 2017.

THE CONTRACTOR AFFIRMS, REPRESENTS AND WARRANTS AS OF THIS DATE THAT THERE ARE NO OTHER OUTSTANDING CHANGE ORDERS REQUIRED BY THE CONTRACTOR, OR OUTSTANDING CLAIMS FOR ANY ADDITIONAL MONEY OR COSTS, INCLUDING IMPACT COSTS OR DAMAGES OR CLAIMS FOR TIME EXTENSION, OR CLAIMS OF ANY OTHER KIND OR NATURE AGAINST THE OWNER, EXCEPT THE FOLLOWING: (Describe separately here any such claim, state the total dollar amount and/or time extension sought per claim alleged to be due from the Owner, and the status of the claim as of this date.)

____

Requested by: ______________________________

Recommended by: FRAZIER ENGINEERING, P.A.

Aaron M. Frazier

Aaron M. Frazier, Project Manager

AGREED: CONTRACTOR – IPR SOUTHEAST LLC

By: ______________________

Date: 10/13/2017

AGREED: OWNER – CITY OF FOUNTAIN INN

By: ______________________

Date: 10-17-17

SECTION 01130

AGREEMENT

THIS AGREEMENT, made this 25th day of January, 2016, by and between the City of Fountain Inn, South Carolina herein after called "OWNER" and IPR Southeast, LLC of the City of Stone Mountain and State of Georgia hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR hereby agrees with the OWNER to commence and complete the construction described as follows:

   2016 SEWER REHAB PROJECT

   hereinafter called the PROJECT.

2. This AGREEMENT is being entered into through a COOPERATIVE PURCHASING AGREEMENT process in accordance with Title 11, Chapter 35, Section 11-35-4810 of the South Carolina Code of Laws. The OWNER is entering into this AGREEMENT with the CONTRACTOR based on the CONTRACTOR's Bid for the 2015 Sewer Bond Project submitted to the City of Mauldin, South Carolina on July 9, 2015, at which time the Bid was publicly opened and read aloud. The CONTRACTOR subsequently entered into an AGREEMENT with the City of Mauldin to perform the work. The OWNER (City of Fountain Inn) is undertaking similar work as Bid on the City of Mauldin's 2015 Sewer Bond Project, and via this AGREEMENT, the CONTRACTOR agrees to perform the OWNER's work in accordance with the terms, conditions and specifications of the City of Mauldin's Contract Documents at the unit prices bid on July 9, 2015.

   The Contract Documents bound with this AGREEMENT are directly incorporated from the City of Mauldin's Contract with the CONTRACTOR for the 2015 Sewer Bond Project. Any modifications to the Contract Documents are as defined in Item 6 below.

3. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the PROJECT described herein.

4. The CONTRACTOR will commence work required by the CONTRACT DOCUMENTS within fifteen (15) calendar days after the date of the NOTICE TO PROCEED and will fully complete the PROJECT within 450 calendar days from the date of the NOTICE TO PROCEED unless the period for completion is extended otherwise by the OWNER. The CONTRACTOR further agrees to pay, as liquidated damages, the sum of five hundred dollars ($500) for each consecutive calendar day thereafter as herein provided in the SPECIAL PROVISIONS.

5. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for an amount of up to ($1,000,000) One Million Dollars and No Cents based on the actual work performed at the unit prices shown in the Bid Schedule.

6. The term "CONTRACT DOCUMENTS" means and includes the following:

   A. Agreement – Section 01130

   B. Bid – Section 01140: The Bid included herein is the Bid submitted to the City of Mauldin on July 9, 2015. The OWNER will utilize the same Bid Items for this PROJECT, and the CONTRACTOR will honor the unit prices bid as shown on the Bid Form.

   C. Performance Bond – Section 01212

   D. Payment Bond – Section 01214

   E. General Conditions – Section 01230

   F. Special Provisions – Section 01232: The Special Provisions included in these Contract Documents have been modified to reflect the specific project requirements for the OWNER's PROJECT.

   G. Notice to Proceed

   H. Change Orders

   I. Drawings as prepared by Frazier Engineering, P.A. and issued to the CONTRACTOR during construction of this PROJECT. In addition, the Drawings prepared by Frazier Engineering, P.A. for the City of Mauldin's 2015 Sewer Bond Project dated June 2015 are incorporated herein by reference, specifically the general requirements on Sheet G-1, the Technical Details shown on Sheets D-1 through D-6, and the Erosion Control Details shown on Sheets EC-1 through EC-3.

   J. These Specifications prepared by Frazier Engineering, P.A. dated December 2015.

7. The OWNER agrees to pay the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

8. This Agreement shall be binding on all parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials, this Agreement in three (3) counterparts, each of which shall be deemed an original, in the year and day first above written.

CITY OF FOUNTAIN INN
(OWNER)

By: _______________

Edward Rose

City Administrator
(Title of Authorized Official)

(SEAL)

ATTEST

Sandra J. Woods
(Secretary)

____
(Witness)

IPR SOUTHEAST LLC.
(CONTRACTOR)

By: _______________
PATRICK MARINN

General Manager
(Title)

5207 Brer Rabbit Road
Stone Mountain, GA 30083

(SEAL)

ATTEST:

____
(Secretary) Robert McCrae

Allyson Jones
(Witness) ALLYSON JONES

(End of Section 01130)

Fountain Inn the Inn place to be	**REQUEST FOR COUNCIL ACTION** City of Fountain Inn, South Carolina To: Mayor and Members of City Council From: Shawn M. Bell, City Administrator	November 9, 2017

☐ Ordinance/First Reading ☐ Ordinance/Second Reading ☒ Resolution/First & Final Reading

Agenda Date Requested: November 9, 2017

Ordinance/Resolution Caption: Approval of Consulting Agreement with NuStrat Analytics, LLC.

A verbal resolution authorizing the City Administrator to execute a Consulting Agreement with NuStrat Analytics, LLC.

Summary Background:

NuStrat Analytics (NuStrat) assists municipalities in examining and analyzing business activity within their City limits and identifying those businesses that have not obtained the proper business license or have failed to properly comply with other local tax and fee assessments.

NuStrat will use technical resources to identify non-compliant, **non-resident** businesses engaged in significant commercial activity inside the City. NuStrat typically contacts businesses in the Fortune 500 index, but occasionally they contact large privately held regional businesses. They will not contact businesses with a physical presence inside the City limits unless the City gives them the okay to do so.

Impact If Denied:

The City will continue to have approximately the same number of businesses licenses each year with business license revenue staying approximately the same except for rate increases. There would continue to be a large number of non-compliant businesses, but due to limited staffing and resources, they would be extremely difficult to identify.

Impact If Approved:

The City would be able to identify a large number of non-compliant, non-resident businesses engaged in commerce in the City. The City would then have the opportunity to increase its General Fund revenue without having to raise taxes, rates, or fees.

Financial Impact:

NuStrat Analytics' clients typically see an increase of 5-10% of their business license budget. Since the fees paid to NuStrat are on a contingent basis, there is no financial risk to the City of Fountain Inn. The City of Fountain Inn only pays NuStrat if they perform.

NUSTRAT
ANALYTICS

November 1, 2017

Mr. Shawn Bell
City of Fountain Inn
200 N. Main Street
Fountain Inn, SC 29644

RE: New Revenue

Dear Mr. Bell:

Thank you so much for the opportunity to discuss revenue projects for the City of Fountain Inn.

Our company can offer **<u>new</u> revenue data** on any revenue stream but our business license revenue projects usually offer the most dramatic increase for the budget, in the shortest time frame.

Suggested revenue reviews for The City of Fountain Inn would include:
Business License
Hospitality Tax
Property Tax

Our goal would be to provide additional revenue, with minimal staff assistance that is sustainable well beyond the term of our project.

We've accomplished this already through revenue projects for several South Carolina municipalities and they are very happy with the results. As they will attest, this project could make a real difference for this year's budget and beyond.

Best regards,

Barbara Willingham
President
336-803-3319

331 E. Main Street, 2nd Floor Rock Hill, SC 29730
Phone 803.814.4132 • NuStratAnalytics.com

Frequently Asked Questions about the Business License Project

1. Why do Cities/Towns engage NuStrat Analytics for business license projects?

Business license revenues are the second highest revenue item in most cities; we know that Cities/Towns are very good at collecting and administering Business Licensing inside the City/Town.
We also know that in most cities, staffing and resources are stretched to limit.

NuStrat, as agent of the City/Town, uses technical resources to identify non-compliant, non-resident businesses engaged in significant commercial activity inside the City/Town.

2. What types of non-compliant businesses do you contact?

Most frequently, we contact businesses that are in the Fortune 500 index, but occasionally we contact large privately held regional businesses. We never contact businesses with a physical presence inside the City/Town, unless invited to do so. We do not contact individuals in sole proprietorships.

3. What are the business classifications of non-compliant businesses?

a. Consulting Services – Professional and Technical
b. Equipment sales, equipment leasing and maintenance services
c. Retail sales across almost every imaginable business sector.

4. What kind of time will the project demand of our staff?

Typically, the applications will be complete upon arrival and ready to process with payment. We will on occasion ask questions about proper classification and rates – after we contact the business.

5. How do you approach non-compliant business?

We consider ourselves extensions of the City/Town office and we act as agents of the City/Town. We also provide professional customer service to the prospective licensee, so that they feel they understand the process and have been treated fairly and courteously.

6. What kind of impact will the project have on our yearly budget?

Often, we see an increase from 5 – 10% of the business license budget.

NuStrat Business License Revenue Project – Processes

1. We require a baseline list of the current business license roll that includes the following info:

Business Name, DBA, Mailing address, Local Address (Phone number only for data matching), date of license.

2. We submit a project listing of potential licensees for City/Town approval and to agree on classification and rates for the applications.

3. The process begins with emails, phone calls and a calculation sheet to help figure the amounts due. We handle the entire application process, if desired. We strive for a 45 business day cycle to collect on approved listings presented within each project schedule. **All payments are made directly to the City/Town.**

4. We ask for a month end collections report to identify paid listings for preparation of our billing. Our fee is due 30 days from the monthly billing date. We offer a rate of **38%** on all new license fees initially collected by the City/Town, including penalties with no renewal fees.

5. We do ask that the City/Town not post our listings/collections on a website or listserv or any public database while they are in process.

CONSULTING AGREEMENT

THIS CONSULTING AGREEMENT (the "Agreement") is dated as of ______, 2017, ("Effective Date") by and between **NuStrat Analytics, LLC**, ("NuStrat"), a North Carolina limited liability company, and the **City/Town of ____________________, South Carolina** ("____________________").

W I T N E S S E T H:

WHEREAS, NuStrat assists municipalities in examining and analyzing business activity within their City/Town limits and identifying those businesses that have not obtained the proper business license or have failed to properly comply with other local tax and fee assessments ("Services"); and,

WHEREAS, ____________________ desires to retain NuStrat as a consultant to provide the Services for its municipality.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein provided, the parties agree as follows:

1. **Consulting**.

   A. ____________________ hereby retains NuStrat to consult with ____________________ for the provision of the following Services (*requested services to be initialed by* ____________________):

      a. Business License revenue review ________
      b. Business Personal Property revenue review ________
      c. Accommodations Tax revenue review ________
      d. Hospitality Tax Revenue review ________
      e. Other ______________ ________

   ____________________ shall timely provide NuStrat with (or the appropriate access to) any and all necessary information requested by NuStrat for the performance of the Services ("Information"). NuStrat shall use the Information only for the purpose of providing the Services in accordance with this Agreement. NuStrat shall maintain the Information in strict confidence and shall restrict disclosure of the Information to only those employees and/or independent contractors it deems necessary in the performance of the Services.

   B. ____________________ furthermore retains NuStrat to facilitate compliance for all businesses identified by NuStrat in its Compliance Reports (defined hereinafter) via direct correspondence/communication with the businesses identified. NuStrat shall instruct all businesses with whom it corresponds/communicates to make payments of any outstanding fees, penalties and/or taxes owed directly to ____________________.

2. **Reporting.**

   a. **NuStrat.** NuStrat shall provide ____________________ with written recommendation reports ("Compliance Report") identifying those businesses within ____________________'s City/Town limits that are not compliant with the legal requirements set forth in the state statutes or local ordinances for the Services requested above. ____________________ shall not post or publish any Compliance Report on any listserv or public domain.

   b. ____________________. ____________________ shall review the Compliance Report and issue written approval to NuStrat for NuStrat to commence with compliance facilitation in accordance with those recommendations in the Compliance Report. ____________________ shall provide NuStrat with a monthly report on or before the ___ (day) of each month detailing ____________________'s receipt of those fees, penalties and/or taxes from those businesses identified in the Compliance Report for the preceding month ("Collections Report").

3. **Consideration**. ____________________ shall pay NuStrat for its consulting services hereunder a fee of **38%** of any and all fees, penalties and/or taxes (including, without limitation, those fees, penalties and/or taxes assessed for prior years in accordance with 's ordinances) ("Fee") collected by ____________________ and reported on the monthly Collections Report. NuStrat shall submit monthly invoices to ____________________ calculating the Fee for the preceding month based upon the Collections Report. The Fee shall be paid notwithstanding any refunds granted by ____________________ to any businesses and shall not be reduced in any manner by any such refunds. Invoices shall be paid within ___ days by ____________________. NuStrat shall have the right to suspend its services provided pursuant to this Agreement in the event of the nonpayment of any invoice in excess of thirty (30) days.

4. **Term**. This Agreement shall commence as of the Effective Date, and shall continue in effect for twenty-four (24) months. Either party may terminate this Agreement earlier with sixty (60) days written notification to the other party. Upon earlier termination, ____________________ shall pay any and all outstanding NuStrat invoices, and following the date of termination ____________________ shall continue to submit Collections Reports and pay the related invoices for those collections received pursuant to NuStrat's last approved Compliance Report.

5. **Binding Effect; Benefits**. This Agreement shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective successors, assigns, heirs and legal representatives.

6. **Notices**. All notices and other communications which are required or permitted hereunder shall be in writing and shall be sufficient if mailed by certified mail, postage prepaid, to the addresses specified below or such other address as any party hereto shall have specified by notice in writing to the other party hereto. All such notices and communications shall be

deemed to have been received on the date of delivery thereof or the fifth business day after the mailing thereof, whichever is earlier.

If to NuStrat:

NuStrat Analytics, LLC
c/o Barbara Willingham
331 E. Main Street,2nd Floor
Rock Hill, SC 29730

If to City/Town of ________:

7. **Entire Agreement**. This Agreement contains the entire agreement between the parties hereto with respect to the subject matter thereof and supersedes all prior agreements and understandings, oral or written, between the parties hereto with respect to the subject matter hereof.

8. **Amendments and Waivers**. This Agreement may not be modified or amended except by an instrument or instruments in writing signed by both Parties hereto. The waiver by any party hereto of a breach of any term or provision of this agreement shall not be construed as a waiver of any subsequent breach.

9. **Section Headings**. The section headings contained in this Agreement are for reference purposes only and shall not be deemed to be a part of this Agreement or to control or affect the meaning or construction of any provision of this Agreement.

10. **Severability**. If any term or provision of this Agreement is held or deemed to be invalid or unenforceable, in whole or in part, by a court of competent jurisdiction, this Agreement shall be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement.

11. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of North Carolina.

IN WITNESS WHEREOF, NuStrat Analytics, LLC, and the City/Town of ____________________, South Carolina has entered into this Consulting Agreement as of the day and year first above written.

NuStrat Analytics, LLC
By: ______________________________
Name: Barbara Willingham
Title: President

City of ____________________, South Carolina
By: ______________________________
Name: ______________________________
Title: